



### **Fenwick Primary School and Early Childhood Centre**

1-3 Kirkton Road,  
Fenwick,  
KA3 6DH

<b>Telephone No:</b>	Primary Tel: 01560 600403      ECC Tel: 07795121479
<b>Email:</b>	<ul style="list-style-type: none"> <li>• <a href="mailto:Fenwick.Primary@east-ayrshire.gov.uk">Fenwick.Primary@east-ayrshire.gov.uk</a></li> <li>• <a href="mailto:FenwickECC@east-ayrshire.gov.uk">FenwickECC@east-ayrshire.gov.uk</a></li> </ul>
<b>School Blog:</b>	<a href="https://blogs.glowscotland.org.uk/ea/fenwickprimaryschool/">https://blogs.glowscotland.org.uk/ea/fenwickprimaryschool/</a>
<b>Twitter:</b>	<a href="https://twitter.com/FenwickPrimary">https://twitter.com/FenwickPrimary</a> .
<b>School App:</b>	Almost all communication is sent to parents via our school app. Please ensure you have access to this.
<b>Denominational Status (if any):</b>	Non-Denominational
<b>Centre / School Roll:</b>	3-5 year olds and P1 – P7 ECC – 16 School - 101
<b>Further Information:</b>	<a href="http://www.east-ayrshire.gov.uk/schoolhandbooks">www.east-ayrshire.gov.uk/schoolhandbooks</a>

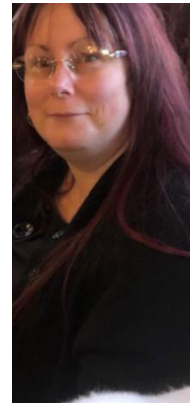




## Welcome to Fenwick Primary School and Early Childhood Centre



**Mrs Robyn Davidson**  
**Head Teacher**



**Mrs Rhona McKillop**  
**Depute Head Teacher**

Dear Parent/Carer,

I am delighted to welcome you to Fenwick Primary School and Early Childhood Centre.

Our aim is to work in partnership with pupils, parents/carers, staff and the wider community to create an ethos where everyone can achieve their best in a safe, happy, respectful and nurturing environment. Our vision is for everyone to:

**'Be the best they can be!'**

We hope to create in all children a positive attitude to learning, the ability to co-operate with others, to make reasonable moral judgements and to have a caring attitude to the community as well as fostering an appreciation for the world in which they live.

The staff and I look forward to working with you to ensure that your child enjoys life at Fenwick Primary School and ECC.

Kind regards,

Robyn Davidson

Head Teacher

## SECTION 1

In line with Curriculum for Excellence and current national and local authority guidance we intend to support our children and young people gain the knowledge, skills, attributes and capabilities they will need to be successful in life in the 21st century, including developing skills for learning, life and work.



### Vision

Fenwick Primary School aims to be an establishment where everyone should achieve and attain in a safe, happy, respectful and nurturing environment. Our aim is to ensure every child and young person reaches their full potential and is the **'Best they can be!'**

### Values

Respectful (respect for ourselves and respect for others including being honest)

Responsible (motivated, hardworking, focused, high expectations and aspirational)

Resilient (open minded, nurtured, self-belief, driven, never give up, do our best)

### Aims

Through high-quality learning and teaching and assessment, and creating a positive and nurturing ethos, our pupils will:

- Have high self-esteem
- Have high aspirations
- Be motivated to learn
- Achieve their potential and **be the best they can be!**

At Fenwick Primary School we are aware of a long tradition of education in this village. An "Account of Parochial Education in Scotland" dated 1825, traces this back to 1644. There has been a school on the present site since the latter part of the 19<sup>th</sup> Century. From our Admissions Register, dating back to 1874, we can trace generations of families, some whose descendants are on our present roll.

In 1999, the school and community held several events to celebrate the 125<sup>th</sup> Anniversary, with a special concert, trees planted, a Time Capsule buried and an Open Day at which the school was presented with a Provost's Award by East Ayrshire.

We aim to continue that tradition into the 21<sup>st</sup> Century by presenting to our pupils a broad curriculum and high standards to equip them for the future.

## **Promoting Positive Behaviour**

East Ayrshire Council is committed to creating and sustaining a safe, positive and inclusive environment, where respect is shown to and is given by all of its children, young people, staff and parents/carers. A number of initiatives and policy documents are in place to support, protect and encourage children and young people to lead happy and successful lives. These policies have a direct influence on the “Respectful Relationships” anti-bullying behaviour policy, which outlines guidance and procedures for establishments.

Fenwick Primary and ECC is committed to providing a safe and supportive environment for all our children. This is achieved through close co-operative working between children, staff, parents and leadership team.

There may be times when your child feels that they are being bullied. It is most important that parents/carers who are concerned about possible bullying should contact the establishment at the earliest opportunity to discuss the problem. This discussion will focus on the action which will be taken and how your child can be supported.

At Fenwick Primary we are a Silver Rights Respecting School and have a promoting positive behaviour policy whereby we:-

- use class, school and playground charters to promote positive behaviour
- use praise to motivate children and promote self esteem
- develop an understanding of diversity and equality
- work together to promote a whole school atmosphere of safety and security
- use restorative and solution orientated approaches to resolve conflict

There is a consistent approach to promoting positive behaviour used across the school. This is based on the “1, 2, 3 – Magic” programme. We aim to support children in developing positive attitudes towards themselves and their ability to achieve. House Points are used as a positive reinforcement and the House and Vice Captains are responsible for collating scores and sharing results with the whole school. This is usually through assemblies.

Children will be encouraged to work co-operatively and to help one another, learning how to share and negotiate with others. They will learn to adapt behaviour according to circumstances. Our restorative approach focuses on listening to each party and seeking ways to restore relationships. We appreciate the consistency between home and school in these matters.

## **Parents as partners**

We encourage strong partnerships between home and school. We receive amazing support from our parent/carer volunteers and members of our very active Parent Council who kindly give up their time to support class-based learning, excursions, fundraising events, attend workshops, lead activities after school, etc. We always like to utilise the many skills and talents of our parents/carers to enhance the curriculum.

As a parent of a child in attendance at the school, you are automatically part of the Parent Forum of the school. The membership of the Parent Forum is made up of all parents who

have a child at the school. The Parent Forum can decide to form a smaller body called the Parent Council. The Parent Council is a group of parents selected by members of the Parent Forum to represent them.

The Chairperson of Fenwick Primary School Parent Council is Donna Vivers. Should you wish to contact the Chairperson please do so through by emailing [fenwickpcchair@gmail.com](mailto:fenwickpcchair@gmail.com) or by contacting the School Office. The Parent Council operates a Facebook page which can be accessed here:

<https://www.facebook.com/FenwickParentCouncil>

We usually have a wide variety of opportunities for parents/carers to become involved in the daily life of the school and parents/carers will be notified via the school app once these opportunities become available.

## **Communication**

We have a wide variety of ways in which we communicate with parents/carers:

- School App – all letters, daily communication, updates and specific class information will be shared via the school app. Details regarding downloading the app and the school PIN will be provided when your child starts with us.
- School website/blog: <https://blogs.glowscotland.org.uk/ea/fenwickprimaryschool/> You will be able to find further information about the school, including access to our School Improvement Plan and Standards and Quality Report.
- We use our school Twitter account to share achievements and news from the school and ECC.
- Each class has its own blog, which can be accessed via the main school blog. Here you will be able to access the class newsletter, information about homework and classwork as well as photographs of the children participating in a wide variety of activities.
- Teams, accessed via Glow, will be used this session to support homework.
- We usually hold 2 Parents' Evenings each session, further information about the format of this will be shared via the school app.
- A written report is usually shared with parents/carers towards the end of the school session.
- The Parent Council also share updates and news via their Facebook page.

## **Wider Community Links**

We aim to continue to maintain strong relationships with the wider community of Fenwick. We make good use of the local community in visits, including to the local care home, local parks and open spaces, as well as Craufurdland Estate.

Members of the community are usually invited into our establishment to talk with the children and to support ongoing themes, such as the fire-fighter, the lollipop lady, the community police officer, the local farmer and the school nurse. Also, we regularly participate in local competitions and local events.

The support of the local community is highly valued.

## **SECTION 2**

### **Transitions**

At Fenwick Primary School and ECC we have an effective, robust transition process between the different stages in our school and a robust programme of events to support children make the transition from ECC into Primary 1 and from Primary 7 to secondary school. These processes allow for professional dialogue and the passing on of information to ensure coherence and progression across the curriculum.

The ECC is currently situated within the school building and the children have many opportunities to become familiar with the school setting and the school staff. We also plan a wide variety of activities and visits to P1 in the final term of the school session for all new P1s. Our Depute Head Teacher has responsibility for the ECC.

We have strong links with Loudoun Academy, our associated secondary school, and work together to arrange a wide variety of events and activities to support children in their move to secondary.

All children eligible to register for Primary School Education should register during the publicised dates. Parents who are thinking about deferring their child's entry to Primary School should discuss their child's progress with the Head Teacher or Depute Head Teacher in the first instance. Further information for parents is available from the establishment.

Parents who are seeking a place in the establishment for their children at any stage can usually arrange a visit to view the establishment and ask any questions they may have by making an appointment, either by post, by telephone or by email, with the Head Teacher or Depute Head Teacher.

### **Support for children and parents/carers**

We track each child's progress very carefully in order that we can intervene early if any difficulties are identified. Many children experience difficulty at some point in their schooling. It is important that the difficulty is overcome as speedily as possible and that parents are kept fully informed of the strategies being used and the progress being made. As part of our early intervention approach we try to identify, through our screening programmes and tracking, children who are experiencing difficulties with their learning. We use a staged model of intervention to provide the most appropriate support. This support will usually be given in the classroom situation. Appropriate support can be provided through classroom differentiation, in tutorials by our East Ayrshire Support Team (EAST) Teacher and by our classrooms assistants. We have a range of ICT software which is used to support pupils with specific areas of difficulty. Where appropriate Individual Childs Plans or an Individual Learning Plan will be devised. Every effort is made to meet the individual needs of all children including those within our Early Childhood Centre.

When it's difficult to meet any child's needs within the classroom setting we seek support from a number of outside agencies, such as Educational Psychologist, School Nurse, Speech and Language Service and Hearing Impairment Service.

The Educational (Additional Support for Learning) (Scotland) Act 2004 has replaced the law relating to special educational needs. This has now been updated by the 2009 Act which came into force on 17 November 2010. The 2004 Act has been updated by the Educational (Additional Support for Learning) (Scotland) Act 2009. This Act places additional responsibilities on local authorities for children who are looked after by the local authority. It will also give more rights to parents in respect of requesting assessments in relation to their child/young person. Further information can be obtained from various leaflets that can be accessed through the council's website, or individual copies are available in school. Mediation and advocacy services are also available.

Our Depute Head Teacher is the Additional Support Needs Co-ordinator for Fenwick Primary School and ECC and any worries/concerns should be discussed with her in the first instance or discussed with the Head Teacher.

### **Additional Support Needs – Education Psychologist Support**

East Ayrshire Psychological Service Advice and support may be sought from other appropriate staff within the establishment and through consultancy with visiting professionals, including the educational psychologist. The educational psychologist visits the establishment regularly to work with the staff children and young people who are experiencing barriers to learning. Their role is often in giving advice to the establishment and in the sharing of expertise with staff. Establishment staff may discuss the support needs of individual children with the psychologist in order to ensure that support plans are appropriate to the individual needs of the child. However, the psychologist would not observe or meet with a child without the prior consent of the parents. The establishment is responsible for ensuring that parents are aware of their procedures and the psychologist's role within them. The establishment is also responsible for seeking parental approval, when necessary, for the psychologist to be directly involved with a child or young person.

## SECTION 3

### School Day

- The school day begins at 9.00am and ends at 3.00pm.
- Playtime is 10.40-10.55pm and lunch is 12.35-1.20pm.
- The Early Childhood Centre is open daily, term time (as per the school). Sessions times are:

Soft Start: 8.40am-8.50am

Soft Finish: 2.40pm-2.50pm

### School Holidays

EAST AYRSHIRE COUNCIL					
School Holiday Arrangements 2021/2022					
Term	Break	Detail / Attendance	Date	Cumulative Holiday Total	Cumulative Working Days
First	Mid Term	Teachers (In Service)	Tuesday 17 August 2021		
		Teachers (In Service)	Wednesday 18 August 2021		
		Pupils return	Thursday 19 August 2021		
		*Local Holiday	Friday 17 September 2021	1	
		*Local Holiday	Monday 20 September 2021	2	
		Pupils return	Tuesday 21 September 2021		
		Close	Friday 8 October 2021		
		Teachers (In Service)	Monday 18 October 2021	7	
		Pupils return	Tuesday 19 October 2021		85
		Close	Wednesday 22 December 2021		
Second	Mid Term	Re-open	Thursday 6 January 2022	17	
		Close	Thursday 10 February 2022		
		Local Holiday	Friday 11 February 2022	18	
		Local Holiday	Monday 14 February 2022	19	
		Teachers (In Service)	Tuesday 15 February 2022		
		Pupils return	Wednesday 16 February 2022		145
		Close	Friday 1 April 2022		
Third		Re-open	Tuesday 19 April 2022	30	
		Local Holiday ( <b>May Day</b> )	Monday 2 May 2022	31	
		**Teachers (In Service)	Thursday 5 May 2022		
		***Local Holiday	Monday 30 May 2022	32	
		Pupils return	Tuesday 31 May 2022		
		Close	Wednesday 29 June 2022	66	195
<p>* Subject to change in alignment with Gold Cup weekend            ** Local Government Election            ***Subject to change in alignment with the Queen's Platinum Jubilee</p> <p>Session 2022/2023: Teachers (In Service) – Wednesday 17 August 2022            Pupils return – Thursday 18 August 2022</p> <p><b>Good Friday - 15 April 2022</b></p> <p><i>Pupils attendance will be 190 days after deducting 5 In Service days</i></p>					

CLASSIFICATION: OFFICIAL



## **Staff**

### Senior Leadership Team

Head Teacher	Mrs Robyn Davidson
Depute Head Teacher	Mrs Rhona McKillop

### Class Teachers

P1	Miss Cheryl Stevenson
P2/3	Miss Charlotte Thomson
P3/4	Miss Natalie Galloway and Miss Connie Jaffrey (NQT)
P5/6	Mrs Judith Ross
P7	Miss Nicola Dasgupta and Mrs Gayle Eccleston

### Additional Teachers

NCCT	Mrs Fiona Conetta
COVID Recovery	Miss Elizabeth Avdic

### Early Learning and Childcare Staff

Senior ELC Practitioner	Joanne McKay (Stars Keyworker)
ELC Practitioner	Angela Clark (Sunshine Keyworker)
ELC Practitioner	Ashley Boyd (Stars Keyworker)
ELC Practitioner	Miss Susan Sykes (Rainbows Keyworker)
ELC Practitioner	Margaret Johnstone
ELC Support Assistant	Amanda Graham

### Clerical and Support Staff

Senior Clerical	Mrs Angie Stark
Classroom Assistant	Mrs Morag Moore
Classroom Assistant	Mrs Joanne Gallacher

### Janitorial Staff

Janitor	Mr Alex Risk
Cleaners	Mrs Elizabeth Montgomery and Mrs Jean Ballantyne

### Catering Staff

Catering Assistants	Leigh-Anne Davidson, Linda and Nicola Gallacher
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## **Attendance and late coming**

We appreciate the difficulties around the morning school run however when children arrive late to school they miss the introduction to lessons and disrupt the learning of others. Good time keeping is a skill for life. We want everyone to have a positive start to the day so we are encouraging children to arrive timeously in order to maximise their learning and foster good habits.

All parents/carers must phone the school office on 01560600403 to report an absence. You can leave a message on the answering machine, which is checked daily, by selecting option 1, or speak to one of the clerical staff by selecting option 2. The office is staffed between 8.30am-12noon and 1.00-3.30pm.

If parents wish to communicate any information to the school via electronic means, please use the generic Fenwick Primary email address [fenwick.primary@east-ayrshire.gov.uk](mailto:fenwick.primary@east-ayrshire.gov.uk). This email address is monitored daily.

## **School uniform**

Our school vision is 'Be The Best We Can Be' and part of being ready to learn is coming to school in uniform. The school uniform consists of school or plain black jumpers/cardigans, yellow or white polo shirts or shirts, black trousers/shorts, black dress/skirt or tartan pinafore/skirt and black shoes, which should be worn to school daily. Please write your child's name and class on **all** of their belongings to avoid things being left in lost property.

## **Security and Visitors**

We have a remote-controlled audio-visual entry system. Visitors are asked to approach by the door marked Main Entrance and ring the entry bell. Once identification is complete, visitors are asked to sign the Visitors' Book at reception and wear a visitor badge. Currently, with additional measures in place, we ask that any visitors to the school access via the staff car park doors and phone the office to alert staff.

The Janitor, classroom assistants and members of the leadership team (wherever possible) are out in the playground supervising pupils at break times and lunchtimes. Gates are closed at all times and secured with high latches to ensure pupils remain within the school grounds.

Parking presents some difficulty as space is limited. Visitors are therefore requested to park in the street, well away from the zigzag lines unless by prior arrangement, when the janitor can supervise parking and unloading of goods.

## **Homework**

Our current approach to homework and our homework policy are being reviewed and pupils' and parents'/carers' views will be sought.

After our period of Home Learning, we hope to utilise what we have put in place to support homework as we move forward. Further guidance will be available on the school website.

## Lunches

The Schools (Health Promotion and Nutrition) Act 2007 sets out in detail the National Nutritional Food Standards. School Meals in East Ayrshire offer nutritionally balanced well-presented food in an environment that is sensitive to the needs of children.

Children who require a specific diet based on sound medical reasons will be catered for but parents/carers should contact the school and notify the Head teacher of the specific requirement.

Children are also welcome to bring their own packed lunch if they would prefer.

All school lunches are booked at home via ParentPay, including P1-4 (and P5 pupils from January 2022) who are entitled to free school meals. You can now order, amend or cancel school lunches until 8am on the day the meal is required. If your child is absent from school you can login before 8am and cancel the lunch booking to avoid being charged for the meal. Please do not use the packed lunch option, this should only be used when directed to do so. The school will inform you when to do this i.e. school trips which require a packed lunch. Further details of ParentPay can be obtained from the school office.

We are a 'no nuts' environment and request that no items of food are brought into the school that may contain nuts.

## Questions and concerns/complaints handling

If you have any questions about your child or any of the work/homework they receive please speak to the class teacher in the first instance. This can be done informally at the end of the school day or by contacting the school to arrange a phone appointment. Further to this, or for issues not relating to the class, please arrange to speak to our Depute Head Teacher. If you are unhappy or require further support with a concern or complaint, then please contact the Head Teacher.

## Emergency Procedures

In the event of an emergency affecting Fenwick Primary School or ECC, we have well-established procedures in place to inform parents/carers:

- **Group Texts** are sent out to parents to advise of an emergency. Parents should ensure the school/centre office always have an up to date mobile phone number to enable automatic contact via text messaging.
- **School App** (Primary School App) – notifications are also issued via the school app to advise of an emergency.
- **Twitter** - In the event of an emergency, the school/ECC will also issue updates via Twitter <https://twitter.com/FenwickPrimary> .

- Education Head Quarters also work closely with **Westsound Radio** (DAB 11B, MW 1035) and **West FM** (96.7, 97.5 and 106.7) and statements and updates are issued frequently.

We understand an emergency can be a very stressful time and phone lines are often used by emergency services, so it's important that we try and keep lines clear.

As parents, you are advised that **before** telephoning your child's educational establishment, you should first check the Council webpage, for news and announcements: [www.east-ayrshire.gov.uk](http://www.east-ayrshire.gov.uk) . You can also check the **Facebook** page: [www.facebook.com/eastayrshire/](http://www.facebook.com/eastayrshire/) or, **Twitter**: [East Ayrshire Twitter](#)

### **Illness or accident during school hours**

If your child feels unwell during class they should tell the class teacher/practitioner and, where necessary, a first aider will be called to attend. If we do need to send your child home, we will contact you to make arrangements.

Your child should not go home without permission and pupils who are being sent home due to illness must be picked up by a parent, or other responsible adult (e.g. a relative).

In the event of an accident or illness which requires referral to the local Medical Practice and/or to the Accident and Emergency Services, parents or the designated emergency contact will be informed.

### **Administration of medication**

If your child requires medicine to be administered during the school day you must complete an administration of medicine form at the office. The medication must be brought into school by an adult.

### **Data Protection**

We collect information from children, their parents and guardians and we may also receive information from other sources, such as previous schools.

All information is stored securely and we do not share it apart from the circumstances described below, or where the law requires us to do so.

Under the Act, we are known as the *Data Controller* and the information we collect is needed for a number of reasons which include, but is not limited to:

- Monitoring and reporting on absence.
- Supporting teaching and learning.
- Monitoring and reporting on your child's progress.
- Providing appropriate care.
- Assessing how well the school/centre is doing.

The information we collect will also include details such as contact address or phone numbers and data such as ethnic group, additional support needs and any relevant medical

information. Occasionally, we may make information available to other organisations, for example:

- To other schools/centres if you move away.
- To the Scottish Qualifications Authority for examination entries.
- To the Scottish Government and its agencies.

You can see the personal information we hold about you by making a Subject Access Request. A parent or guardian may make a request on behalf of children under 12.

To do this, please contact the Council's Freedom of Information Officer on 01563 576094, or email: [FreedomOfInformation@east-ayrshire.gov.uk](mailto:FreedomOfInformation@east-ayrshire.gov.uk) . A fee may be charged for this service.

## SECTION 4

### The Curriculum

Curriculum for Excellence is the education system in Scotland. It includes nurseries, schools, colleges and community learning from 3 to 18 and beyond.

From pre-school to the end of S3 (3-15) young people will experience a broad general education which is designed to enable each child or young person to be a successful learner, a confident individual, a responsible citizen and an effective contributor. The broad general education will include all of the Experiences and Outcomes across all curriculum areas up to and including the third level. Throughout all learning, prime importance is given to literacy, numeracy and health & wellbeing; skills for learning, life and work; an understanding of society, the world and Scotland's place in it, and an active and healthy lifestyle. A range of teaching methods and contexts for learning is used, including active and enterprising learning, which encourage young people to become enquiring; learning across the curriculum which helps young people make links between subjects, and learning outside classrooms in the outdoors and in the community, which gives opportunities for learners to deepen their learning in real-life contexts.

Information about how the curriculum is structured and curriculum planning – <http://www.educationscotland.gov.uk/thecurriculum/>

Curriculum for Excellence emphasises that assessment is an integral part of day-to-day teaching and learning. Learners' progress will be closely monitored by staff, who reflect with them on their strengths, learning needs and next steps, and take action based on this. Learners themselves will be increasingly involved in this process, as they develop the skills needed to be able to make effective judgments on their own learning; skills that will be important to them throughout life. Testing will continue to be part of the framework of assessment, providing additional evidence of what learners know, understand and are able to do, and helping teachers plan learning experiences which are motivating and challenging. [www.youngscot.org](http://www.youngscot.org) (learners) [www.parentzonescotland.gov.uk](http://www.parentzonescotland.gov.uk) (parents and carers) [www.sqa.org.uk](http://www.sqa.org.uk) (information on qualifications) [www.hmie.gov.uk](http://www.hmie.gov.uk) (standards, inspections) [www.ltscotland.org.uk](http://www.ltscotland.org.uk) (teaching practice and support) [www.engageforeducation.org](http://www.engageforeducation.org) (share ideas and questions about education) [www.scotland.gov.uk/cfeinaction](http://www.scotland.gov.uk/cfeinaction) (real-life examples).

The Curriculum for Excellence recognises 8 key areas of the curriculum within the Primary School. These include:

- English Language/ Modern Languages
- Mathematics
- Health & Wellbeing
- Social Studies
- Sciences
- Technologies
- Religious and Moral Education
- Expressive Arts

## Literacy and English

Reading, Writing, Talking and Listening skills are developed according to progression outlined in Curriculum for Excellence and East Ayrshire Progression Frameworks, with individual children progressing at their own learning rate. We aim to offer our pupils a variety of reading and language experiences to develop their skills and enhance their enjoyment of the written and spoken word. Much work in reading and literacy is experienced across all areas of the curriculum and can be taught in the context of Environmental Studies topics which are covered throughout the year. Nevertheless, each aspect of literacy is dealt with in its own context using published resources as well as school devised and teacher devised materials.

## Reading

Across the school we use the Bug Club and Oxford Reading Tree scheme which combines reading with structured story-telling and observation. Oxford non-fiction texts have also been introduced. Across the school phonic skills are taught through the East Ayrshire Active Literacy Programme (ALP), with P1 using elements of Jolly Phonics, along with a variety of practical materials.

Classes also use novels from the Scholastic 'Read and Respond' series and novels from the Active Literacy Programme. We also use a variety of non-fiction texts and a series of texts covering different genres of literature.

Spoken and written literacy work accompanies some of these texts to aid comprehension and language skills. Our aim is to give the pupils a wide experience of reading and language activity, extending their reading and thinking skills. Oral reading is a part of that experience, as are comprehension, prediction and other associated skills. Dictionary work is also covered throughout all stages.

*Fiction reading is developed at all stages by:*

- Library periods when books are exchanged and read
- A teacher reading a novel to the class
- Books clubs are in operation in the school, allowing children to buy books of their own choice, with parental guidance.

## Writing

Our aim is to equip the child with experience of different styles of writing e.g. reporting, story-writing, note-taking, poetry, functional writing and knowledge of correct use of language, including spelling. These are taught through teacher-devised ideas and through specific published texts and programmes. Big Writing and VCOP (vocabulary, connectives, openers and punctuation) is used throughout the school.

A variety of resources provides stimulus for imaginative and other types of writing and guidance in the direction and usage of language. Outlets for children's writing and ideas are encouraged by use of wall display, letters, competitions and class blogs.

Spelling is taught both in context with other work and as a skill in its own right paying attention to rules and word patterns.

We also use word banks, thesaurus and dictionaries to encourage the habit of checking and to provide differentiated work for varying ability levels within a class.

## Handwriting

Nelson Handwriting progression frameworks are used across the school, laying emphasis on fluency of joining letters to create a legible and efficient style.

## Listening and Talking

At all stages much important work is done through the spoken word. The writing programme uses conversation and children's descriptions of their drawings as a basis for writing. The reading programme also uses speaking and listening as a basis for language, and therefore reading development. Practical and play activities depend on the development of speaking and listening skills.

Throughout the school, discussion work in pairs, groups or in class continue to develop skills in speaking through topic work, reading work, poetry, drama, oral reporting and debating.

## Modern Languages

At Fenwick Primary School the modern language taught across the school is French with Mandarin being delivered in P5-7. We are part of the Primary Languages Programme, along with other schools associated with Loudoun Academy and we are supported by a Mandarin speaking student from the Academy each year. There is a strong emphasis on practical



activities, pupil participation and language games in the course, along with some written work. We have also recently introduced an MLPS focus week across the school.

## Mathematics

Mathematics and Numeracy play a major role in everyday life. The experiences and outcomes promote and support effective learning and teaching methodologies which will stimulate the interest of children and young people and promote creativity and ingenuity. Children and young people will most effectively develop their numeracy through cumulative growth in their understanding of key concepts and the application of their skills in new contexts.

The statements of experiences and outcomes do not have ceilings, so that all children and young people can be challenged at an appropriate level. Collaboration with colleagues in relation to East Ayrshire Progression Frameworks will encourage a shared understanding of expectations of standards as well as effective learning and teaching within numeracy.

At Fenwick Primary school all classes are using Number Talks to develop strategies for completing calculations mentally. Teachers plan their lessons using a variety of resources to support learning including Leckie and Leckie, TeeJay, Scottish Heinemann, Numicon, schools own numeracy boxes, Outdoor Learning opportunities and working with partners such as Royal Bank of Scotland.

The computer is a valuable resource and learning tool in Mathematics. Learning programmes have been devised using PCs, consolidating the processes of learning. 'Education City', 'Sumdog' and problem solving software are also used to enhance the work.

## Health & Wellbeing

Curriculum for Excellence has an important role to play in promoting the health and wellbeing of children and young people and of all of those in the educational communities to which they belong. Learning in health and wellbeing ensures that children and young people develop the knowledge and understanding, skills, capabilities and attributes which they need for mental, emotional, social and physical wellbeing now and in the future. Learning through health and wellbeing enables children and young people to:

- Make informed decisions in order to improve their mental, emotional, social and physical wellbeing
- Experience challenge and enjoyment
- Experience positive aspects of healthy living and activity for themselves
- Apply their mental, emotional, social and physical skills to pursue a healthy lifestyle
- Make a successful move to the next stage of education or work
- Establish a pattern of health and wellbeing which will be sustained into adult life, and which will help to promote the health and wellbeing of the next generation of Scottish children.

## **Earrings and body piercing jewellery must not be worn for any PE-related activity.**

Fenwick Primary is a Health Promoting establishment and we follow the East Ayrshire Progression Frameworks for Health and Wellbeing which includes Substance Misuse awareness. We also use the PAtHs programme (Promoting Alternative Thinking Strategies) across the school. Parents are informed when any sensitive aspects of learning such as Relationships, Sexual Health and Parenthood (RSHP) are being discussed with their child's class via the school App. We also offer parent RSHP workshops prior to the learning taking place in class so parents are aware of the content of lessons.

Our curriculum will continue to evolve and as it does we involve the children, staff, parents/carers and relevant partners and other agencies in our curriculum developments. This will be achieved through house assemblies, pupil groups including our Pupil Council, pupil focus groups, parent council, parent workshops, parent questionnaires, school newsletters and through our social media activities.

### Religious and Moral Education

Through a variety of activities children explore different cultures, especially through the use of stories and music. They also become involved in celebrating religious and cultural festivals from Christianity and other world religions.

We promote consideration for others and encourage the children to begin to develop a sense of fairness and justice. We try to foster in our children the belief that each one of us is unique and special in our own way and that we should value and respect differences.

Religious and moral education is a process where children and young people engage in a search for meaning, value and purpose in life. This involves both the exploration of beliefs and values and the study of how such beliefs and values are expressed. Children and young people must become aware that beliefs and values are fundamental to families and to the fabric of society in communities, local and global.

Religious observance assemblies are held regularly in the establishment and are led by Mr Strong. If a parent wishes to withdraw their child from any religious observance activity, this can be accommodated by contacting the Head Teacher where alternative provision will be made.

Parents from different religious communities may wish their children to be absent in order to celebrate religious events. Such occasions will be supported by the establishment. Appropriate requests will be granted and the pupil noted as an authorised absentee in the register.

## **SECTION 5**

For the latest Standard and Quality Report which highlights the main achievements and how we have improved standards in relation to literacy and numeracy and health and wellbeing over the past 12 months, please see the school website. Please also see the school website for our School Improvement Plan:

<https://blogs.glowscotland.org.uk/ea/fenwickprimaryschool/school-information-and-documents/>

Further information on the establishment's performance at local and national level can be obtained via Parentzone:

<https://public.tableau.com/profile/sg.eas.learninganalysis#!/vizhome/SchoolInformationDashboard-Primary/Introduction>

## **SECTION 6**

### **Assessment**

AifL (Assessment is for Learning) assessment approaches are being embedded in Fenwick Primary. The main message here is that assessment is not just about formal tests but a means for children to assess their own work and that of their peers.

Assessment is an ongoing process and is the means of obtaining information which allows teachers to make professional judgements about pupils' progress and involving pupils and parents in shared learning intentions. The starting point for this is the curriculum and the processes of learning and teaching. Assessment is about determining what a pupil is actually achieving in relation to expectations of attainment, and then drawing conclusions from that comparison and planning next steps in learning. Effective assessment will improve the quality of learning and teaching.

Teachers input tracking information termly using the East Ayrshire online tool. This information is then discussed with the Head Teacher at tracking meetings and used to plan interventions and supports. Pupils have regular learning conversations with their teachers to discuss progress and set targets. Pupils also have formal learning conversations with the Head Teacher termly to discuss the teaching and learning in their class.

### **Reporting to Parents**

We issue reports once per year in Term 4 (June), and have 2 Parents' Evenings (Term 1-October and Term 3 March), when pupils' progress can be discussed with the class teacher. The pupil report gives details of progress made and next steps to develop skills.