

Economy and Skills

Depute Chief Executive and Chief Financial Officer
Alexander McPhee ACMA

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Our Ref: AW/HD

25th January 2016

Dear Parent/Carer

Decant of Muirkirk Primary School pupils to Greenmill Primary School

You are invited to visit Greenmill Primary School on Wednesday 3rd February 2016. A bus has been organised to transport you to Greenmill PS, leaving Muirkirk PS at 6.30pm for a 7.00pm start.

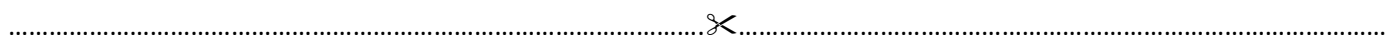
The visit will start with a welcome and tour of the facilities. Any questions you may have about the arrangements will be addressed on the tour.

It would be helpful if you could complete the tear-off slip below and return to the school by **Friday 29th January 2016** so that transport can be arranged, if required.

We would appreciate it if children did not accompany you on the visit unless this is absolutely necessary.

Yours sincerely

ALAN WARD
Head of Education



I plan/do not plan to visit Greenmill Primary School on Wednesday 3rd February 2016

Transport is required How many for

I will make my own way to Greenmill PS

Print Name: Signed

Please return to the school by **Friday 29th January 2016**.