

## EAST AYRSHIRE COUNCIL

### CARAVAN SITES AND CONTROL OF DEVELOPMENT ACT 1960

#### Application for Grant of a Licence for a Caravan Site under Part 1 of the Act

EACH QUESTION MUST BE ANSWERED		
1.	Full Name Maiden Name National Insurance No	
2.	Address (including post code and telephone number)	
3.	Is the applicant the occupier of the site? (Note1)  State applicant's interest in land (e.g. owner or tenant) and give particulars of lease or tenancy, if any.	
4.	Location and description of site for which licence is required.	
5.	Acreage of site.	
6.	Has the applicant held a site licence which has been revoked at any time in the last three years?	
7.	State type of caravan site for which licence is required:	* Residential  * Holiday, between the following dates in each year .....  * Touring caravans only, between the following dates in each year .....

8.	State the maximum number of caravans proposed to be stationed at any one time for the purposes of human habitation.	
9.	<p>A lay-out plan of the site to a scale of not less than 1/2500 should be attached showing the boundaries of the site, the positions of caravan standings and (where appropriate):</p> <p>Roads and footpaths, (showing, in particular, the form and construction of any new access to the site).          Toilet blocks, showing sanitary facilities, wash-hand basins, baths, showers and laundry facilities.          Stores and other buildings.          Foul and surface water drainage.          Water supply.          Recreation space.          Fire precautions          Car parking space          Planting of trees and bushes for amenity purposes.          Site lighting.          (Note 2)</p>	
10.	Give details of the arrangements for refuse and, where not shown on the plan, for sewage and waste water disposal, litter collection and disposal.	
11.	Has planning permission for the site been obtained from the local planning authority? (Note 3)	<p>* if so, state          (i) Date of permission: .....          (ii) Date (if any) on which permission will expire: .....          * if not, has permission been applied for?          .....</p>
12.	What arrangements, if any, are proposed for the management of the site?	

<b>13.</b>	<p>Does the applicant propose to permit on the site any tents or other structures for human habitation?</p> <p>If so, give details.</p>	
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**For Caravan Sites already in use on or before 9<sup>th</sup> March 1960 without Planning Permission from the Local Planning Authority**

<b>14.</b>	<p>Is it claimed that the site has existing use rights and does not require planning permission?</p> <p>If so, state the facts on which the claim is based.</p>	
<b>15.</b>	<p>Was the site in use as a caravan site for the purposes of human habitation:</p>	<p>(a) on 9<sup>th</sup> March 1960? .....</p> <p>(b) on 29<sup>th</sup> August 1960? .....</p> <p>(c) at any other time since 9<sup>th</sup> March 1958? if so, when? .....</p>

\* Delete as appropriate

**Applicant's signature**.....

**Date**.....

Note 1. "Occupier" here means the person who is entitled to possession of the site by virtue of an estate or interest therein, e.g. as owner or tenant. Where the site extends to not more than 400 square yards and is let with a view to its use as a caravan site, the application should be made by the person who would be entitled to possession of the site but for the tenancy.

Note 2. In the case of existing sites the plan should show the facilities already available as well as proposals for improvement.

Note 3. A site licence cannot be issued until planning permission has been granted. If the applicant has not already obtained planning permission an application for a site licence may still be submitted, but a licence cannot be issued until the planning permission has been granted.

East Ayrshire Council is under a duty to protect the public funds it administers, and to this end may use the information you provide on this form for the prevention and detection of fraud. It may also share this data with other bodies including government organisations for these purposes.