

# NEXT DAY PROPERTY ENQUIRY SERVICE

**To:** Administration Manager  
East Ayrshire Council, Council Headquarters, London Road,  
Kilmarnock KA3 7BU DX-KK23 KILMARNOCK

**E-mail:** Sandra Rorison  
[sandra.rorison@east-ayrshire.gov.uk](mailto:sandra.rorison@east-ayrshire.gov.uk) or  
[propertyenquiries@east-ayrshire.gov.uk](mailto:propertyenquiries@east-ayrshire.gov.uk)

**Contact:** Sandra Rorison  
Direct Dial (01563) 576571



**East Ayrshire**  
COUNCIL

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## PROPERTY DETAILS

Property Name ..... Street Number .....  
Street Name .....  
Town ..... Post Code .....  
Location (please enclose a location plan for rural properties) .....

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## FROM

Name ..... Ref .....  
Address ..... LP No .....  
Tel ..... Fax ..... E-Mail .....  
on behalf of ..... [client]

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Please provide the following Property Enquiry Certificate in respect of the above named property. Remittance in payment of fee is enclosed.

**A EAST AYRSHIRE COUNCIL PROPERTY ENQUIRY CERTIFICATE**  
(includes Planning, Environmental Health, Housing and Roads)

£60.00



10% discount available for each property enquiry certificate involving between 4 and 9 adjoining properties (ie 4 in a block flats, or properties within an estate).

20% discount available for each property enquiry certificate involving 10 and above adjoining properties (ie 4 in a block flats, or properties within an estate).

Please note that any discount should be agreed, **IN WRITING**, with East Ayrshire Council.

**Signed** ..... **Date** .....