

**EAST AYRSHIRE COUNCIL  
CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

**Application for Grant/Renewal of a Licence to act as a Street Trader**

Please complete in block capitals					
<b>1</b> <b>(a)</b>	<p><b>To be completed if a natural person</b> Full name of applicant</p> <p>Maiden Name</p> <p>National Insurance No</p> <p>Please state your Nationality</p> <p>Do you have the right to work legally in the UK? Please note that you may be asked to provide your Home Office documents and/or Passport</p>		Surname	First Names(s)	
<b>(b)</b>	<p>Home Address, including postcode</p> <p>Contact Telephone Number Home/Mobile</p> <p>Email address</p>				
<b>(c)</b>	Age, Date of Birth and Place of Birth	Age	DOB	Place of Birth	
<b>(d)</b>	Give name and address of person, company or firm, employing you to trade. If self-employed, please state trading name and contact telephone number.				
<b>(e)</b>	<p>Details of Licence applied for:-</p> <p>Grant / Renewal</p> <p>Main Operator / Employee</p> <p><b>Go to Q3</b></p>				
<b>2</b> <b>(a)</b>	<p><b>To be completed if not a natural person</b> Full Name of Company/Partnership</p>				
<b>(b)</b>	Address of Registered or Principal Office				

<p><b>(c)</b></p>	<p>Full name, address, date of birth and place of birth of all Directors, Company Secretary, Partners or other persons responsible for its management (continue on a separate sheet if necessary)</p> <p>Also give contact Telephone No of Principal Director – Home/Business/Mobile</p>	
<p><b>(d)</b></p>	<p>Full name, address, date of birth and place of birth of any employee or agent who is to carry on the day-to-day management of the activity in relation to which the application is made.</p>	
<p><b>3</b></p> <p><b>(a)</b></p> <p><b>(b)</b></p>	<p>State precisely the locality, by reference to street names or a sketch map, on a separate sheet of paper, in which it is proposed to act as a street trader (or, if existing trader, in which you currently act).</p> <p>Do you propose to trade from particular location(s)? Up to four may be mentioned on any licence.</p> <p>If YES and the location is not on the carriageway or any street, are you the owner of the site(s)?</p> <p>If NO a letter of consent from the landowner must accompany this application.</p> <p>Although a licence may be granted for a particular area, this may not necessarily give exclusive rights to any trader.</p> <p>Please note that if you intend to trade from a particular location for a period in excess of 28 days in any calendar year, you should contact the Planning Dept for advice in relation to planning consent (Tel 01563 576790).</p>	
<p><b>4</b></p> <p><b>(a)</b></p> <p><b>(b)</b></p>	<p>State Hours, and</p> <p>Days during which it is proposed to act as a street trader</p>	<p>(a) between .....am &amp; .....pm</p> <p>(b) .....</p>
<p><b>5</b></p>	<p>State nature of goods/services in which it is proposed to trade.</p>	

<b>6</b>	State the address of the premises at which the goods will be stored when not being offered for sale.	
<b>7</b>	<p>State type and registration number of vehicle or describe and give dimensions of structure, kiosk, moveable stall or receptacle to be used in connection with street trading.</p> <p>If the proposed trading involves food you will require to be registered as a food business with Environmental Health Service and, in addition, your vehicle, kiosk or moveable stall will be inspected in terms of the food safety legislation and a certificate of compliance issued.</p>	

### SCHEDULE OF DETAILS OF CONVICTIONS

**8** Give details of all convictions for which a Court has imposed a sentence on you. Failure to disclose convictions may lead to a refusal to grant a Licence. Also include details of any **fixed penalties** imposed. Continue on a separate sheet if necessary.

If the applicant is a limited company or partnership, details of convictions of all parties specified in the application for are required.

If you have not been convicted by a Court or received any fixed penalties write "**NONE**".

If you are in doubt about your answer, consult your Solicitor for advice.

**Note:** As of 29<sup>th</sup> March, 2003 the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions)(Scotland) Order 2003 requires that applicants for **Taxi and Private Hire Car and Driver Licences** must declare all previous convictions both **spent** and **unspent**.

DATE OF OFFENCE	DATE OF CONVICTION	NAME & PLACE OF COURT	NATURE OF OFFENCE	PENALTY/SENTENCE IMPOSED

