

Economy and Skills

Depute Chief Executive and Chief Financial Officer
Alexander McPhee ACMA



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Our Ref: AW/HD

9 November 2015

Dear Parent/Carer

Arrangements for the decant of Muirkirk ECC and PS - February 2016

I thought it would be useful to bring you up-to-date with arrangements for the decant of children from the ECC to the Day Centre, Muirkirk and the decant of children from the school to Greenmill Primary school in Cumnock during the build period of the new school.

Early Childhood Centre:

- East Ayrshire Council has agreed two days of exceptional closure on Friday 5 February 2016 and Monday 8 February 2016. This will allow staff to pack up (Friday) and unpack (Monday) in preparation for the children re-starting in the temporary ECC provision at the Day Centre on Tuesday 9 February 2016.

Primary School:

- East Ayrshire Council has requested a day of exceptional closure on Friday 12 February 2016. This day will be used by teachers to pack up for the move and the two In-service days (18 and 19 February 2016) will be used to unpack at Greenmill PS.
- Decant of the children will take place after the February mid-term break with the children starting in Greenmill PS building on Monday 22 February 2016.
- There will be two pick-up and drop-off points for the children – The Day Centre and The Games Hall. For the safe management of the children, no other pick-up or drop-off points will be permitted.
- It is expected that children will be picked up at one of the two designated points closest to home, however, it may be possible to make alternative arrangements in the morning e.g. if the Games Hall is closest to home but the family has a younger child attending the ECC re-located to the Day Centre. Further details and confirmation of pick-up and drop-off points will follow early in the new year.
- Children will be accompanied on the journey to and from Cumnock by staff who are well known to them.
- Children will have the opportunity to visit their classrooms and other facilities in Greenmill PS during December 2015
- Parents and carers will have the opportunity to have a tour of Greenmill PS and see the childrens' classes and other facilities early in the new year.

Planning application was approved in October 2015. Tender documents have now been issued with an anticipated return date of January 2016. Once the successful contractor has been appointed, work will begin to demolish the existing building with a planned start on the new build scheduled for the summer of 2016.

Yours sincerely

A handwritten signature in black ink that reads "Alan Ward". The signature is written in a cursive style with a large initial 'A' and 'W'.

ALAN WARD
Head of Education