

East Ayrshire Council
Comhairle Siorrachd Àir an Ear

ANNUAL PROCUREMENT REPORT

1 April 2024 to 31 March 2025

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Introduction

The annual procurement report summarises the performance of the Council's procurement activities over the period 1 April 2024 to 31 March 2025.

It demonstrates how our procurement activity delivers value for money and contributes to the achievement of our strategic aims and objectives as outlined within the Corporate Procurement Strategy.

The Corporate Procurement Strategy sets out how East Ayrshire Council intends to carry out its regulated procurements (procurements with an estimated value equal to or greater than £50,000.00 for goods and services and £2,000,000.00 for works contracts).

The report sets out the procurement aims, objectives and strategic priorities for the Council, which reflect both national and local policies and priorities and takes consideration of the minimum requirements as set out in Section 15(5) of the Procurement Reform (Scotland) Act 2014. The Act requires public bodies to reflect their approach to sustainability, community benefits, fair working practices (including promoting payment of the living wage), promoting compliance with the Health and Safety at Work Act 1974, procurement of fairly and ethically traded goods and services and the improvement of health and wellbeing within our communities.

The Procurement Reform (Scotland) Act 2014 embodies and encapsulates a significant element of the continuing Public Procurement Reform Programme. The Programme centres on the Scottish Model of Procurement, which puts procurement at the heart of Scotland's economic recovery. It sees procurement as an integral part of policy development and service delivery. It is a simple concept - business friendly, socially responsible. Looking at outcomes not outputs, it uses the power of public spend to deliver genuine public value beyond simply cost/quality in purchasing.

The Council's procurement activities are conducted in accordance with the Act, which has an established national statutory and legislative framework for sustainable public procurement that supports Scotland's economic growth by delivering economic, social and environmental benefits, supporting innovation and promoting processes and systems, which are transparent, streamlined, standardised, proportionate, fair and business-friendly.

Our aim is to build on the procurement model already in place, with a view to:

- **setting out** clear strategic objectives
- **making sure** we continue to improve our procurement methods
- **ensuring** compliance with our legislative and statutory procurement duties
- **maximising** efficiency and collaboration
- **continuing** to improve access to public sector contracts, particularly for Small and Medium sized Enterprises (SMEs), Co-operatives and Social Enterprises
- **increased** focus on sustainable procurement including the more innovative use of Community Benefits Clauses (CBCs), Community Wealth Building and targeting supplier's corporate social responsibility policies
- **continually** striving to deliver the best possible procurement service to the council and our local communities

The Council's Strategic Plan 2022 to 2027 sets high-level ambitions and priorities for the next five years. This plan underpins the Corporate Procurement Strategy and the Annual Procurement Report recognising the commonalities and interdependencies of priorities across our Council services, in which we aim to build a strong local economy, which supports fair work, tackles inequality, encourages local spend, and uses the land and property we own for the common good.

The five 'pillars' of Community Wealth Building - procurement, employment, land and assets, financial power and democratic ownership of the local economy is a central feature of our recovery and renewal plans. This will enable the Council and other anchor organisations to support local businesses and harness resources to create a vibrant, democratic local economy, which promotes social and environmental justice for our residents.

However, it is recognised that the Council still faces significant challenges over the coming years and achievement of the Council's strategic objectives will be difficult, as increasing demands for services are balanced against reducing budgets and resources.

Summary of Regulated Procurements Completed

Section 17 of the Act requires all regulated procurements to be carried out in accordance with the organisational procurement strategy. Section 18(2) states that an annual procurement report must include “a review of whether those procurements complied with the authority’s procurement strategy” and “the extent to which any regulated procurements did not comply, and a statement detailing how the organisation will ensure that future regulated procurements do comply”.

Regulated procurement refers to any procurement activity above £50,000.00 for goods and services and £2,000,000.00 for works contracts. A regulated procurement is completed when the award notice is published or where the procurement process has been concluded.

Regulated procurements can refer to new contracts and framework agreements but also to any mini-competition or call-off from any existing framework.

The following table shows a high-level summary of all regulated procurement projects awarded by the Council from 1 April 2024 to 31 March 2025.

Table 1

Number of regulated procurement projects awarded	74
Total estimated value of regulated procurement contracts awarded	£432,497,959.77
Regulated Works contracts awarded (> £2,000,000.00)	4
Regulated Service contracts awarded (> £50,000.00)	64
Regulated Goods (Supply) contracts awarded (> £50,000.00)	6

Further details of all procurement contracts awarded (including contract reference, contract description, contract value, supplier name(s), contract start date, contract end date and extension periods can be found through the Council’s contracts register which can be found on the EAC intranet site and is also publically available via the Council’s website using the link below:

[East Ayrshire Council Contract Register \(east-ayrshire.gov.uk\)](http://east-ayrshire.gov.uk)

Details of all ‘Regulated’ procurement projects awarded are listed within Appendix 1.

Low Value / Low Risk Procurement Activity

The Council also utilises the Quick Quote facility through the Public Contracts Scotland electronic portal in order to source competitive quotes for low value/low risk procurement exercises (all procurement activity from £500 to £50,000 for goods and services and works contracts to the value of £2m not covered by an existing contractual arrangement).

The following table provides details of all quick quotes published during the reporting period 1 April 2024 to 31 March 2025.

Table 2

Quick Quotes	1 April 2024 to 31 March 2025
No of Quick Quotes Published	298
No of Invitations Sent to Suppliers	1825
Average No of Invitations Issued for each Quote	6.12

** It should be noted that the Council use the Quick Quote facility to conduct mini-competition exercises from existing frameworks. The Council issue very few individual Quick Quotes due to increased contractual coverage.

Review of Regulated Procurement Compliance

Section 17 of the Procurement Reform (Scotland) Act 2014 requires that all regulated procurement activity is carried out in accordance with the organisations' procurement strategy, so far as reasonably practical.

All regulated procurement activity across the Council is undertaken in accordance with the Council Standing Orders relating to Contracts, Scheme of Financial Delegation and domestic and European legislative requirements. The governance framework ensures that each regulated procurement is compliant with the Corporate Procurement Strategy.

The Corporate Procurement Strategy clearly sets out how procurement activity will be undertaken in compliance with the legislation. The Council has observed a number of general duties to fulfil the specific obligations and these are detailed below for clarity:

Ensuring Regulated Procurement Activity Delivers **Value for Money**.

The application of best practice and undertaking key strategic activities shall ensure best value for the Council. We continue to undertake the following practices:

- Develop commodity strategies
- Early market engagement
- Consideration of 'Lotting' strategies to maximise inclusion of SME's, third sector, charity and voluntary organisations within the tender process
- Include community benefits in all regulated procurement activity
- Promote and champion sustainable and environmental considerations
- Challenge the demand for goods, works and services
- Consider alternative delivery models eg: shared services, managed services, outsourced services
- Evaluate tender submissions using the Most Economically Advantageous criteria
- Continue to embed contract management and supplier performance across the contract portfolio
- Review innovative and commercial proposals

Economic Operators shall be treated **Equally and without Discrimination**

All current procurement activities comply with the Standing Orders on Contracts, EU Procurement Directives, and the Procurement Reform (Scotland) Act 2014. An equalities impact assessment is conducted for all regulated procurement activity as part of the commodity strategy development process.

Procurement will be carried out in a **Transparent and Proportionate Manner**

East Ayrshire Council's Procurement Code of Ethics enforces the commitment to ensure all procurement activity is conducted in a transparent and proportionate manner. Our code is designed to:

- Enhance and protect the standing of the procurement profession
- Maintain the highest standard of integrity in all business relationships
- Promote the eradication of unethical business practices
- Ensure full compliance with laws and regulations

[EAC Procurement Code of Ethics.pdf](#)

The Council shall comply with the **Sustainable Procurement Duty**

To ensure compliance with this duty, the Council includes contractual provisions to support environmental, social and economic issues relating to all regulated procurement activity. Completion of the Scottish Government Sustainability Test is also a mandatory requirement for all Council regulated procurement projects.

Commodity strategies are developed for all regulated procurements carried out and sustainable options are deliberated and summarised eg: how the procurement activity can facilitate involvement of SME's, third sector, charity and voluntary organisations, inclusion of community benefits, promotion of innovative techniques and technologies, environmentally friendly products, carbon reduction etc.

Consideration on the use of **Community Benefits**

The Council is committed to maximising Community Benefits through its procurement activities. These have been achieved through the inclusion of specific clauses within our contracts. Community Benefits are included within all Council regulated contracts.

Our Community Benefits are designed to maximise the opportunities for securing apprenticeships, employability and training, use of local contractors/sub-contractors, assisting business start-ups, helping to develop business growth as well as securing additional voluntary benefits for our communities.

Successful suppliers, contractors and service providers are required to provide regular monitoring information to the Councils' appointed internal Contract Administrators (CA's). The CA is required to report to the Corporate Procurement Team progress of delivery of Community Benefits for the contracts being managed.

Consulting and Engaging with those affected by Procurement

The Council continues to engage with its' Community Planning Partners, internal and external stakeholders, SME's, third sector, charity and voluntary organisations and local community groups.

We shall continue this engagement, liaison and dialogue at various stages of the procurement process where appropriate.

This is fundamental in our ambition to support community wealth building and inclusive local and regional growth. We continue to work closely with Economic Development and our other local 'anchor' organisations (Hospitals, Universities, Colleges, and Large Commercial Employers) to harness our spending power in terms of buying from local businesses within the supply chain, maximising employment opportunities and reviewing the use of land and property assets to benefit our local economy.

Payment of the Living Wage

On Thursday 16 April 2020, the Executive Committee welcomed the news that the Council had achieved accredited living wage status after undergoing a rigorous application process.

The Council wholly supports the real Living Wage. It is an important part of our vision for East Ayrshire and for our local workforce.

Addressing fair work first and fair working practices, including encouraging the supply chain to pay the real living wage is included in all regulated procurements contracts.

Compliance by contractors and sub-contractors with the Health and Safety at Work Act

Health and Safety is a fundamental part of the tendering process and is considered for all regulated procurement activity. The Council's Health and Safety team continue to provide advice, guidance and support in relation to these matters.

Procurement of Fairly and Ethically Traded Goods or Services

Where appropriate, we have given due consideration to sourcing goods and services which are fairly and ethically traded.

Improve Health, Wellbeing and Education of Communities and Promotion of Animal Welfare

The Council are continuing their sustainable approach to school meals and have a desire to maintain, support and promote the values of the Food for Life program. Therefore high quality food that demonstrates, higher welfare standards and an ethical approach to farming and production supports the values of the Council.

Our collaborative partners, Scotland Excel have also play a pivotal role in the delivery of these sustainable benefits. They continue to engage with suppliers to offer solutions to assist the Council in reducing our food waste including but not limited to:

- using demand planning systems and forecast accuracy models
- attending menu planning sessions to advise best practice for achieving minimum waste
- tasking the supply chain with reducing case sizes and packs to help smaller authorities and rural schools
- collecting food waste to be passed to local farmers as animal feed ensuring that food waste is kept to a minimum.

The Provision of **Prompt Payment**

Prompt payment clauses are embedded within our contractual terms and conditions, supplier, contractors and service providers are also required to apply the same terms and conditions to their sub-contractors.

The Council have already implemented automated payment technologies such as intelligent scanning and cXML in order to ensure compliance with Directive 2014/55/EU Electronic Invoicing in Public Procurement.

Adoption and Promotion of the **Charter against Modern Slavery**

In May 2019, the Council approved the Charter against Modern Slavery. East Ayrshire Council is committed to participating in the Charter against Modern Slavery. The Council's aim is to build a reputation as leaders in procurement, securing innovation, agility, value for money and quality of services from our supply base. We will develop a culture where efficiency and continuous improvement are at the heart of how we do business, and have a zero tolerance approach to slavery and human trafficking.

Our Modern Slavery Commitments set out what we commit to do to combat and prevent modern slavery and human trafficking in the Council's corporate activities. The objective of the Commitments is to confirm the effective steps the Council is taking to tackle modern slavery in its supply chain.

The Modern Slavery Act 2015 improved support and protection for victims, helped law enforcement target perpetrators and made sure those involved can be punished.

The Council also aim to go beyond tackling modern slavery and human trafficking in commercial activity and has agreed a multi-agency approach through the East Ayrshire Violence Against Women Partnership (EAVAWP) to address Modern Slavery through human trafficking which provides guidance for employees and members of the public on reporting awareness of these issues.

Community Benefits Summary

The Council's Corporate Procurement Strategy sets out the procurement objectives and actions. These reflect both national and local policies and priorities and take cognisance of the minimum requirements as set out in Section 15(5) of the Procurement Reform (Scotland) Act 2014. The Act requires public bodies to reflect their approach to sustainability, community benefits, fair working practices (including promoting payment of the living wage), promoting compliance with the Health and Safety at Work Act 1974, procurement of fairly and ethically traded goods and services and the improvement of health and wellbeing within our communities.

The Council has 5 key strategic procurement objectives, in particular key objective 2:

- Legal Compliance and Governance
- **Economic Growth and Sustainability**
- Procurement Capability and Improvement
- Maximising Savings and Benefits
- Collaboration

The Council has an obligation is to manage its' spend effectively to bring social, environmental and economic regeneration to the communities we serve. The local challenge is huge in terms of balancing and promoting open, fair and transparent procurement whilst ensuring that the local communities benefit. The Council will actively support local businesses to help them bid for work with the Council, seeking to ensure that the most appropriate route to market is considered each time. Due consideration is given to sustainable alternatives, carbon reduction and community benefits during the procurement process to support the Councils priorities in relation to social, environmental and development.

Cost of Living Community Benefit Initiative

In 2022, East Ayrshire Council's Cabinet approved over £3 million of spending to help support individuals, families and business through the Cost of Living Crisis with a particular focus on the following key areas:

- Energy
- Food
- Money
- Community
- Wellbeing
- Business

The East Ayrshire Cost of Living Community Benefits Initiative was launched by East Ayrshire Council in partnership with the Corporate Procurement Team and Facilities and Property Management Team. In a similar manner to the previous successful Defibrillator initiative, suppliers holding term contracts with the Council were invited to participate in this initiative as part of their community benefit/social value contractual obligations.

Suppliers were asked to donate cooking equipment and utensils, such as air fryers and slow cookers, for onward distribution through identified food larders to the most vulnerable in our communities.

Table 3 details the donations received.

Table 3

Item Description	Quantity
Air Fryers	129
Air Oven	1
Kettles	4
Microwaves	19
Slow Cookers	49
Toasters	17
Blenders	4
Pots and Pan Sets	39
Utensil Sets	39
Tray Sets	7
Dinnerware/Cookware	54
Ad-Hoc (cutlery, chopping boards etc.)	104

The Council also received donations of food vouchers, these are detailed in table 4. The vouchers were delivered through the holiday cooking programme and distributed via the community food larders.

Table 4

Supplier Name	Amount	Purpose
Lintel Trust	£10,000.00	Community Larder and Food Education
Meals & More	£6,842.00	Holiday Meal Provision-Summer 2024
Meals & More	£1,000.00	Big Day Out-2024
Meals & More	£275.00	Big Christmas Party-2024
Meals & More	£ 00.00	Literacy Award 2024
Lintel Trust	£10,000.00	Community Larder
FDF	£2,500.00	Food Education
HUWsGray	£3,143.84	Community Support Benefits
Lintel Trust	£2,135.60	Community Larder
Meals & More	£5,994.00	Holiday Meal Provision-Summer 2025
Meals & More	£1,000.00	Big Day Out-2025
Meals & More	£275.00	Big Christmas Party-2025
Meals & More	£100.00	Literacy Award 2025
McConnell Roofing	£1,700.00	Community Support Benefits
Kelburne Construction	£250.00	Community Larder
Ayrshire Independent Living Network	£100.00	Community Larder
Community Playthings	£100.00	Community Larder

A summary of further Community Benefits received are detailed in table 5 as follows:

Table 5

Contract Ref No	Supplier Name	Community Benefits Delivered
PS/23/60	Life Environmental	Life donated 4 x first aid kits to a local under 18 football team following an approach for help from their coach. The total value of the kits was £242.
SXL0721	Cromwell Polythene	10 Cartons of Black Sacks were donated to Greener Communities to assist with Community litter picks.
PS/24/52	Rhodar (Scotland) Ltd	Rhodar donated £1000 towards transporting children from EAC schools to Loch Doon for the annual water safety event organised by H&S. 270 children trained and educated in key water safety topics along with key partners from Police, Fire, Coastguards and RNLi.
SXL0621	Arco	Donated uniforms for 8 apprentices within Housing Asset Services.
PS/19/135	Burns Bairns Nursery	<p>Facilitated visits from Childsmile, Community Practitioner and The Hub to meet parents and talk about nutrition, oral hygiene, communication, and any issues/topics they wished to talk about.</p> <p>Supported the Community Association's Community Pantomime by buying each child a pantomime ticket and meeting them and their family at the venue.</p> <p>Carry out litter picks in the community when on their walks.</p> <p>Held a 'sponsored walk' and family fun day to raise funds which were donated to Help our Ava.</p> <p>Made and added fairy houses to the Community Fairy Trail.</p> <p>Facilitate a Bump, Baby & Child group every Tuesday morning for parents/carers and their children.</p>
PS/19/135	Craighead Country Nursery	<p>One work experience placement over summer period (15 year old) – 6 days in total. Forest school placement – for level 2 candidate- 4 days.</p> <p>Two Modern Apprentice employees- 48 weeks of 'placement' each.</p> <p>Two HNC evening students – two days per week (38 weeks).</p> <p>Forest school leader (level 3)- one staff member.</p> <p>Cumnock Rugby Club Sponsorship - £100.</p> <p>Fundraising- whole team walk – River Ayr Way - money used to purchase defibrillator- installed</p>

Official

		<p>outdoors nursery and whole community use.</p> <p>Sponsorship and time volunteered (5hours) to support Children's art class at Newmilns Show.</p> <p>Kindness project- sharing chocolate and handmade cards with local businesses e.g. Ellisland Court, Mauchline.</p> <p>Welcomed employees from 8 ECC's (all EAC) to view outdoors/forest school site and talk to team about outdoor learning, various dates over the session in small groups. Total of approx. 30 practitioners.</p> <p>Foodbank collection – December 2024.</p> <p>Flu vaccinations on site for families – working with NHS to offer families flexibility.</p>
PS/19/135	Dean Park Nursery	<p>6 weeks of work placements/on-site training.</p> <p>Donation to Martin Chambers Ecuador Trust.</p> <p>Donation to Loudoun Musical Society.</p> <p>Foodbank collections.</p> <p>Volunteering at local senior citizen club.</p> <p>Local Area Litter Picking</p> <p>Hosting Hallhouse residents to the nursery to engage with the 3-5 children.</p> <p>Printing and laminating for local charity.</p>
PS/25/61	Lowmac Alloys	<p>Start Date 13/03/2025: Spirit Aerosystems Apprentices Plastics Project support, support is ongoing throughout the year</p>
PS/22/46	Edmundson Electrical	<p>2 apprentice toolkits – Housing Asset Services.</p> <p>Donation of Electrical Materials to Morton Park, Kilmaurs.</p> <p>£200 donation to Bonnyton Music and Movement Club.</p>
PS/24/130	Wi&A Gilbert Ltd	<p>5 no Work Placements</p>
PS/23/02	Dalkia	<p>16 hours – Energy Support Days</p> <p>Apprentices collectively has spent approx. 40hrs of time on East Ayrshire contract activities in the last year.</p>

Official

		<p>5 hours - Technical Support Manager - Assisting on site with technical expertise.</p> <p>£90,855.16 of works sub-contracted to local suppliers (Macleans Fittings and Kilmarnock Wolseley Branch).</p>
PS/21/86	DM Homeshield	<p>East Ayrshire Council - Donations to 2 foodbanks.</p> <p>Scottish All Welsh Cobs – Sponsorship.</p> <p>Crosshouse Girls Reds – Sponsorship.</p> <p>Troon Dundonald Football Club – Sponsorship.</p> <p>Kilmarnock Football Club - Membership/Advertising.</p> <p>Doon Valley Boxing Club – Sponsorship.</p> <p>East Ayrshire Council - Onthank reception screen.</p> <p>East Ayrshire Council - Ceiling tiles - Civic Centre.</p> <p>Bonnyton Thistle – Sponsorship.</p> <p>RNLI Troon - Material donation.</p> <p>Marr Rugby Club - Shirt sponsor.</p> <p>Employed an additional 1 apprentice and a further young labourer within the last year. Also employed a further joiner, plasterer and a young local person and 2 admin staff.</p> <p>Local school person site 1 week work experience.</p> <p>School Activity Days - 2 visits - Patna Primary School - fundraising for school trips.</p>
PS/20/95	FES Ltd	<p>4 no engineers resident within East Ayrshire employed full time working on various FES & FES FM Contracts within the East Ayrshire. FES had an apprentice from the East Ayrshire area, this person is now time served and maintains their employment with FES.</p>
PS/23/02	Magnus Electrical Services	<p>2 no electricians from East Ayrshire have been employed to work full time to deliver the contract.</p> <p>£1000 cash donation to support Food Larders in East Ayrshire.</p>
PS/24/124	Chase Services Group	<p>Created and filled 3 local Security Officer roles with residents from within the local authority area, paid at or above the National Living Wage.</p> <p>Training 2 officers to promote as supervisors on mobile response.</p>
PS/21/14 & PS/21/48	Fortress Security	<p>3 x self sourced work placements each 1 week in length (subsequently offered apprenticeship roles).</p>

Official

	Alarms Ltd	<p>3 x apprenticeships created. 3 x full time roles x 5 months each.</p> <p>2 x full time permanent engineer roles created. 1 x 1 month and 1 x 15 months.</p> <p>FOC supply of electrical services to install donated defibrillator stations (4 no).</p> <p>Sponsorship of Valspar FC player.</p>
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Supported Business Summary

The Council is committed to supporting and improving access to procurement opportunities for local SMEs, Third Sector Bodies and Supported Businesses and this contributes to the Council's Procurement Strategy 2025-2026, in particular Key Objective 2: "Economic Growth and Sustainability". Within this objective, the Council's ambition is to continue to encourage and support SME's, third sector, social enterprises, supported businesses and the local business community to engage commercially with the Council.

At commodity strategy development stage or through our knowledge of forthcoming collaborative opportunities (local or national), consideration is given on how SMEs, local businesses, Third Sector Bodies and Supported Businesses can be made aware of public procurement activity, while promoting established business support initiatives such as the Supplier Development Programme.

In particular, Supported Businesses make an important contribution to the Scottish economy. Not only through the goods and services they deliver, but also by providing meaningful employment, training and social support for those who may otherwise be excluded from the workplace. A Supported Business' primary aim is the social and professional integration of disabled or disadvantaged persons. At least 30% of the employees of those businesses should be disabled or disadvantaged as defined in regulation 21 of the Public Contracts (Scotland) Regulations 2015 ([recital 36 of directive 2014/24/EU](#)).

This is an important element of the sustainable procurement duty and the steps taken by the Council to facilitate the involvement of Supported Businesses in our procurement activities will therefore be helpful to the organisation in demonstrating compliance with that duty.

It is recognised that many of these businesses may not be able to obtain Council contracts under a regulated competitive procurement process. The Public Contracts (Scotland) Regulation 2015, regulation 21 states that 'a contracting authority reserves the right to participate in procurement for the award of a public contract or framework agreement to a supported business'. This in essence directly presents contract opportunities for supported businesses and factories, ensuring a sustainable long-term future.

The Council has spent the following with the following Supported Businesses in the period 1 April 2024 to 31 March 2025:

Table 6 – Summary of Spend with Supported Businesses

Supplier	Spend 1 April 2024 – 31 March 2025
Lady Haig's Poppy Factory	£1523.40
City Building Contracts LLP/RSBi	£577,290.37
Royal British Legion t/a Scotland's Bravest	£58,828.62
Hey Girls CIC	£71,093.50
Total Spend	£708,735.89

This is an increase of £158,163.01 on the previous financial year.

Future Regulated Procurements Summary

Section 18(2) of the Procurement Reform (Scotland) Act 2014 states that it is a mandatory requirement for contracting authorities to include within their annual procurement report a summary of the regulated procurements the authority expects to commence in the next two financial years.

The Council's tender plans provide information on future opportunities which may be advertised over the next 24 months. These are detailed in Appendix 2.

A full list of all future contract opportunities is also available on the Council's website:

[2 Year Tender Waveplan 01.04.2025 To 31.03.2027.pdf](#)

Delivering Best Value & Monetary Savings

The over-riding procurement policy requirement is that all public procurement must be based on value for money, defined as “the best mix of quality and effectiveness for the least outlay over the period of use of the goods or services bought”. This should be achieved through competition, unless there are compelling reasons to the contrary.

Public sector procurement operates within a legislative framework, which encourages free and open competition and value for money, in line with international and nationally agreed obligations, regulations and legislation. As part of our Corporate Procurement Strategy, we have aligned our procurement policies and processes with this legal framework, as well as with wider Scottish Procurement policy objectives.

It is our aim to continually assess opportunities to enhance our services to our customers and communities and actively involve our employees, customers and members of our communities to achieve value for money.

We continue to analyse, monitor and review our spend data which allows us to make informed decisions on how procurement activity within the organisation can be improved.

The Corporate Procurement Team have implemented processes and procedures to decrease the level of off-contract spend across all of our service departments.

Although improvements and savings have been delivered, the Council still faces significant challenges over the coming years and achievement of on-going contractual savings may be difficult, as increasing demand for services are balanced against reducing budgets and resources. We will continue to monitor and record savings against our procurement contract portfolio.

There is a culture of “do the right things” and “do things right”, helping ensure our service delivery is efficient, effective and economical and commercially sound.

Over the reporting period, East Ayrshire Council’s has seen a further increase in spend with suppliers, contractors and service providers contracted to deliver goods, works and services to the Council.

East Ayrshire Council Influencable Procurement Spend

During the reporting period 1 April 2024 to 31 March 2025, the Council's Influencable procurement spend was **£166,584,959.00** (data extract from Spikes Cavell national database).

The following table (4) provides a high-level breakdown on supplier spend transactions:

Table 7 – Supplier Spend Transaction Breakdown

East Ayrshire Council Local Spend (by geographical postcode)	Spend 2024 - 2025	No of Local Suppliers 2024 - 2025
East Ayrshire Postcode	£43,160,329.22	195
North Ayrshire Postcode	£4,884,766.64	47
South Ayrshire Postcode	£11,180,834.67	69
Total (2024-2025)	£59,225,930.50	311

The spend profile for the financial year 2024/2025 shows a decrease of £5,823,024.36 on last year's local spend.

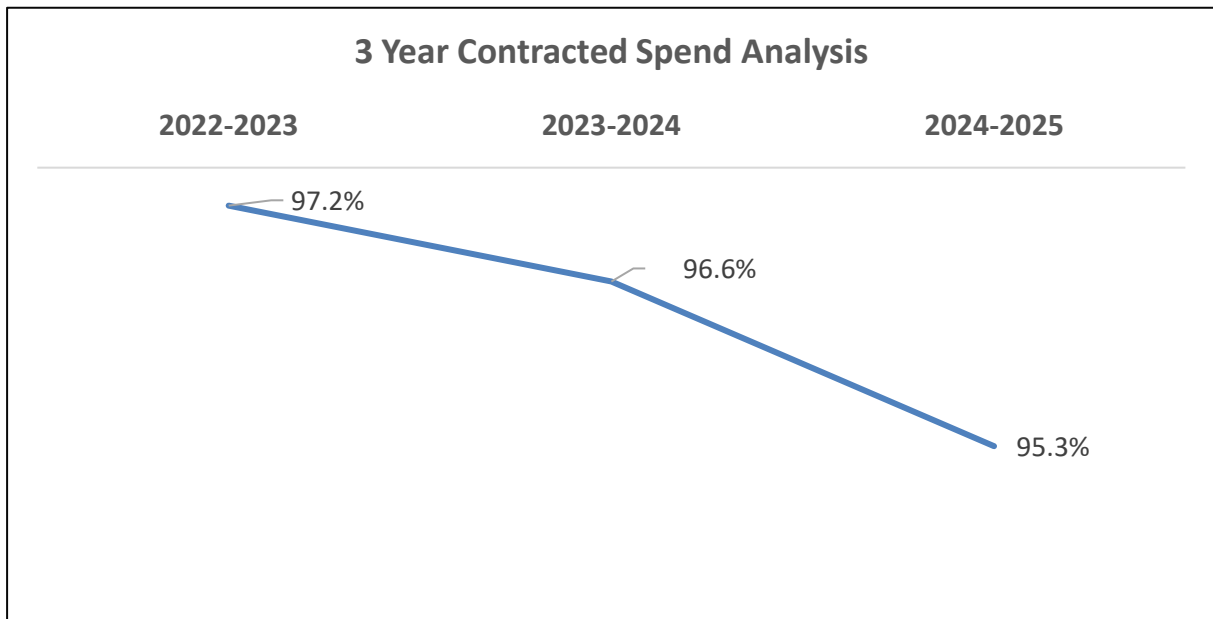
Community Wealth Building is at the heart of the Corporate Procurement Strategy and we are committed to exploring the potential for community wealth building as an approach to deliver inclusive growth across Ayrshire. The strategy states 'Progressive procurement develops dense local supply chains of local enterprises, SMEs, employee owned businesses, social enterprises, cooperatives and other forms of community owned enterprise. These types of businesses are more likely to support local employment and have greater propensity to retain wealth and surplus locally'.

In order to meet the aims and objectives of the strategy, the procurement team continue to analyse, monitor and review its' spend data to identify appropriate areas for contractual opportunities. We meet with our service departments on a regular basis to review contractual arrangements. We continue to facilitate the tendering process from commodity strategy development, contract specification development, tender evaluation panels, contract award to contract exit.

Regular meetings are held with the Business Development Team to promote tendering and quick quote opportunities, to signpost unsuccessful local bidders to the opportunities for training via the bReady programme and to support both the national and local meet the buyer events.

Table 8

Chart illustrating 3 year Trend in Contracted Spend 2022/2023 – 2024/2025



** It should be noted that the spend and contract data has been extracted from the Spikes Cavell national database which collates the information from the supplier's Head Office invoicing address, this therefore does not always reflect the Council's spend at various local supplier branches.

Table 9**Monetary Savings - Cash Saving Benefits Overview 2024-2025**

The following table provides an overview of the estimated savings made by using collaborative frameworks (information provided by Scottish Procurement and Scotland Excel based on estimated spend against contracts and frameworks being used by the Council).

Contract Category	Total Spend 2024-2025	Q1	Q2	Q3	Q4	Annual Savings Total
CAT A – Scottish Procurement	£935,120.85	£76,740.46	£57,623.00	£60,682.00	£43,626.00	£238,671.46
CAT B – Scotland Excel	£19,632,551.00	£0.00	£0.00	£0.00	£145,375.00	£145,375.00
Totals	£20,567,671.80					£384,046.46

This shows a savings reduction of £686,797.84 against previous the financial year.

Access to Scotland Excel collaborative frameworks is by means of an annual subscription fee. The fee for period 2024/2025 was £96,230.00. This fee remains at the same level as the previous financial year.

Annual Report Ownership and Contact Details

For further information in relation to the annual report and Council procurement please contact:

David Mitchell
Chief Governance Officer
Governance Services East
Ayrshire Council London
Road
Kilmarnock KA3
7BU

Tel: 01563 576061

Email: david.mitchell@east-ayrshire.gov.uk

Lesley McLean
Corporate Procurement Manager Governance
Services
East Ayrshire Council
London Road Kilmarnock
KA3 7BU

Tel: 01563 576183

Email: lesley.mclean@east-ayrshire.gov.uk

Further information relating to procurement within the Council is available on the Council's website:

<https://www.east-ayrshire.gov.uk/Home.aspx>

Appendix 1 - Awarded Regulated Procurement Projects (1 April 2024 to 31 March 2025)

** Note – Regulated Procurements - Goods and Service Contracts £50k and above, Works Contracts £2m and above

Title	Contract Type	Total Value	Contract Awarded To
PS-25-10 –Dean Castle Country Park – Managed Wifi Solution (5g)	Service	£118,161.00	Vodafone Limited
PS-25-07-Washroom Solutions	Service	£365,000.00	Rentokil Initial UK Ltd
PS/24/97 - Light & Heavy Vehicle Breakdown Recovery Service	Service	£100,000.00	Barry Devlin Services Limited,
PS-24-118 –Maybole and Dundonald Active Travel Routes Design (RIBA Stage 4)	Service	£120,000.00	Sweco UK Ltd
PS-24-140 -Accessible Ayr Phase 1 Design to RIBA Stage 4	Service	£650,000.00	Sweco UK Ltd
PS-24-139 -Development of a Regional Wide Active Travel Engagement, Behaviour Change, Monitoring and Evaluation Strategy in East Ayrshire and South Ayrshire	Service	£160,000.00	Sweco UK Ltd
PS-24-41 -Cash Collection and Cash Delivery (SXL 23-22, Lot 4	Service	£200,000.00	Security Plus Limited
PS-24-121 – Social Care Document Management Solution –Support and Maintenance	Service	£50,000.00	NEC Software Solutions UK
PS-24-125 - Signs of Safety and Healing Training	Service	£81,900.00	Leigh Taylor Ltd
PS-25-04 Home from Hospital Service	Service	£1,007,571.00	British Red Cross Society
PS/24/01 – All Ayrshire Occupational Health Services	Service	£3,400,000.00	People Asset Management Limited t/a PAM OH Solutions, Warrington

Official

PS-23-138 - External Training and Workforce Skills Framework (Re-Opening #1)	Service	£1,800,000.00	360 Safety & Training, Alan Beattie t/a AHB Training and Consultancy, Andrea Kelly t/a Andrea's Beauty Box, Claymore Training Limited, Elite Training & Consultancy (Scotland) Ltd, Eternal Balance LLP, GCVS, GTG Training, Lowland Training Services Ltd, Jennifer Hembolt t/a Makaton Marvels, Microcom Training Ltd, RCR Safety & Training Ltd, Share Learning Limited, Sports Academy (Scotland) Ltd, The Zone Initiative Ltd
PS-24-50 - Furniture & Equipment Removals & Storage Framework -Lot 1 -Office / Education Properties	Service	£770,600,00	Thomson Removals Ltd, Harrow Green Ltd, Johnsons 1871 Ltd, Richard Healey Removals Ltd
PS-24-50 - Furniture & Equipment Removals & Storage Framework -Lot 2 -Domestic/Residential Properties	Service	£991,800.00	Thomson Removals Ltd, Harrow Green Ltd, Richard Healey Removals Ltd
PS/24/51 - Cashless Catering System	Service	£300,000.00	ParentPay Group Limited
PS/24/52 - Asbestos Removal & Disposal Service	Service	£1,500,000.00	Rhodar Industrial Services
PS/23/12 – H&S Training Framework	Service	£150,000.00	Ayrshire College, Glasgow Clyde College, Consensa Learning, Enlighten Training, Jim Mair Driver Training, McCrae Training, More CPD, Project Health & Safety, RADD Training, Supportive Solutions
PS/24/71 - Processing of Food Waste	Service	£548,000.00	Energen Biogas Ltd

Official

PS/24/66 - Care at Home Call Monitoring & Job Management System	Service	£800,000.00	Totalmobile Limited,
PS/24/58 - Supply & Installation of Wet Floor Shower Facilities – Framework Agreement	Service	£3,000,000.00	George Murphy & Son LLP, McTear Contracts Limited, Acatch Environmental & Property Services Ltd, MP Group U K Limited, James Frew Limited
PS-24-25 – 4G Roads Minor Works Framework Contracts	Works	£85,000,000.00	Acre Industrial Services Ltd, Apex Traffic Management Ltd, Armitage Groundworks Limited, Cairn Construction Ltd, Central Traffic Management Ltd, Centregreat Limited, Crummock Surfacing Ltd, DAMM Environmental Ltd, Geo-Rope Ltd, Glenmavis Traffic Management Ltd. William Hamilton t/a Hamilton Tarmac, Highland Fencing & Barrier Contractors Limited, Hillhouse Quarry Group Ltd, I.H. Borland (Contractors) Limited, JH Civil Engineering Limited, John McGeady Limited. Lanes Group Limited, Lightways (Contractors) Limited, Lochwynd Limited, Luddon Construction Limited, Markon Limited, McGivney Construction Limited. Murchie Sand & Gravel Limited, Newlay Civil Engineering Ltd, Pegasus Power and Communications Ltd, Stepford Contracts Ltd, T. & N. Gilmartin (Contractors)

Official

			Limited, Tarmac Trading Limited, Total Traffic Safety & Management Ltd, WI&A Gilbert
PS/24/76 – Supply & Delivery of Vehicle Fuel	Goods	£15,000,000.00	Highland Fuels
PS-24-109 - Principal Inspections - Bridges	Service	£510,000.00	Stantec UK Limited
PS-24-80 –Mobile Voice and Data Services	Service	£449,127.60	Vodafone Ltd
PS-23-138 -External Training and Workforce Skills Framework	Service	£1,800,000.00	T Training Services Limited, Ayrshire College, CEIS Ayrshire, Etopia Solutions Limited, FDE Training Limited, GM Training & Consulting Ltd t/a Allure Ayr Training Academy, Holeside Training Ltd, HSC Futures Ltd, H&W Forestry Services (Partnership), Jim Mair Driver Training Limited, Cenit Group Limited t/a Pitman Training, QTS Training Ltd, Synergy Training Services Limited, The Digital College
Framework Agreement for Early Learning & Childcare Provision Annual re-opening for new Provider	Service	£12,250,000.00	Flexible Childcare Services Scotland SCIO, Elaine Halliday, Ann Bloor T/A Giraffe Childminding, Kileen Gaunt T/A K's Kids Childminding
PS/23/117 – Greener Services Outdoor Framework	Service	£4,500,000.00	Ayrshire Tree Surgeons, John O'Conner (Grounds Maintenance), LJX Ltd, Tivoli Group
PS/24/26 - Sale/Recycling of Plastics	Service	£1,600,000.00 (income)	J And A Young (Leicester) Limited T/A Jayplas

Official

PS-24-79 – Incab Software	Service	£366,600.00	Routeware Limited
PS/24/57 - Cullet Recycling	Service	£280,000.00	Sibelco Green Solutions UK Limited
PS-24-55 - Housing Support including Intensive Housing First Support	Service	£242,239.00	Blue Triangle (Glasgow) Housing Association Limited
PS/24/32 - Recycling of Various Waste Streams	Service	£420,000.00	Lot 1 (Street Sweeping Waste), Lot 2 (Gully Waste) and Lot 3 (Plasterboard): Lowmac Alloys Limited
PS/24/38 – Bairns Hoose Recovery and Participation Services	Service	£568,069.00	RSSPCC t/a Children 1st,
PS/24/18 – Whole Family Support Framework	Service	£766,000.00	Action for Children, Barnardos, Break the Silence, Children 1st, Impact Arts, Penumbra, Spiral Creative Arts, Victim Support Scotland, Who Cares Scotland, With Kids
PS/23/38 - Supply, Installation and Maintenance of Person Lifting Equipment	Service	£2,000,000.00	Lot 1 –Stairlifts - Handicare Accessibility, Lot 2–Ceiling Track Hoists - Prism UK, Medical Limited t/a Prism Medical UK, Lot 3 –Servicing, Maintenance and Repair Stannah Lift Services Ltd
PS-24-46 – Unified Communications Maintenance & Support	Service	£275,000.00	Unify Holding UK 1 Limited
PS-23-143 – Business Gateway Workshops Delivery Programme	Service	£100,000.00	Arena HR Ltd, Ayrshire College, Bell HR and Business Consulting Ltd, Business Development Advisers Limited, CJM Project Financial Management Limited, Comsteria Limited, Janine Marriot SEO, Customer Experience Scotland Ltd t/a

Official

			ListenUpCX, LMW Consulting Ltd, Maureen Johnstone HR & Executive Coaching, RFM Ltd, Eponymous Management Ltd/t/a Speed of Light Digital
Transfer/Treatment of Residual & Bulky Waste	Service	£125,000,000.00	Lot 1, East Ayrshire Council - Biffa Waste Services Lot 2, South Ayrshire Council - Biffa Waste Services Limited
PS-23-131-Supply, Installation, Commission and Warranty of 13 No. EV Chargers at Holmquarry Road, Kilmarnock (SXL 21-19, Lot 1)	Goods	£159,976.54	Swarco UK Limited
PS-24-03 -Design (Stages 0-2) of an Active Travel Route Crosshouse to Kilmarnock(connecting to KGIL)	Service	£130,000.00	Sweco UK Limited
PS-24-05-Design (Stages 0-1) of an Active Travel Route Ayr to Girvan (Culzean Way)	Service	£172,245.00	Sweco UK Limited
PS-24-06-Communication and Engagement Support related to the Ayrshire Link Active Travel Network	Service	£283,308.00	Sweco UK Limited
PS-24-07-Review of Active Travel Routes and Existing Infrastructure	Service	£67,795.00	Sweco UK Limited
PS-24-08-Doon Valley Phase 1 Detailed Design Stage 3&4 Dalmellington to Waterside	Service	£140,700.00	AECOM Limited
PS-23-42 –Supply of Street Lighting Materials (Mini Competition –ESPO Street Lighting Solutions Framework (59-20)	Goods	£270,568.00	Orangetek Limited & Mallatite Ltd
PS-24-34-Kilmarnock Green Infinity Loop Technical Surveys and Additional Link Design (SXL 08-20, Lot 2)	Service	£910,570.28	Sweco UK Limited
PS/24/02 - Vehicle Repairs & Maintenance Framework	Service	£2,400,000.00	Lot 1 –Light Vehicles up to 3.5t GVW: Bridgend Garage Limited, Ciceley Commercials

			<p>Limited, Euro Driveshafts & Hydraulics Limited, James A Cuthbertson Ltd, Kerr and Smith (Cumnock) Limited, Lothian Vehicle Bodybuilders Limited, McKinnon & Forbes Limited, Motus Group (UK) Limited T/A Motus Commercials, Pistons & Components (Glasgow) Limited, Vortex Hydraulics Ltd, Lot 2 –Heavy Vehicles over 3.5t GVW: All Truck Commercial Vehicle Repairs Ltd, Commercials Limited, Econ Engineering Limited, Euro Driveshafts & Hydraulics Limited, Faun Zoeller (UK) Limited, James A Cuthbertson Ltd, Kerr and Smith (Cumnock) Limited, Lothian Vehicle Bodybuilders Limited, McKinnon Forbes Limited, Mitchell Diesel Limited T/A Mitchell Powersystems, Motus Group (UK) Limited T/A Motus Commercials, Pistons & Components (Glasgow) Limited, Romaquip Limited, Sapphire Vehicle Services Limited, Vortex Hydraulics Ltd, Lot 3 –Buses: Euro Driveshafts & Hydraulics Limited, Kerr and Smith (Cumnock) Limited, Lothian Vehicle Bodybuilders Limited, McKinnon Forbes Limited, Mitchell Diesel Limited</p>
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			<p>T/A Mitchell Powersystems, Pistons & Components (Glasgow) Limited, Vortex Hydraulics Ltd, Lot 4 –Plant: Briggs Equipment UK Limited, Bryson Tractors Limited, Ciceley Commercials Limited; Euro Driveshafts & Hydraulics Limited, Finning (UK) Ltd, Hamilton Bros (Engineering) Limited, James A Cuthbertson Ltd, Ken Malcolm Equipment Limited, Lothian Vehicle Bodybuilders Limited, Mitchell Diesel Limited T/A Mitchell Powersystems, Pistons & Components (Glasgow) Limited, Romaquip Limited, Scot JCB Limited, The Double A Trading Company Limited, Vortex Hydraulics Ltd, Lot 5 –Component Repair: Euro Driveshafts & Hydraulics Limited, Howford Hydraulics Limited, James A Cuthbertson Limited, Lothian Vehicle Bodybuilders Limited, Mitchell Diesel Limited T/A Mitchell Powersystems, J C Peacock & Co Limited T/A Peacock Salt, Pistons & Components (Glasgow) Limited, Romaquip Limited, Sapphire Vehicle Services Limited, Vision Techniques (UK) Limited, Vortex Hydraulics Ltd,</p>
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Official

Peer Outreach Service Framework	Service	£576,000.00	Auchinleck Community Development Initiative, Auchinleck (Cumnock & Auchinleck Area), East Ayrshire Churches Homelessness Action (SCIO), Kilmarnock (North West Kilmarnock Area and Shortlees Area), The Zone Initiative Limited, Dalmellington (Dalmellington & Bellsbank Area)
PS/23/90 - Appropriate Adult Service (East, South & North Ayrshire Councils)	Service	£415,000.00	The Appropriate Adult Service Limited
Framework Agreement for Care at Home/Housing Support Service	Service	£15,600,000.00	Lot 1 (Geographical Areas with Block Hours): 1stHome Care Ltd, Cera Care Operations (Scotland) Limited, Constance Care Limited, Delight Supported Living Ltd, Rainbow Services (UK) Ltd, Lot 2 (Ad Hoc Call off Services): 1stHome Care Ltd, Cera Care Operations (Scotland) Limited, Constance Care Limited, Delight Supported Living Ltd, Rainbow Services (UK) Ltd,
Framework Agreement for Early Learning & Childcare Provision	Service	£1,750,000.00	Amy Jackson Childminding
IDOX EDMS and Uniform Maintenance and Support	Service	£210,415.06	IDOX Software Ltd
PS/25/65 - NXG Forensic Solutions	Service	£134,960.00	Fiscal Technologies Ltd
PS/24/127 - Banking Services	Service	£60,000.00	The Royal Bank of Scotland plc

Official

PS/25/01 - PSN Core Services	Service	£50,000.00	Nominet UK
Property Management System	Service	£321,079.00	Civica UK Limited
PS/24/124 - Manned Security Service (for F&PM, Housing and Communities and ARA)	Service	£266,400.00	Chase Services Group Ltd
PS/24/108 - Weighbridge Software	Service	£150,000.00	Access UK Ltd
PS/24/126 - Recycling of Aluminium & Steel Cans	Service	£500,000.00 (income)	Lowmac Alloys Limited
Whole House Void Refurbishment MTC	Works	£22,000,000.00	Hugh LS McConnell Ltd
PS/24/102 - Recycling of Carpets	Service	£252,000.00	Hamilton Waste & Recycling Ltd
PS/24/18 –Whole Family Support Framework (Re-issue Jan 25 to add additional providers to existing framework)	Service	£383,000.00	East Ayrshire Carers Centre, Includem, Kooth Digital Health Limited, Mind of My Own Limited, Neighbourhood Networks, Ucan Learn Work Live Ltd
Framework Agreement for Care at Home/Housing Support Service Annual re-opening for new Providers for Lot 2 (Ad Hoc Call off Services)	Service	£31,000,000.00	Lot 2 (Ad Hoc Call off Services): HRM Homecare Services Ltd, J.C.Michael Groups Limited
PS/24/93 Framework Agreement for Adults with Learning Disabilities and Mental II Health	Service	£36,500,000.00	Care 1 Professional Services Ltd, Delight Supported Living Ltd, Enable Scotland (Leading the Way), Hansel Alliance, Key Housing Associated Limited, Partners for Inclusion, Quarriers, The Richmond Fellowship Scotland Ltd,
PS/24/94 - Community Supports – Counselling Framework	Service	£360,000.00	Mindmosaic Counselling and Therapy, RAMH

Official

PS/24/27 – Clerk of Works for Galston Local Office & St Sophia’s PS	Service	£61,674.00	Clerk of Works Inspection Services
PS/24/95 - Framework Agreement for Independent Living Skills for Adults with Learning Disabilities and Mental Ill Health	Service	£4,000,000.00	CrossReach (The Social Care Council of the Church of Scotland, Operating as CrossReach), UCAN Learn.Work.Live Ltd,
PS/25/76 –Supported Accommodation for Young People at Whatriggs Road	Service	£1,100,000.00	Blue Triangle Housing Association
Girvan to Grangeston-Active Travel; Loans to Troon (Marr College) -Phase 2 Active Travel; and Coylton –Safer Routes to School	Service	£95,445.38	Sweco UK Limited
PS/24/136 - Roads Artificial Intelligence Software	Service	£147,696.39	Softcat plc
East and South Ayrshire Council –EV Chargers –Contactless Commissioning and Unit Replacements	Service	£78,192.08	Swarco Smart Charging Ltd
PS/24/135 - Irvine Valley Flood Study 2	Service	£149,914.00	RPS Consulting Services Limited
U740/10 Barbieston Bridge Replacement Design	Service	£173,641.00	AtkinsRéalis UK Limited
A79-40 John Street Railway Bridge CS461 Parapet Assessment	Service	£51,235.74	Sweco UK Limited
PS/24/04 - Doon Valley Active Travel Additional Design Reports – SXL Engineering & Technical Consultancy Framework (08-20), Lot 2	Service	£129,180.81	AECOM Limited
PS/24/13 – Supply and Maintenance of Gym Equipment EALT	Goods	£296,000.00	Lot 1: Pulse Fitness Limited, Lot 2: Shapemaster Global Limited T/A Innerva Lot 3: Service Sport (UK) Limited
PS/24/23 - Supply & Erect Street Signs	Goods	£50,000.00	Pysocal Ltd T/A National Sign Company

<p>PS/24/28 – Services to Support Educational Attainment</p>	<p>Service</p>	<p>£8,000,000.00</p>	<p>Lot 1 - Activity Based Learning Abernethy Field Studies Council Be Inn Unity University of Strathclyde Barnardo's Scottish Online Lessons - Uteach Nudge Education Columba 1400 The Outward Bound Trust Triage Central Limited Maths Circle Fossilfield Training Centre Right Options Partners Zuntold Charanga Ltd SOEC Ltd Archaeology Scotland Man On Theatre School of Scotland Impact Arts Ayrshire College UCAN Learn_Work_Live</p> <p>Lot 2 - Mental Health, Mediation, Counselling Support & Advice Services Action for Children Do Be Ltd Be Inn Unity Headstrong Minds Barnardo's Nudge Education Therapeutic Counselling Services</p>
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			<p>Right Options Partners Zuntold Charanga Ltd ICS Operations Ltd Children 1st The Spark Your Options Understood Man On Impact Arts Bethany Christian Trust CyberSyd Ltd Parker Enterprise Company</p> <p>Lot 3 - Creative Engagement The Lennox Partnership Valued Educational Services University of Strathclyde Scottish Online Lessons - Uteach Columba 1400 EPIC East Ayrshire Pipe Band Academy Right Options Partners Zuntold Centrestage Communities Drake Music School Theatre School of Scotland Impact Arts Ayrshire College UCAN Learn_Work_Live</p> <p>Lot 4 - External Tutors/Additonal Support University of Strathclyde Scottish Online Lessons - Uteach Nudge Education</p>
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			<p>Man On OxEd Assessment Parker Enterprise Company</p> <p>Lot 5 - Pupil Workshops Action for Children Valued Educational Services Be Inn Unity Enable Scotland Headstrong Minds Barnardo's Therapeutic Counselling Services Columba 1400 Mindful Mentors Fossilfield Training Centre Right Options Partners Centrestage Communities The Spark Your Options Understood Tree of Knowledge Archaeology Scotland Man On Theatre School of Scotland CyberSyd Ltd Ayrshire College Parker Enterprise Company UCAN Learn_Work_Live</p> <p>Lot 6 - Parental Support & Family Learning Action for Children Alison Briers Talking Autism Valued Educational Services Be Inn Unity University of Strathclyde Headstrong Minds</p>
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			<p>Barnardo's Scottish Online Lessons - Uteach Therapeutic Counselling Services Columba 1400 Right Options Partners Centrestage Communities National Numeracy Ayrshire College Parker Enterprise Company</p> <p>Lot 7 - Community Engagement Action for Children Be Inn Unity University of Strathclyde Headstrong Minds Columba 1400 Triage Central Limited Man On Theatre School of Scotland National Numeracy Ayrshire College Parker Enterprise Company UCAN Learn_Work_Live Archaeology Scotland</p> <p>Lot 8 - Mentoring Action for Children Valued Educational Services Be Inn Unity University of Strathclyde Scottish Online Lessons - Uteach Nudge Education Right Options Partners</p>
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			<p>Man On OxEd Assessment Theatre School of Scotland MCR Pathways Parker Enterprise Company</p> <p>Lot 9 - Leadership for Pupils Abernethy The Lennox Partnership Be Inn Unity University of Strathclyde Columba 1400 The Outward Bound Trust Fossilfield Training Centre Genplus Playback ICE SOEC Ltd Man On Theatre School of Scotland Ayrshire College UCAN Learn_Work_Live</p> <p>Lot 10 - Educational Leadership Alison Briers Talking Autism Do Be Ltd Be Inn Unity University of Strathclyde Osiris Educational Columba 1400 Fossilfield Training Centre Playback ICE SOEC Ltd Tree of Knowledge Man On Ayrshire College</p>
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			<p>Lot 11 - Educational Assessments Scholastic Ltd Giglets Education Maths Circle Rainbow Educational Resources Playback ICE OxEd Assessment</p> <p>Lot 12 - Research & Improvement Consultancy University of Strathclyde Right Options Partners Playback ICE OxEd Assessment</p> <p>Lot 13 - Developing the Young Workforce Abernethy Action for Children The Lennox Partnership Enable Scotland Barnardo's Scottish Online Lessons - Uteach Working Rite Columba 1400 Triage Central Limited Fossilfield Training Centre Right Options Partners Zuntold Hansel Playback ICE Ayrshire College Parker Enterprise Company UCAN Learn Work Live</p>
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			<p>Lot 14 - Out of School Clubs University of Strathclyde Fossilfield Training Centre Ayrshire College</p> <p>Lot 15 - Residential Abernethy Field Studies Council Scottish Online Lessons - Uteach Columba 1400 The Outward Bound Trust SOEC Ltd Man On</p> <p>Lot 16 - Digital Skills Workshops University of Strathclyde Enable Scotland Triage Central Limited Ayrshire College Parker Enterprise Company</p> <p>Lot 17 - Miscellaneous Services Valued Educational Services Be Inn Unity Scholastic Ltd Scottish Online Lessons - Uteach Triage Central Limited Fossilfield Training Centre Right Options Partners Rainbow Educational Resources Five Minute Box UK Ltd</p>
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Official

			Man On OxEd Assessment Ayrshire College Parker Enterprise Company UCAN Learn_Work_Live
PS/24/35 - Testing, Optioneering, Masterplan and Preliminary Design to implement a 2-Way Road at Sturrock Street, Kilmarnock – SXL Engineering & Technical Consultancy Framework (08-20), Lot 1	Service	£430,000.00	Sweco UK Ltd
PS/25/06 – Construction Professional Services Framework	Service	£1,800,000.00	OCCAM Architecture Ltd Wylie Shanks Architects LLP ECD Architects Ltd MB Langmuir & Hay (UK) Ltd Armour Construction Consultants Ltd TCS Construction Consultants Hawthorne Boyle Ltd WGM Consulting Engineers Ltd Design-Me Consultants Ltd FLN Consulting Engineers Cowal Design Consultants Ltd G3 Consulting Engineers Ltd Thomson Gray Ltd Hardies Property & Construction Consultants Brown + Wallace Carbon Futures (Consultancy) Ltd Hoare Lea LLP Hulley & Kirkwood Consulting Engineers Ltd
PS/24/53 – Greener Communities – Ready Mixed Concrete	Goods	£50,000.00	Hillhouse Quarry Group Limited
PS/24/55 – Housing Support and Intensive Housing First Support	Service	£242,239.00	Blue Triangle (Glasgow) Housing Association Limited

Official

PS/24/59 - The FORT System - Education Psychology CRM (CCS G-Cloud 13 Framework RM1557.13 – Lot 2 Cloud Software)	Service	£50,000.00	Advice Infrastructure
PS-24-62 - Supply of Biomass Fuel and Operation of Biomass Boilers at Barony Campus and Stewarton Academy	Service	£1,227,385.20	AMP Clean Energy Services Ltd
PS-24-72 - Cultural Kilmarnock - Main Contractor	Works	£26,402,020.68	McLaughlin & Harvey Construction Ltd
PS/24/74 – External Envelope Enhancement Programme – New Cumnock	Works	£4,723,231.01	A C Whyte & Co Ltd
PS-24-75 – BT One Voice	Service	£364,320.00	British Telecommunications PLC
PS/24/83 – Aerial and Satellite Work to Individual and Communal Properties	Service	£50,000.00	TV Local Scotland Ltd
PS/24/90 – EV Charger Repairs	Service	£50,000.00	Swarco Smart Charging Ltd
PS/24/91 – Mixed Loose Plastics	Service	£50,000.00	Lowmac Alloys Limited
PS/24/112 - Provision of Civil & Structural Engineering Services for the Refurbishment of Doon Campus Ayr Road, Dalmellington	Service	£124,200.00	Goodson Associates Ltd
PS/24/113 - Provision of Building Services Engineering Services for the Refurbishment of Doon Campus Ayr Road, Dalmellington	Service	£165,600.00	Clancy Consulting Ltd
PS/24/119 – Regional Economic Strategy	Service	£50,000.00	SQW Limited
PS-24-125 - Signs of Safety and Healing Training	Service	£81,900.00	Leigh Taylor Ltd

Appendix 2 – Future Regulated Procurement Projects (1 April 2025 to 31 March 2027)

- Note - Excludes Capital Works Projects

CONTRACT TITLE	CONTRACT REFERENCE	CONTRACT START DATE	CONTRACT TERM (Months)	EXTENSION PERIOD (Months)	RE-TENDER/EXTENSION DATE
Web Content Management System	17/0206/22	04/04/2007	120	0	April 2025
Gull Control and Associated Services	PS/22/16	14/04/2022	36	24	April 2027
East Ayrshire Women's Aid Service	PS/22/33	01/04/2022	36	24	April 2027
Collection of WEEE from DCF's	PS/22/53	01/06/2022	24	24	May 2026
Fire Suppression Sprinkler System, Service, Maintenance and Repair MTC	PS/20/95	11/05/21	36	24	May 2026
Executive Coaching	PS/20/44	19/08/2020	36	12	May 2025
Electronic Homecare Monitoring and Scheduling Solution	PS/19/27	01/06/2019	60	24	May 2026

Official

Purchase of Vehicles, Plant and Equipment ³	PS/23/10	23/06/2023	24	24	June 2027
Void Management Service (Electricity & Gas)	PS/21/02	13/06/2021	24	24	June 2025
Building Preservation and Dampness Treatment	PS/20/73	01/07/2021	24	24	June 2025
Sale of Scrap Metals and Automotive Batteries	PS/20/103	21/06/2021	24	24	June 2025
Supply and Installation of Handrails (HSCP)	PS/24/92	08/07/2024	12	0	July 2025
Aerial and Satellite Works to Communal Properties	PS/24/83	08/07/2024	12	12	July 2026
Maintenance and Repair of Catering Equipment and Appliances	PS/23/52	06/07/2023	48	24	July 2027
Non Domestic Lift Servicing and Maintenance	PS/23/39	01/08/2023	12	36	July 2027
Composting of Organic Green Waste	PS/22/45	05/07/2022	18	18	July 2025

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Photography, Videography and Drone Services	PS/21/47	26/07/2021	24	24	July 2025
Supply of Glazing Units	PS/21/46	05/07/2021	36	24	July 2026
All Ayrshire Plant Hire	PS/21/135	01/08/2023	48	24	July 2027
Social Work Case Management System	PS/18/12	01/08/2018	60	24	July 2025
Supply and Delivery of Fresh Meat	PS/23/51	09/08/2023	12	12	August 2025
Horticultural Machine Parts and Grounds Maintenance Materials	PS/23/30	18/08/2023	24	24	August 2027
Health and Safety Training Framework 2023-2027	PS/23/12	29/08/2023	24	24	August 2027
Repairs and Maintenance of PE Gym Equipment	PS/22/87	31/08/2022	36	0	August 2025
Horticultural Supplies Framework	PS/22/36	17/08/2022	24	24	August 2026

Official

Corporate Taxi Service	PS/22/28	22/08/2022	36	12	August 2026
Annual Service and Maintenance of Air Quality Monitoring Equipment	PS/22/24	01/09/2022	36	24	August 2027
Fuel Cards and Associated Services	PS/22/121	30/08/2022	36	24	August 2027
Flu Vaccinations	PS/21/64	01/09/2021	12	36	August 2025
Supply and Delivery of Fresh Food Stuffs	PS/21/01	09/08/2021	24	24	August 2025
Uplift of Segregated/Unsegregated Waste for Processing and Diversion from Landfill	PS/20/51	24/08/2020	36	24	August 2025
Servicing and Maintenance of Stage Rigging MTC	PS/22/65	01/10/2022	24	24	September 2026
Greener Communities Workshop Tools	PS/22/61	26/09/2022	24	24	September 2026
Winter Gritting Vehicle Hire	PS/22/116	05/09/2022	36	0	September 2025

Official

Winter Maintenance Assistance Framework 2022-2026	PS/21/36B	15/11/2022	12	36	September 2026
Fire Alarm and Emergency Lighting Maintenance MTC	PS/21/48	22/09/2021	36	36	September 2027
Creative Minds Framework	PS/20/81	17/09/2020	48	0	September 2025
Supply of Bailing Wire	PS/24/37	16/04/2024	18	0	October 2025
Housing Maintenance and Owner Occupied Properties Framework	PS/23/17	02/10/2023	24	24	October 2027
Supply and Delivery of Vehicle Parts	PS/22/83	10/10/2022	36	24	October 2027
Supply and Installation of Windows and Doors	PS/22/72	01/11/2022	24	24	October 2026
GOV.UK Notify Service	PS/22/152	06/10/2022	36	0	October 2025
Supply and Delivery of IT Laptop Spares and Parts	PS/22/139	18/10/2022	24	12	October 2025

Official

Fleet Telematics System	PS/21/29	18/10/2021	36	24	October 2026
Supply of Kitchen Units and Worktops	PS/21/141	03/10/2022	36	24	October 2027
Bus Station Window Cleaning (Cumnock and Kilmarnock)	PS/20/74	19/10/2020	36	24	October 2025
Parking Management Solutions (Lot 1 (Provision of a Cashless Parking Solution) Lot 2 (Provision of a Permit Management Solution))	PS/20/63	11/10/2021	36	24	October 2026
TAC Traffic Count Surveys	ARA/QQ/032	22/10/2021	24	24	October 2025
goStrategy:Strategic Development Programme	PS/23/85	21/11/2023	24	24	November 2027
Storage Area Network Support and Maintenance	PS/23/123	10/10/2023	25	0	November 2025
Mental Health First Aid Training	PS/23/106	17/11/2023	24	12	November 2026
Provision, Installation, Maintenance and Support of Radio Linked Hardware	PS/22/131	16/11/2022	24	12	November 2025

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Supply, Installation and Maintenance of Bus Shelters	PS/21/70	15/11/2021	36	24	July 2026
Care and Repair Service	PS/20/04	28/11/2020	36	24	November 2025
Accessible Web Services	PS/23/120	01/01/2024	12	12	December 2025
Sewing Machine Repairs	PS/22/142	19/12/2022	36	0	December 2025
General Building Materials	PS/22/110	12/12/2022	24	36	December 2027
East Ayrshire Leisure Website	PS/18/43	19/12/2018	12	48	December 2025
Collection of Coffee Pods	PS/23/91	20/09/2023	12	0	January 2026
Annual Servicing, Maintenance and Calibration of Weighbridges	PS/23/116	22/01/2024	24	12	January 2027
bReady Business Development Programme	PS/22/141	07/01/2023	24	24	January 2027

Official

Service and Maintenance of CK Baler	PS/21/21	06/01/2022	36	24	January 2027
Labellogic Live Food Labelling Software & Supply of Labels	PS/20/62	01/02/2021	48	0	January 2027
Provision of Summer Bedding Plants	PS/25/16	21/02/2025	12	12	February 2027
Conveyor and Baler Service and Maintenance inc Ad Hoc Repairs	PS/21/22	10/02/2022	36	24	February 2027
Estate Agency and Valuation Services	PS/21/15	28/02/2022	36	12	February 2026
IT Service Desk Software	PS/13/60	19/02/2014	36	12	February 2027
Provision of Water Hygiene Service, Testing and Specialist Maintenance	PS/20/26	01/03/2021	36	24	February 2026
Electrical Testing and Inspection	PS/24/68	27/02/2023	24	12	March 2027
Burns Hoose Recovery and Participation Services	PS/24/38	28/03/2024	12	24	March 2027

Official

Smart Crossing Cycle Counters	PS/23/48	01/04/2023	36	0	March 2027
East Ayrshire Advocacy Services	PS/22/55	01/04/2022	36	24	March 2027
Provision of State Assisted Funerals	PS/22/25	01/04/2022	36	12	March 2026
Action on Dementia	PS/22/151	01/04/2023	36	12	March 2027
Shopping and Low Level Maintenance Services	PS/22/02	01/04/2022	24	24	March 2026
Moving and Handling Equipment Service and Maintenance	PS/21/74	25/03/2022	36	24	March 2027
Provision of Mobile CCTV	PS/21/143	24/03/2022	24	24	March 2026
Transport and Greener Communities Workshop Equipment Maintenance, Inspection and Repair	PS/21/111	01/04/2022	36	24	March 2027
Void Property Security Service	PS/20/64	01/04/2021	36	24	March 2026

Official

Online School Payments	PS/15/41	30/09/2017	24	24	March 2026
Supply and Replacement of iPad Screens and Home Button Repairs	PS/23/35	19/04/2023	24	12	April 2026
Repair and Maintenance of Skips and Cages	PS/23/25	04/04/2023	24	12	April 2026
Letting Plus (Environment and Planning)	PS/20/50	30/04/2020	60	24	April 2027
Rural Grass Cutting and Urban Herbicide Application including Litter Picking and Gully Cleaning	PS/20/07	21/06/2021	24	36	April 2026
Road Plates	ARA/QQ/041	30/04/2022	48	24	April 2026
eLearning Content Management System	PS/24/22	10/05/2024	24	0	May 2026
Supply and Installation of Playparks and Associated Equipment	PS/23/04	10/05/2023	48	24	May 2027
PAT Testing	PS/20/39	31/05/2021	36	24	May 2026

Official

Supply and Delivery of Ready Mixed Concrete to Greener Communities	PS/24/53	13/06/2024	24	0	June 2026
Supply and Maintenance of Moveable Partition Walls	PS/24/19	01/07/2024	12	24	June 2027
Chemical Uplifts – EAC Schools	PS/22/79	06/06/2022	48	0	June 2026
Business Gateway 1-2-1 Workshops	PS/22/57	09/06/2022	24	24	June 2026
Supply and Maintenance of Hand Held Fire Fighting Equipment	PS/22/32	01/07/2022	36	24	June 2027
CCTV and Intruder Alarm Servicing, Maintenance and Repair	PS/21/14	01/07/2021	36	24	June 2026
Supply of Bathrooms and Associated Fixings	PS/22/12	04/07/2022	36	24	July 2027
Provision of Big Top Services	PS/23/127	02/02/2024	48	0	January 2027
Firmstep Customer Services Platform	PS/17/10	03/02/2017	120	0	February 2027

Official

Willowbank SEN School – Swimming Pool Moveable Floor Maintenance	PS/21/09	01/04/2021	72	0	March 2027
Provision of Sheriff Officer and Debt Recovery Services	PS/16/65	01/04/2017	60	24	March 2027

Appendix 3 – Future Capital Works Projects (2024/2025-2030/2031)

1. 'GREEN' - DEFINED PROJECTS AT DELIVERY STAGE (Fully Defined - Project scope is agreed)	BUDGET					ACTUAL							PROJECTED TOTAL	VARIANCE
	Total Budget	External Funding	Council Funding	Budget Remaining (Approx)	Prior Years Expenditure	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31		
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m		
Project														
Dunlop ECC	4.500	2.000	2.500	0.117	4.383	0.117							4.500	0.000
St Sophia's Primary School	4.400	0.000	4.400	3.012	1.388	4.412							5.800	-1.400
Kilmaurs Primary Refurbishment	1.041	0.000	1.041	0.767	0.274	0.650	1.238	0.250	0.088				2.500	-1.459
Stewarton Academy Extension & Refurbishment	15.675	0.000	15.675	8.864	6.811	1.000	6.900	0.499	0.333	0.132			15.675	0.000
Moorfield Development Phase 2	5.970	0.000	5.970	0.729	5.241								5.241	0.729
Dunlop Street / Strand Street	1.000	0.000	1.000	0.911	0.089	0.166							0.255	0.745
Ayrshire Manufacturing Investment Corridor (AMIC)	23.500	23.500	0.000	22.347	1.153	1.600	4.300	14.600	1.847				23.500	0.000
Ayrshire Engineering Park (Moorfield Phase 3)	16.000	11.500	4.500	14.506	1.494	1.900	6.200	6.300	0.106				16.000	0.000
Demo Auchinleck Acad, Greenmill PS & Local Leisure Investment	1.245	0.000	1.245	1.037	0.208	0.500	1.179	0.758					2.645	-1.400
Galston Local Office	3.450	0.000	3.450	2.911	0.539	2.911							3.450	0.000
Cultural Kilmarnock	25.500	20.500	5.000	24.898	0.602	1.800	12.000	10.000	1.098				25.500	0.000
New Cumnock Flood Scheme	8.867	6.680	1.541	0.072	8.795	0.722							9.517	-0.650
Kilmarnock Car Parks	2.300	0.000	2.300	1.751	0.549	0.870	0.881						2.300	0.000
Kilmarnock Multi Storey Car Park Demolition	2.000	0.000	2.000	0.484	1.516	0.484							2.000	0.000
Kilmarnock Bus Station (Phase 3)	2.488	2.488	0.000	1.128	1.360	1.128							2.488	0.000
Caponacre Depot	6.020	0.000	6.020	-0.300	6.320	0.450							6.770	-0.750
Infinity Loop	18.000	15.000	3.000	17.098	0.902	1.000	8.000	8.098					18.000	0.000
SUB TOTAL	141.956	81.668	60.288	100.332	41.624	19.710	40.698	40.505	3.472	0.132	0.000	0.000	146.141	-4.185

Official

2. "YELLOW" - ONGOING ANNUAL ALLOCATIONS (Partially Defined - Potential review)	BUDGET					ACTUAL							PROJECTED TOTAL	VARIANCE		
	Total Budget	External Funding	Council Funding	Budget Remaining (Approx)	Prior Years Expenditure	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31			Em	Em
	Em	Em	Em	Em	Em	Em	Em	Em	Em	Em	Em	Em			Em	Em
Project																
ICT Programme	8.180	0.000	8.180	8.180	N/A	1.030	1.030	1.030	1.030	1.030	1.030	2.000	8.180	0.000		
Refurbishment and Component Renewal	13.300	0.000	13.300	13.300	N/A	2.000	2.000	2.000	2.000	2.000	2.000	1.300	13.300	0.000		
Education Contingency	1.850	0.000	1.850	1.850	N/A	1.000	0.500	0.350					1.850	0.000		
Active Travel	0.350	0.000	0.350	0.350	N/A	0.050	0.050	0.050	0.050	0.050	0.050	0.050	0.350	0.000		
Roads & Transportation Programme	21.650	0.000	21.650	21.650	N/A	3.117	3.000	3.000	3.000	3.000	3.000	3.533	21.650	0.000		
Cycling Walking Safer Streets / Active Travel	3.703	0.533	3.170	3.703	N/A	0.529	0.529	0.529	0.529	0.529	0.529	0.529	3.703	0.000		
Private Sector Housing Grant - Disabled Adaptations	4.340	0.000	4.340	4.340	N/A	0.620	0.620	0.620	0.620	0.620	0.620	0.620	4.340	0.000		
Private Sector Housing Grant - Improvement	1.164	0.000	1.164	1.164	N/A	0.364	0.200	0.000	0.000	0.200	0.200	0.200	1.164	0.000		
Telecare	1.139	0.000	1.139	1.139	N/A	0.300	0.300	0.300	0.300	0.300	0.300	0.300	2.100	-0.961		
Bridge Improvement Programme	14.900	0.000	14.900	14.900	N/A	2.400	1.500	1.500	1.500	1.500	1.500	1.500	11.400	3.500		
Fleet (ARA)	2.600	0.000	2.600	2.600	N/A	0.400	0.400	0.400	0.400	0.400	0.300	0.300	2.600	0.000		
Fleet (Self Funded)	4.400	0.000	4.400	4.4	N/A	0.600	0.600	0.600	0.600	0.600	0.700	0.700	4.400	0.000		
Charging strategy	0.400	0.000	0.400	0.000	N/A								0.000	0.400		
Energy Efficiency / Sustainability / Carbon zero	4.055	0.000	4.055	1.937	2.118	0.300	0.300	0.300	0.300	0.300	0.437		4.055	0.000		
Leisure & Cultural Services Review	0.500	0.000	0.500	0.500	0.000		0.150	0.200	0.150				0.500	0.000		
Other Cemetery Improvements	1.300	0.000	1.300	0.401	0.899	0.100	0.350	0.350	0.101				1.800	-0.500		
Place Based Investment Programme	4.263	4.263	0.000	4.263	2.061	1.449	0.753						4.263	0.000		
SUB TOTAL	88.094	4.796	83.298	80.277	5.078	14.259	12.282	11.229	10.580	10.529	10.666	11.032	85.655	2.439		

Official

3. 'AMBER' - PARTIALLY DEFINED (Potential to review / reduce project scope and allocations)	BUDGET					ACTUAL							PROJECTED TOTAL	VARIANCE
	Total Budget	External Funding	Council Funding	Budget Remaining (Approx)	Prior Years Expenditure	2024/25	2025/26	2026/27	2027/28	2028/29	2029/30	2030/31		
	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m	£m		
Project														
Doon Valley Community Campus	25.000	0.000	25.000	25.000	0.000	1.000	6.000	6.000	6.000	6.000			25.000	0.000
CoRE	24.500	16.500	8.000	23.479	1.021			6.000	6.000	6.000	5.479		24.500	0.000
Willowbank / ASN	10.000	0.000	10.000	10.000	0.000		0.300	4.500	4.500	0.700			10.000	0.000
Onthank Primary School	9.000	0.000	9.000	9.000	0.000	0.200	0.400	0.400	1.600	1.800	0.600		5.000	4.000
Hillhead Primary School	6.950	0.000	6.950	6.950	0.000	0.100	0.100	3.300	3.450				6.950	0.000
Galleon Centre	13.850	0.000	13.850	13.273	0.577		0.600	6.000	6.000	0.673			13.850	0.000
Lainshaw Primary School	15.000	0.000	15.000	15.000	0.000		0.150	0.350	1.500	3.000	0.500		5.500	9.500
Nether Robertland Primary Refurbishment	1.850	0.000	1.850	1.594	0.256	0.050			0.544	1.000	1.000		2.850	-1.000
Mount Carmel Primary School	6.500	0.000	6.500	6.500	0.000			0.200	1.000	1.400	0.400		3.000	3.500
Health and Wellbeing Hub	8.500	0.000	8.500	8.500	0.000								0.000	8.500
Loudoun Academy Refurbishment	3.910	0.000	3.910	3.121	0.789	0.150	0.100	0.100		1.000	1.000	0.771	3.910	0.000
Logan Primary Refurbishment	0.690	0.000	0.690	0.505	0.185			0.505					0.690	0.000
Dunlop Primary Refurbishment	0.500	0.000	0.500	0.500	0.000			0.250	0.250				0.500	0.000
School Meals Expansion	2.000	2.000	0.000	2.000	0.000	0.200	0.800	0.800	0.200				2.000	0.000
Kilmarnock Town Centre Regeneration	1.000	0.000	1.000	0.999	0.001		0.100	0.100	0.100	0.350	0.349		1.000	0.000
Economic Regeneration and Development Fund	8.950	0.000	8.950	6.048	2.902	0.250	0.300	0.300	0.300	0.300	0.248	0.350	4.950	4.000
Kilmarnock Multi Storey Car Park Redevelopment	0.000	0.000	0.000	0.000	0.000		0.600	0.400					1.000	-1.000
Green Infrastructure	0.500	0.000	0.500	0.500	0.000	0.100	0.100	0.100	0.100	0.100			0.500	0.000
White Tile Building	1.500	0.000	1.500	1.500	0.000		0.500	0.500	0.500				1.500	0.000
SUB TOTAL	140.200	18.500	121.700	134.469	5.731	2.050	10.050	29.805	32.044	22.323	9.576	1.121	112.700	27.500

Appendix 4 – Glossary of Terms

There are a number of procurement specific terms used throughout this report. These terms are defined below:

TERM	DEFINITION
Regulated Procurement	Contracts above the EU financial contract threshold where the EU regulations apply (£50,000 and above for goods and services and £2,000,000.00 and above for works)
Commodity	Taxonomy (classification) for the entire Council, to give the Council the ability to accurately describe the primary business activities of their suppliers The commodity approach presently used by the Council was defined back in 2006 and remains in force today.
Community Benefits	Community Benefits are requirements which deliver wider benefits in addition to the core purpose of a contract. These can relate to social-economic and or environmental. Benefits.
Contract and Supplier Management	Contract management or contract administration is the management of contracts made with customers, suppliers, partners, or employees. Contract management activities can be divided into three areas: service delivery management; relationship management; and contract administration.
Supported Business	A "supported business" is an economic operator whose main aim is the social and professional integration of disabled or disadvantaged persons and where at least 30% of the employees of the economic operator are disabled or disadvantaged persons

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SME's	Enterprises which employ fewer than 250 persons and which have an annual turnover not exceeding 50 million euro, and/or an annual balance sheet total not exceeding 43 million euro.
PCIP	The Procurement and Commercial Improvement Programme (2 year assessment to ensure continuous improvement across procurement)
Wave Plan	List of upcoming procurement activity including re-tenders, extensions and any new activity.