

VOLUNTEERING POST DESCRIPTOR



Title	CHIP Speaker Ref No:
Location	East Ayrshire-wide, as and where required, negotiated with volunteer
Age Limits	16+
Dress code	Volunteer t-shirt will be provided
Times/ Days	<p>Commitment:</p> <p>Volunteers are free to decide how much time they wish to give up, but we do ask that you give serious consideration to how much time that you can offer to volunteering with us before we arrange appropriate training for you.</p> <p>Sessions can be daytime, evening and weekends.</p>
PVG/Basic Disclosure Required	<p>PVG Adults</p> <p>Targeted work regularly teaching, instructing, training and supervising adults with additional support needs/mental health needs/receiving a care service.</p>
Pre-entry Qualifications Required?	Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
If Yes, detail	
Team/ Section providing the opportunity	<p>Lifestyle Development, Older Adults and Wellbeing</p> <p>Contact: Kevin Mitchell Lifestyle Development Officer on (01563) 576407 or by email at kevin.mitchell@east-ayrshire.gov.uk</p>
Duties and Responsibilities	<p>To attend community groups to promote the programme of activities currently offered by the Lifestyle Development, Older People and Wellbeing team and distribute any relevant promotional material such as The Buzz for Older People.</p> <p>Groups can also request a presentation on a health related topic such as Healthy Eating, Physical Activity or Health Behaviour Change.</p> <p>We ask all volunteers to:</p> <ul style="list-style-type: none"> • Have time and enthusiasm for volunteering • Understand the need for support and supervision • Have the time to undertake ongoing training • Be reliable

East Ayrshire's Vibrant Communities service provides a range of services/support to community groups and individuals across East Ayrshire.

The services provided include

- External funding
- Mobile skate park
- Community councils
- Working with parents and children
- Working with young people
- Working with older people
- Health information/classes
- IT classes
- Literacy and numeracy
- All ability sports activities and much more

The wide range of services provided means we can offer a wide range of volunteering opportunities in a variety of settings and locations.

Training:

Prior to appointment, all volunteers will be required to undertake mandatory training in the following topics:

- Protecting people
- Vibrant Communities overview
- Customer care and complaint handling
- Diversity and equality

All of these courses will be undertaken on-line after registration as a Vibrant Communities volunteer is completed.

Induction training will be delivered by volunteer supervisor.

CPI (Personal safety), Manual Handling (objects) and Literacy Awareness training will require to be completed within 6 months of appointment.

A wide range of further training opportunities are available to all volunteers, both post specific and general.