



Kilmaurs Early Childhood Centre

Sunnyside

Kilmaurs

KA3 2RY

Telephone No:	01563 538674
Email:	jackie.mcclung@east-ayrshire.gov.uk
Centre Blog:	
Twitter:	
Centre App:	
Denominational Status (if any):	Non-Denominational
Centre Roll:	Co-educational centre with a roll of 40 full Time places Stages Covered – Age 3 - 5
Further Information:	www.east-ayrshire.gov.uk/schoolhandbooks

We hope that you find our handbook informative and interesting and that it gives you an insight into the work undertaken within our centre.

If you require any further information, please do not hesitate to contact the centre and speak to an appropriate member of staff.

We look forward to working with you and your child at Kilmaurs Early Childhood Centre.

Yours sincerely

Jackie McClung

SECTION 2

Kilmaurs ECC consists of 2 large playrooms and an outdoor area. We have 2 large rooms which are used as dining areas.

Within our 2 large playrooms we plan and deliver a variety of quality play experiences following the documents; The Curriculum for Excellence, Building the Ambition, Health and Social Care Standards, Getting It Right For Every Child and the United Nations Convention on the Rights of Children.

These documents give guidance to our practitioners and enable them to deliver quality experiences in Literacy, Maths, Health and Wellbeing and other curricular areas. There is a large focus on learning outdoors in all seasons.

Children's learning is recorded within our Floorbooks and each individual child has their own book of learning. Within 28 days of your child commencing the centre you will be asked to complete a Personal Care Plan with your child's keyworker. This will enable staff to work in partnership with you on your child's learning and development.

SECTION 3

We aim to move to our new centre in 2021. It is a large new build with extensive outdoor grounds where we will be able to undertake lots of outdoor learning. We have lots of new resources and furniture ordered and look forward to a bright new future in East Park Drive for all our children, parents and staff.

SECTION 4

Vision

We share our vision with Kilmaurs Primary School. This was developed in collaboration with the school due to most of our ECC children transitioning to Kilmaurs Primary School.

We aim for everyone in our centre/school community to collaborate to embed the values and code at the heart of the curriculum within our inclusive learning environment, ensuring our learners flourish.

Our Values

K P S Kind, Proud, Successful

Our School/Centre Code

In Kilmaurs Early Childhood Centre we aim for everyone: to be kind and respectful to ourselves and others and to realise that kindness, compassion and respect have a very positive impact on health, wellbeing and achievement.

To be proud of our personal and wider achievements; to take pride in ourselves as individuals; to take pride in all we do and be fair and supportive and fair towards others.

To work hard to achieve success academically; creatively and socially and celebrate success in a variety of ways.

SECTION 5

Due to COVID restrictions we have staggered starting and finishing times.

Hours: 1140 hrs

8.45am – 2.45am

9am – 3pm

Attendance:

If your child is not able to attend the centre, in the interests of safety could you please notify the centre as soon as possible? Failure to do this will result in the ECC contacting parents to ascertain the reason for their child's absence.

SECTION 6

Centre Staff

Centre Staff 2020 -2021:

Head of Centre

Jackie McClung

Depute Manger

Lyn Maloney

Senior Early Learning and Childcare Practitioner

Gabrielle Millar

Early Learning and Childcare Practitioners (Keyworkers)

Janice Maider

Fiona Barber

Angela Hill

Nicola Donnelly

Mhairi Head

Linda Finlay

Sarah Laughland

Lynn Tannock

Lindsay Campbell

Monica McCulloch

Clerical Staff

Jennifer Shaw

SECTION 7

Complaints Handling

Our aim is to provide high quality services to the people we serve. However, we recognise that sometimes things can go wrong. If they do, we want you to tell us so that we can put things right. We will listen and learn from your comments, suggestions or complaints so that we can continually improve our service to you.

SECTION 8

Meals

Each child attending the centre is entitled to a free school meal. Our menu is displayed on our school app enabling parents/carers to discuss meals with your child and make their own choices.

Suitable Clothing

Children have great fun when they are being creative in the art and craft area, and when participating in outdoor learning. Could you please send your child in suitable clothing and ensure they have a spare set of clothes available in their bags to change into when required. Thank you.

SECTION 9

Improvement Plan

Our improvement plan for 2019/2020 is based on moving into our new build and settling both children and staff in their new surroundings. We can't wait for the official date to arrive!

SECTION 10

Transitions to Primary School

Our transition to Kilmaurs Primary School was undertaken this year by Mrs Steele through GLOW. The children's parents were contacted to pick up an activity bag for each individual pupil. The children were then able to attend an introductory play session in P1 and meet their teacher.

Next year we would aim to:

1. Introduce children to primary school staff.
2. Become aware of the school layout and playtime routine.
3. Attend joint ventures with the infant classes.
4. Children meet their primary school buddies.

In June visits are organised by the primary school for parents and incoming P1 children to Kilmaurs Primary School. Should any child transfer to another primary school, an individual programme of transition is worked out to meet the child's needs. Depending on the Covid 19 situation most of the above may have to take place virtually.

All children eligible to register for primary school education should register during the publicised dates.