

Key points to consider when recording a video response

- You can pre-record your responses or submit them directly from your smart phone/tablet or a webcam.
- You can retake the videos if necessary.
- You can give up to a 5 minute response for each question and if you record directly from your device, please be aware that you will have 30 minutes in total to record. If you are likely to take longer than this, you may want to consider pre-recording on your own device and uploading the video later. Please note that if you are using the webcam option you will be required to download Adobe Flash Player and ensure you save each video.

Below you'll find some tips to help you prepare:

1. Plan before you record - think about how you want to respond to the given question, write out your answer ahead of time and use this as a prompt.

2. Make sure you create the right first impression - look behind you to see what we will see when watching your recording. Eliminate any potential noise interruptions where possible like dogs barking, other people talking, etc. Choose a well-lit setting but not with light coming in directly behind you as that will create glare on the screen.

3. Retake video if necessary - watch your recording before submitting it to us to make sure you are happy with the response. There is an option to retake the video if necessary.

4. Personality - video responses are a great way to present yourself allowing us to see your personality.

Please contact lyndsey.raeside@east-ayrshire.gov.uk if you need any assistance with recording your video response.