

**NON DOMESTIC RATES**

**NEW & IMPROVED PROPERTY APPLICATION FORM – 2018/19**

**Explanatory note**

**New and Improved Relief is granted under the terms of the Non Domestic Rates (New and Improved Properties) (Scotland) Regulations 2018.**

**From 1 April 2018 rates relief can be awarded to properties newly entered on the valuation roll and to properties that have had improvements carried out.**

**An application form must be completed to apply for relief.**

Reference (from your bill)	
Property Address:	
Ratepayer Name:	

**Please complete the section that applies to you.**

**New Entry Relief (for new builds)**

What date was the property entered onto the valuation roll?	
Is the property a completely new entry on the valuation roll (i.e. it was not previously part of another entry on the roll)?	Yes / No
Is the property currently occupied?	Yes / No
If occupied, what was the first date of occupation?	

## Improved Property Relief

Has the rateable value of the property increased due to an improvement?	Yes / No
If YES please provide the new rateable value and the effective date of the increase	
Please provide a brief description of the improvements carried out at the property.	
Has any part of the property previously been included in a different entry in the valuation roll?	Yes / No
Is the improved property occupied?	Yes / No

Please note if the property is unoccupied you should apply for Empty Property Relief. Application forms are available on our website: [www.east-ayrshire.gov.uk](http://www.east-ayrshire.gov.uk) or by telephoning 01563 554400 and choosing Option 3.

### DECLARATION

I declare that, to the best of my knowledge, the above information is correct.

I authorise East Ayrshire Council to verify the information I have provided.

I understand that deliberate provision of false information in order to achieve a financial gain is a criminal offence.

Signed: \_\_\_\_\_ Print Name: \_\_\_\_\_

Position: \_\_\_\_\_ Date: \_\_\_\_\_

Telephone No: \_\_\_\_\_ E-mail: \_\_\_\_\_