



**Nether Robertland Primary School**

**Pokelly Place**

**Stewarton**

**KA3 5PF**

<b>Telephone No:</b>	01560 482035
<b>Email:</b>	shauna.wilson@east-ayrshire.gov.uk
<b>School Blog:</b>	
<b>Twitter:</b>	
<b>School App:</b>	Available on appropriate mobile devices
<b>Denominational Status (if any):</b>	Non – denominational, Co- educational.  The school caters for both girls and boys
<b>School Roll:</b>	330 Planning Capacity: 424
<b>Further information:</b>	<a href="http://www.east-ayrshire.gov.uk/schoolhandbooks">www.east-ayrshire.gov.uk/schoolhandbooks</a>

## SECTION 1

### Welcome to Nether Robertland Primary School

On behalf of Nether Robertland Primary School I am taking this opportunity of welcoming your child/children to our establishment.

In Nether Robertland Primary School, we aim to provide a welcoming, happy caring environment where every child is given the opportunity to achieve his or her own potential by receiving a quality education.

Within our establishment the following will always be key priorities:-

- To maintain a positive, stimulating and caring environment that meets the needs and interests of each child to help them realise their true potential.
- Promoting active learning by giving children a balanced educational experience through a range of teaching methods and a broad curriculum which promotes Equality and Diversity.
- To develop within the children a sense of duty and responsibility for citizenship in a democratic society.
- Through partnership with parents and the community to provide a relevant curriculum to enable each child to reach his/her full potential and benefit from education regardless of their individual needs.
- To ensure our teachers are reflective practitioners by undertaking assessment which provides information which will ensure continuity and progression.

If you have any further queries regarding establishment matters please do not hesitate to contact me.

Yours sincerely,

*Shauna Wilson*

Shauna Wilson  
Head Teacher



In Nether Robertland Primary School our shared vision is to create a happy, secure and caring ethos where our pupils can flourish, be motivated and supported to reach their full potential. Through an inclusive teaching and learning environment we promote citizenship and responsibility, developing positive and respectful attitudes towards lifelong learning.

In striving for excellence in education we promote the following values:

- Respect
- Teamwork
- Responsibility
- Determination

## **Rationale**

*In arriving at our improvement priorities, we took account of East Ayrshire's Integrated Children and Young People's Service Plan and East Ayrshire Council's Community Plan. We also took account of the legislative responsibilities in respect of GIRFEC, parental involvement, health promotion, disability and equality.*

## Establishment Information

Please note that the working capacity of the school may vary dependent upon the number of pupils at each stage and the way in which classes are organised.

Stages Covered	Current Roll
P1	36
P2	37
P3	50
P4	47
P5	44
P6	64
P7	52

Nether Robertland Primary School is partially open plan, consisting of 8 closed rooms and 6 open rooms. The school benefits from a Library/Music Room, Nurture Room, General Purpose Room, two ICT Suites, Gym Hall and a Dining Hall. The school has a large playing field area and an enclosed playground with an outdoor classroom which encourages outdoor learning.

### School Hours:

09.00 – 10.40

10.40 – 10.55 interval

10.55 – 12.35

12.35 – 13.35 Lunch break

13.35 – 15.15

Currently due to Covid 19, we have staggered our break times, to allow for appropriate social distancing and effective supervision.

Should you wish to comment on or make a complaint about any aspect of provision made by the establishment, you should contact the establishment in the first instance. Our aim is to resolve as many complaints as possible at the first point of contact.

## **SECTION 2**

### **Enrolment**

For children due to start school for the first time in August, registration will take place in January at the appropriate local primary school. Details of placing request procedures can be obtained from the school office or from the Council Offices in Kilmarnock. By contacting the Head Teacher arrangements may be made for parents wishing to visit Nether Robertland Primary School.

### **Making Contact**

The establishment reception can be contacted by telephone between 8.30a.m and 4.00p.m each day.

If a parent or carer has a matter they wish to discuss with the class teacher, they should contact the Head Teacher or Depute Head Teacher initially who will make the necessary arrangements.

If a parent or carer has a complaint they should request a meeting with the Head Teacher or Depute Head Teacher in the first instance. If, after this meeting the matter is unresolved, parents and carers are requested to complete a complaint form which will be forwarded to the Authority.

We hope that with open and honest communication any complaints can be resolved at school level.

### **School Meals Service**

The Schools (Health Promotion and Nutrition) Act 2007 sets out in detail the National Nutritional Food Standards. School Meals in East Ayrshire offer nutritionally balanced well-presented food in an environment that is sensitive to the needs of children. It offers a good lunchtime experience with an important break in the day away from the classroom, while still being in the safety of the establishment.

### **Cashless Catering**

Cashless catering systems are also being introduced to all primary and secondary schools in East Ayrshire in conjunction with the introduction of Online School Payments. Cashless catering will be provided by Nationwide Retail Systems Limited.

It means you will be able to pay for school meals and snacks using the Online Payment system and will be able to view your child's menu choices, as well as track their spending.

Primary 1 to 3 pupils and other pupils who are entitled to free school meals will have their meal allowance added to their account every day.

A biometric thumb image will be used in the majority of schools to identify pupils and link them to their record on the cashless catering system.

To access the service, you need to consent for your child's biometric data to be stored on the cashless catering system. It's incredibly safe and anonymous.

Further information on online school payments is available at:

[www.eac.eu/onlineschoolpayments](http://www.eac.eu/onlineschoolpayments)

## **Online School Payments**

A safe and secure system of online school payments is being introduced to all primary and secondary schools, removing the need for your child to carry cash. The payment service is being provided by ParentPay: <https://www.parentpay.com/> ParentPay is a secure online payment system allowing parents to pay for school meals, educational visits, uniforms and much more.

Parents who do not have access to online facilities or wish to continue to pay in cash can do so by paying through Paypoint facilities at local shops.

Benefits for parents:

- make payments whenever and wherever you like
- no need to worry about your child carrying cash to school
- monitor and make payments by instalments for larger items such as school trips
- a single login for all your children regardless of which school they attend
- alerts for low balances via email and/or SMS text

Further information on online school payments is available online at:

[www.eac.eu/onlineschoolpayments](http://www.eac.eu/onlineschoolpayments)

## **Photography/Videoing**

No unauthorised photography or videoing is allowed within the school premises without the permission of the head of establishment.

Parents and carers are asked to comply with the requests on photography and videoing at school/establishment events which will be published in relation to each individual event. Such requests are made of you solely to protect the interests of individual children and families.

## **Rascals Out Of School Care**

Before school and after school care facilities are available and are housed in the main school building. "Rascals" before and after school care can be contacted on: 07949 334945.

## **Establishment Security**

There are security systems in operation on each entrance to the establishment.

During the current pandemic, we are particularly vigilant regarding access to the building.

All parents/carers and visitors coming to the establishment should report to the reception at the main entrance before going to any classroom or other area in the establishment. There they will sign the log-in book and be met by an appropriate member of staff. This will increase security and help with fire safety precautions. Visitor badges are issued by the Reception Staff.

In the interests of your child's safety, it is essential that you make a point of telling the head of establishment if the child is to be collected by someone not known to staff members. It is expected that a responsible adult will bring your child to and from the establishment.

- P1 – P3 children are issued with a tear-off slip and return it to school to further enhance health & safety.

We now run an informal entry system for P1 – P3 children where they access the main establishment building via Rascals door.

A Drop Off point at the front of the establishment is now in operation to try and alleviate traffic congestion first thing in the morning.

If your child is absent from school, parents and carers are requested to telephone the school office on 01560 482035 before 9:00a.m. If your child is absent with no notification, you will receive a text message asking you to contact the school as soon as possible.

## Staff Information

Head Teacher Mrs Shauna Wilson  
Depute Head Teacher Mrs Debbie Lindsay

Principal Teacher Mrs Carol Henderson  
Principal Teacher Mrs Laurie Murray  
Principal teacher Mrs Katie Duffy  
Acting Principal Teacher Mrs Morag Cherry

### Teaching Staff

P1R	Miss Ellen Roy	P4M	Mr Gary Mason
P1H	Mrs Carol Henderson (PT)	P5H	Mr Steven Howie
P2S	Mrs Julie Scott	P5T	Miss Sharon Thompson
P2W	Miss Victoria Whiteford	P6G	Mrs Katie Gavin
P3F/N	Mrs Jenny Neal/Mrs Margaret Ferris	P6H	Mr Mark Hyslop
P3M/H	Mrs Murray PT/Acting DHT/ Mrs Susan Hodgart	P7C	Mrs Morag Cherry (Acting PT)
P4S	Miss Aynsley Sawyers	P7D	Mrs Katie Duffy (PT)

Mrs Diane McKie – covering P6G on a Monday and non contact time.

Mrs Susan Hodgart – covering P3M/H 2 days per week and non contact time.

Mrs Susanne Singleton – covering teachers' non contact and management remit time.

Staffing FTE for School - 16.9

Classroom Assistants	-	Miss Ann Orr	Mrs Emma Bone
	-	Mrs Yvonne Demirkiran	Mrs Gail Henderson
	-	Miss Hazel McMillan	Mrs Jo-Ann Hunter

Senior Clerical	-	Mrs Susan Lygate
Clerical	-	Miss Ann Orr
		Ms Joanna Davis

Janitor – Mr Owen Oliver

Catering Staff – Miss Doreen Sharp and team

Cleaning Staff – Mrs Jean Walker and team

EAST Teacher – Fiona McCallum

Educational Psychologist – Claire Ferguson



## SECTION 3

# Establishment Calendar

### NETHER ROBERTLAND PRIMARY SCHOOL

#### SCHOOL HOLIDAY ARRANGEMENTS : 2020/2021

<u>First Term</u>	Teachers (In-Service) Pupils return	Tuesday Wednesday	11 <sup>th</sup> August 2020 12 <sup>th</sup> August 2020
Local Holiday		Thursday Friday Monday Tuesday	17 <sup>th</sup> September 2020 18 <sup>th</sup> September 2020 21 <sup>st</sup> September 2020 22 <sup>nd</sup> September 2020
Mid Term	Close Teachers (In-Service) Pupils Return	Friday Monday Tuesday	9 <sup>th</sup> October 2020 19 <sup>th</sup> October 2020 20 <sup>th</sup> October 2020
Christmas	Close 2.30pm	Friday	18 <sup>th</sup> December 2020
<u>Second Term</u>	Pupils return	Wednesday	6 <sup>th</sup> January 2021
Mid Term	Close Local Holiday Teachers (In-service) Teachers (In-service) Pupils Return	Friday Monday Tuesday Wednesday Thursday	12 <sup>th</sup> February 2021 15 <sup>th</sup> February 2021 16 <sup>th</sup> February 2021 17 <sup>th</sup> February 2021 18 <sup>th</sup> February 2021
Easter	Close 2.30pm Pupils Return	Thursday Monday	1 <sup>st</sup> April 2021 19 <sup>th</sup> April 2021
<u>Third Term</u>	May Day Teachers (In-Service)/Election Local Holiday Pupils return	Monday Thursday Monday Tuesday	3 <sup>rd</sup> May 2021 6 <sup>th</sup> May 2021 31 <sup>st</sup> May 2021 1 <sup>st</sup> June 2021
	Close 1.00pm	Friday	25 <sup>th</sup> June 2021
Session 2020/2021	Teachers (In-service) Teachers (In-service) Pupils return	Tuesday Wednesday Thursday	17 <sup>th</sup> August 2021 18 <sup>th</sup> August 2021 19 <sup>th</sup> August 2021

## SECTION 4

### Particular Strengths of the Primary School

1. We have achieved DFS silver status (DFS schools).
2. Delivery of Health & Wellbeing curricular priorities.
3. Ethos and Teamwork.
4. Partnership working with Parents/Carers and other Agencies.
5. Leadership in pupils – pupils are actively involved and take on responsibilities such as school helpers, buddies, H&WB group, Pupils Council, Eco committee, Rights Respecting Group, DFS Literacy Focus Group, Equality Group and Captains' Team.
6. Quality of Outdoor Learning – Nether Robertland has achieved 5 Green Flag status.
7. Distributive Leadership – unpromoted as well as promoted staff take on extra responsibilities. Support staff are generous with their time and show dedication in their support of pupils and school priorities.
8. Nether Robertland has a high profile where Active Schools Festivals and East Ayrshire competitions are concerned.
9. The quality of children's learning experiences during transition/induction procedures.
10. We have achieved Silver Status for Rights Respecting Schools.

## SECTION 5

### Establishment Improvement

*A full copy of our Standards & Quality Report and Improvement Plan is available via our school App.*

1. Improvement in children and young peoples' Health and Wellbeing continues to be a priority and will be embedded using EAC Mental Wellbeing framework and RSHP progression framework. Following lockdown during this pandemic this area of the curriculum is deemed paramount.
2. To continue to embed the ethos of our Rights Respecting School's journey to achieve Gold Status and similar for Dyslexic Friendly School.
3. Raise Attainment in Writing and Numeracy through very clear methodology and strategies for teachers and pupils which support consistency in learning and teaching and increased attainment.

*A group of senior pupils will create a pupil friendly version of the Improvement Agenda which will be available via the school and on the App.*

The establishment continually strives to improve the children's attainment in Health and Wellbeing, Numeracy and Literacy.

Parents are consulted through the Parent Council and wider consultation when setting the Improvement Priorities for the Establishment. The focus for improvement will continue to be Health and Wellbeing and Assessment/Attainment in Mathematics and Literacy and Numeracy across the curriculum

## **Some of Key Successes – Academic Session 2019-2020**

1. Sports Hall Athletics P7 team – second overall in East Ayrshire.
2. Rights Respecting Schools Silver Status gained.
3. 5<sup>th</sup> Green Flag secured in August 2019.