

**EAST AYRSHIRE COUNCIL
CIVIC GOVERNMENT (SCOTLAND) ACT 1982**

Application for the Grant/Renewal of a Licence to act as an Itinerant Metal Dealer

Please complete in block capitals			
1(a)	<p>To be completed if a natural person Full name of applicant</p> <p>Maiden name</p> <p>National Insurance No</p> <p>Please state your Nationality</p> <p>Do you have the right to work legally in the UK? Please note that you may be asked to provide your Home Office documents and/or Passport</p>	First Name(s)	Surname
(b)	<p>Home address, including postcode</p> <p>Contact Telephone Number Home/Business/Mobile</p> <p>Email address</p>		
(c)	Age, Date and place of Birth	Age	DOB
(d)	Give name and address of person, company or firm, employing you to act as a metal dealer or state if self employed		Place of Birth
(e)	<p>Is applicant to carry out day-to-day management of the metal dealing business?</p> <p>If not, give full name, address, date of birth and place of birth of any employee or agent so engaged.</p> <p>Go to Q3</p>	YES/NO	
2 (a)	<p>To be completed if not a natural person (eg Company or Partnership)</p> <p>Full Name of Company or Partnership</p>		

(b)	Address of Registered or Principal Office	
(c)	<p>Full name, address, date of birth and place of birth of all Directors, Company Secretary, Partners of other persons responsible for its management (continue on a separate sheet if necessary)</p> <p>Also give contact Telephone No of Principal Director – Home/Business/Mobile</p>	
(d)	Full name, address, date of birth and place of birth of employee or agent to carry on day-to-day management of the metal dealing business	
3 (a) (b)	<p>State The hours and</p> <p>The days which it is proposed to operate</p>	<p>Between..... am and.....pm</p> <p>.....</p>
4	State metals in which it is proposed to deal.	
5 (a)	Are the metals to be disposed of in the same condition in which they are received?	
(b)	Indicate (i) the nature of and (ii) the place at which any process or processes are to be carried out in relation to metal received.	

SCHEDULE OF DETAILS OF CONVICTIONS

- 6** Give details of all convictions for which a Court has imposed a sentence on you. Failure to disclose convictions may lead to a refusal to grant a Licence. Also include details of any **fixed penalties** imposed. Continue on a separate sheet if necessary.

If the applicant is a limited company or partnership, details of convictions of all parties specified in the application for are required.

If you have not been convicted by a Court or received any fixed penalties write “**NONE**”.

If you are in doubt about your answer, consult your Solicitor for advice.

Note: As of 29th March, 2003 the Rehabilitation of Offenders Act 1974 (Exclusions and Exceptions)(Scotland) Order 2003 requires that applicants for **Taxi and Private Hire Car and Driver Licences** must declare all previous convictions both **spent** and **unspent**.

DATE OF OFFENCE	DATE OF CONVICTION	NAME & PLACE OF COURT	NATURE OF OFFENCE	PENALTY/SENTENCE IMPOSED

7 (a)	Have you or any person named on this form previously held or currently hold a licence for Metal Dealing?	YES/NO
	If yes, when was the licence granted?	
	When does/did it expire?	
	Which authority granted the licence?	
(b)	Have you or any person named on this form ever applied for and been refused a licence for metal dealing?	YES/NO
	If yes, which authority refused the licence?	
	When was it refused?	

I declare that the particulars given by me on this form are correct to the best of my knowledge and belief. I enclose £ in payment of the appropriate application fee.

(Signature of applicant or agent)

(Agents Address)
.....
.....

(Position of applicant in Company/Partnership if not otherwise stated)
.....

Date

East Ayrshire Council is under a duty to protect the public funds it administers, and to this end may use the information you provide on this form for the prevention and detection of fraud. It may also share this data with other bodies including government organisations for these purposes.

NB Any person who in or in connection with the making of this application makes any statement which he/she knows to be false, or recklessly makes any statement which is false in a material particular, shall be guilty of an offence and liable, on summary conviction, to a fine not exceeding level 4 on that standard scale.

Please note that the application fee is non-refundable once the application is processed.

All employees or Agents acting as metal dealers require to be individually licensed