

East Ayrshire Council



Household Waste Recycling Centres

Access arrangements for residents
using commercial type vehicles



Do you drive a liveried car, van, pickup or pull a trailer (maximum 3m length)?

You will need to book an appointment via the Council's online booking system

www.east-ayrshire.gov.uk or by calling **01563 554033**

to access the Household Waste Recycling Centre
at Western Road Kilmarnock, KA3 1LL and at
Garlaff near Skares, KA18 2RB

East Ayrshire's Household Waste Recycling Centres are provided to enable its residents, to dispose of their household waste and recycling.

Commercial or Trade waste (landfill) is not accepted at either site. All trade waste must be properly disposed of by means of either a contractual arrangement with the Council or alternate provider, or must be taken directly to a waste transfer station where it will be weighed and subsequently paid for. Commercial recyclate is accepted at the Western Road Recycling Centre subject to a commercial recycling permit being purchased.

As the cost of waste disposal increases year on year, the Council has identified that some commercial traders are trying to access our Recycling Centres to dispose of their waste for free, with the vast majority of trade waste being delivered to Recycling Centres in commercial type vehicles such as cars and vans (liveried and non liveried), pickups or vehicles, with trailers attached.

To ensure that it is only wastes arising from East Ayrshire households entering either Recycling Centre in commercial type vehicles, the Council has introduced an appointment system for these vehicle types.

In addition to making a booking, all residents will be required to provide ID to the Site Attendant when they enter the site (e.g driving licence, a recent utility bill or Council Tax bill) and provide a signed Household Waste Declaration Form.

Please be aware that all wastes brought to site remain subject to a visual inspection by Site Attendants. If waste is deemed to be commercial in nature access will be refused. In all cases East Ayrshire Council reserves the right to undertake investigations regarding the provenance of any waste presented and to restrict access to its sites if false or inaccurate information is provided to Council staff or via the online booking system.

All personal data will be processed in line with Data Protection Principles and when no longer needed, will be destroyed in line with East Ayrshire Council's Document Deletion and Disposal Guidance.



Q Can I access the Recycling Centre in a hire van?

A Yes – simply bring your hire documents and proof of residency with you. The online booking system can accommodate.

Q I have hired a man with a van to get rid of my rubbish - can I book an appointment?

A No. If you pay another person to dispose of waste on your behalf it becomes trade waste.

Q How much time is allocated to each appointment?

A Each appointment is 20 minutes in length. A maximum of three appointments can be booked by the same user in a 24 hour period.

Q Why do I need to bring ID and sign a Household Waste Declaration Form to my appointment?

A This confirms that you are a resident of East Ayrshire and that you will be bringing your own household waste to the site. Failure to produce valid personal identification may result in your access to the site being refused by our Site Attendants.

Q What happens if I arrive late for my appointment?

A Access cannot be guaranteed in this situation. Access will only be granted subject to the Site Foreman's approval, where other bookings will not be affected, and where health and safety on site will not be compromised.

Q What if I am not a resident of East Ayrshire but am assisting a friend/relative who is an East Ayrshire resident and I require access to a Recycling Centre on their behalf?

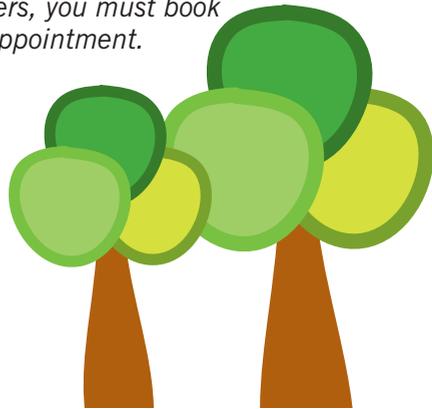
A The Recycling Centres are provided for East Ayrshire resident use only. Should exceptional access be required, please contact Waste Management Services to discuss. Failure to do so may result in access being denied.

Q How do I dispose of my commercial waste or commercial recyclate?

A East Ayrshire Council, and other licensed providers, can provide you with a commercial waste and recyclate collection service or skip hire service as required. Alternatively commercial recyclate may be deposited at the Western Road Recycling Centre subject to a commercial permit having been purchased. Contact us on 01563 554033 to discuss your options or visit www.east-ayrshire.gov.uk

Q I'm only looking to collect compost from the Recycling Centre. Do I need to book an appointment?

A Yes. If you are planning to use a commercial type vehicle - including trailers, you must book an appointment.



In summary, if you drive a commercial-type vehicle and require access to East Ayrshire Council's Recycling Centres you must follow three simple steps:

Step 1 Book an appointment online by visiting www.east-ayrshire.gov.uk or call **01563 554033**

Step 2 Once your booking is confirmed, remember to bring your proof of identity to the Recycling Centre:

- Current Driving Licence
- Council Tax or Utility Bill
- Van/Car Hire papers if required

Step 3 Provide the Site Attendant with your signed Householder Waste Declaration Form.



Further information regarding access is available from East Ayrshire Council, Waste Management Services
Tel **01563 554033** or email waste@east-ayrshire.gov.uk