

# VOLUNTEERING POST DESCRIPTOR



<b>Title</b>	<b>DUG OUT Assistant</b> Ref No:
<b>Location</b>	Throughout East Ayrshire. Travel expenses or assistance will be provided
<b>Age Limits</b>	14+
<b>Dress code</b>	Sportswear, no football colours. Volunteer T-shirt provided
<b>Times/ Days</b>	Required to be available on a as when required basis, by negotiation. The sessions run for 1 hr at a time and take place mid week or on Saturdays and are run for 10 weeks at a time.
<b>PVG/Basic Disclosure Required</b>	PVG Children  Regular teaching/instruction and supervising children.
<b>Pre-entry Qualifications Required?</b>	Yes <input type="checkbox"/> No <input type="checkbox"/>
<b>If Yes, detail</b>	
<b>Team/ Section providing the opportunity</b>	<b>Play and Early Intervention</b> Contact Number: 01563 576366
<b>Post Duties and Responsibilities</b>	To assist with the delivery of <b>DUG OUT</b> clubs  DUG OUT clubs are designed to encourage men to take a more active role in their child's life. A programme of physical and arty activities has been designed to encourage children to be more active and creative, whilst encouraging bonding with male members of their family.  <b>We ask all volunteers to:</b> <ul style="list-style-type: none"> <li>• <b>Have time and enthusiasm for volunteering</b></li> <li>• <b>Understand the need for support and supervision</b></li> <li>• <b>Have the time to undertake ongoing training</b></li> <li>• <b>Be reliable</b></li> </ul>

East Ayrshire's Vibrant Communities service provides a range of services/support to community groups and individuals across East Ayrshire.

The services provided include

- External funding
- Mobile skate park
- Community councils
- Working with parents and children
- Working with young people
- Working with older people

- Health information/classes
- IT classes
- Literacy and numeracy
- All ability sports activities and much more

**The wide range of services provided means we can offer a wide range of volunteering opportunities in a variety of settings and locations**

**Training:**

**Prior to appointment, all volunteers will be required to undertake mandatory training in the following topics:**

- Protecting people
- Vibrant Communities overview
- Customer care and complaint handling
- Diversity and equality

**All of these courses will be undertaken on-line after registration as a Vibrant Communities volunteer is completed.**

**Other Training**

**Induction training will be delivered by volunteer supervisor.**

**CPI (Personal safety), Manual Handling (objects) and Literacy Awareness training will require to be completed within 6 months of appointment.**

**A wide range of further training opportunities are available to all volunteers, both post specific and general.**