

EAST AYRSHIRE COUNCIL

TRANSPORT ACT 1985

Application for a Permit to use a Small Bus

I hereby apply for a permit for the use of a small bus and declare that the statements made below are true and that the undertakings given in answer to question 10 will be fulfilled.

Signature Date

Full name of person signing
(BLOCK LETTERS)

Position
(Eg, Secretary, Chairman or other position held in the applicant body)

NB. Please read the Notes for Guidance issued with the application form. Before you complete this form you should also read the guide PSV385 'Passenger Transport Provided by Voluntary Groups' which is available free of charge from the Scottish Traffic Area Office, Argyle House, 3 Lady Lawson Street, Edinburgh, EH3 9SE Telephone 0131 529 8500.

- 1) Full name of body on whose behalf the application is being made. If the permit is to be in the name of an individual on behalf of the applicant body, the full names of both the applicant body and the individual concerned should be given (see note 1).

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- 2) (a) Address (including post code) of the body on whose behalf the application is being made.

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.....Telephone Number.....

- (b) Where the permit is to be in the name of an individual, please state the address (including post code) of that individual.

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.....Telephone Number.....

3) State the classes of passengers to be carried. In the case of classes, A, B, C and D it will be sufficient to state the appropriate letter(s) without any further description. Where class E is stated, the status of the proposed passengers must be given in full (see note 2)

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4) State the purpose of the journeys to be made (see note 3).

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5) Seating capacity (see note 4)

6) Has the body you represent ever before applied for a permit under the Minibus Act 1977, the Public Passenger Vehicle Acts 1981 or the Transport Act 1985 to this or any other issuing authority? **YES/NO**

7) If the answer to question 6 is yes give the following details –

(a) Name of issuing authority or authorities to whom application made.

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(b) Date of application.

8) Does the applicant body or the individual who is to hold a permit on its behalf undertake (* Delete YES or NO as appropriate in each case) (see note 5).

(a) to ensure that the vehicle is at all times maintained in a fit and serviceable condition. YES/NO

(b) that preventive maintenance inspections for defects will be carried out on a regular intervals of time and mileage. YES/NO

(c) to instruct drivers of the vehicle to report immediately any defects which come to their notice. YES/NO

(d) to arrange for any defects to be rectified promptly. YES/NO

(e) to make sure that the vehicle will at all time be insured in accordance with the requirements of the Road Traffic Act 1972 For the purpose for which it is to be used under the permit. YES/NO

(f) to ensure that all persons driving the vehicle are over 21 years of age and experienced drivers with full driving licences and the licence in each case, is for a class which includes Small Passenger carrying vehicles. YES/NO

(g) to ensure compliance with the relevant provisions of the Minibus (Conditions of Fitness, Equipment and Use) Regulations 1977 (as amended) or the Road Vehicles (Construction and Use) Regulations 1986 where appropriate. YES/NO

9) Is there a current MOT certificate for the vehicle? (see note 6) YES/NO

If so, please attach it for perusal – it will be returned to you as soon as possible.

10) Please state in detail what Education or Social Work function the applicant body undertakes on behalf of the Council or what community activity the applicant body is engaged in (see note 7).

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11) Name and address of Registered Keeper of the Vehicle (see note 8).

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12) Where is the vehicle normally kept? (see note 8)

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Please return the completed application form together with the MOT certificate if available to:

Legal, Procurement and Regulatory Services
Civic Government Licensing Section
Council Headquarters
London Road
Kilmarnock
Telephone (01563 576014 / 554616)

Please also note that you must ensure that your vehicle at all times complies with the relevant provisions of the Minibus (Conditions of Fitness, Equipment and Use) Regulations, 1977 (as amended) (for vehicles first used before 1 April 1988) or the Road Vehicles (Construction and use) Regulations 1986 (for vehicles first used on or after the said date). Copies of Regulations can be obtained from Her Majesty's Stationery Office.