

EAST AYRSHIRE COUNCIL



# APPLICATION FOR A PETROLEUM LICENCE

## Petroleum (Regulations) Acts 1928 and 1936

Use this form to apply for a licence, or to renew or transfer a licence.

Please read the explanatory notes on how to complete the application.

On completion return the application form to: -

**East Ayrshire Council  
Trading Standards Service  
Civic Centre South  
16 John Dickie Street  
Kilmarnock  
Ayrshire  
KA1 1HW**

**SEND NO FEE WITH YOUR APPLICATION. AN INVOICE WILL BE ISSUED.**

***WHERE APPLICABLE PLEASE INCLUDE YOUR PURCHASE ORDER WITH  
YOUR APPLICATION.***

# NOTES ON COMPLETING THE APPLICATION FORM

1. "Petroleum Spirit" is defined as such petroleum as when tested by the appropriate method gives off an inflammable vapour at a temperature of less than 73°F (22.7°C).
  
- "Petroleum" includes crude petroleum, oil made from petroleum or from coal, shale, peat or other bituminous substances, and other products of petroleum.
  
2. Examples of substances covered by above definitions: Toluene, Xylene, Benzene, n-Hexane, cyclo-Hexane, Cellulose Lacquer solutions, cellulose thinners, Adhesive Solution, Liquid Polishes. If in doubt whether a product requires a storage licence, consult a Petroleum Officer at the office indicated on the front page.
  
3. If applicant is a sole trader, then please give full name.  
If applicant is a Company set up under the Companies Act, then please give full Company name together with name of the Company Secretary.  
A partnership should list the name of each partner.
  
4. If you do not have a registered address, then give your main place of business in Great Britain.
  
5. Please state the maximum quantity of Petroleum Spirit/Petroleum Mixtures capable of being stored at anytime. In the case of Petroleum Spirit (petrol), this quantity must include the contents of motor vehicles.
  
6. State accurately the method of storage and the location of the installation, storehouse, container, etc.
  
7. Please state the name and designation of the person who is responsible for the operations carried out at the licensed premises.
  
8. This application must be signed by, in the case of,
  - (a) a sole trader - the applicant
  - (b) a partnership - one of the partners
  - (c) a company - a director or company secretary.
  
9. The [current fees](#) in respect of licenses to keep petroleum spirit are detailed on our webpages.

# PETROLEUM LICENCE APPLICATION FORM

NEW LICENCE  RENEWAL  TRANSFER

To East Ayrshire Council, as the Licensing Authority under the Petroleum (Consolidation) Act, 1928 for a Licence to keep Petroleum Spirit/Petroleum Mixtures (see Notes 1 and 2).

1. Name of applicant (see Note 3).	
2. Registered address of applicant (see Note 4).	Post Code
3. Address and telephone number of premises for which the licence is required.	Tel: Post Code
4. State maximum quantity in litres (see Note 5).	
5. Method and location of storage (see Note 6).	
6. Type and quantity of other flammable substances kept on the licensed premises.	
7. Name and designation of a competent person within the applicants organisation (see Note7).	

**Declaration:**

I understand that I am responsible for all of the information given on this form and that the information I have given is true and complete.

Date .....

Signature of Applicant .....  
(See Note 8)  
Name .....  
Designation .....