EAST AYRSHIRE LICENSING BOARD

Minute of the Meeting of East Ayrshire Licensing Board held within the Council Chambers, Council Headquarters, London Road, Kilmarnock, and digitally through Microsoft Teams, on Tuesday 20 January 2026 at 10am.

SEDERUNT: Councillor Drew Filson, Councillor Caroline Barton, Councillor Claire Leitch, Councillor Clare Maitland, Councillor Kevin McGregor and Councillor David Richardson.

ATTENDING: David Mitchell (Clerk to the Licensing Board), Carol Ann Anderson and Carolyn McEwan (Licensing Standards Officers), Patricia Duncan and Alison Hewitson (Licensing Board Administrators).

APOLOGIES: Councillor Stephen Canning, Councillor William Crawford, Councillor June Kyle and Councillor Linda Mabon.

1. SEDERUNT

Noted.

2. DECLARATIONS OF INTEREST

Councillor Maitland stated that, in the interests of transparency, due to currently being Chair of East Ayrshire Leisure Trust, she had a non-financial connection to the application detailed below for the grant of a premises licence for Dean Castle Country Park, which was not deemed significant, having considered the terms of the objective test, as outlined in Paragraph 5.5 of the Councillors Code of Conduct. Accordingly, Councillor Maitland did not consider the connection to amount to a declarable interest that would require her to withdraw from the meeting for that item of business in accordance with Paragraph 5.7, 7.1 and 7.4 of the said Code.

3. MINUTE OF MEETING

The Minute of the meeting of East Ayrshire Licensing Board, held on 9 December 2025, was approved and noted.

4. APPLICATIONS CONSIDERED UNDER DELEGATED AUTHORITY

The Clerk reported on the applications discharged under delegated authority between 27 November 2025 and 12 January 2026, namely:-

Minor Variation	:	8
S33 Transfer of Premises Licence	:	2
Grant of Personal Licence	:	18

Renewal of Personal Licence	:	1
Renewal of Small Lotteries Registration	:	16
Extended Hours	:	28
Occasional Licences	:	101

The Clerk reported that of the 101 Occasional Licences granted, 37 were granted to Club Premises, 28 to Personal Licence Holders, 23 to Premises Licence holders and 15 to Voluntary Organisations.

It was noted that, as of the date of the report, there are 928 Personal Licences in force, an increase of 17, since the last report and 286 Premises Licences in force, a reduction of 1 since the last report.

5. APPLICATIONS

Consider applications received under the Licensing (Scotland) Act 2005 – See Appendix II.

There being no further business, the meeting ended at 10.15am

Appendix I

LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR MAJOR VARIATION OF PREMISES LICENCE

Craufurdland Ltd. — The Lairds Table, Craufurdland Estate, Kilmarnock

Details of variation:-

To amend the licence to include the activity booking office as part of the licensed premises. This area will be amended to form a private dining area with table service.

Children and young persons will be permitted access to this area. Unaccompanied children will only be permitted to access the building for toilet access. Any sales of takeaway food or drinks will be served from the outside bar / bar window.

The capacity of the premises will be increased to 187 :-

Main Restaurant	:	111
Activity Centre/ Private Dining Area	:	32 seated or 40 standing
Outside Area	:	36

The Clerk to the Licensing Board outlined the application and advised that no objections had been received, however East Ayrshire Council's Planning Service had commented that planning permission was required regarding change of use of the proposed area.

Simon Houison-Craufurd, Director of Craufurdland Ltd., appeared to speak in support of the application. He explained that the area referred to was originally used as a booking office for activities, however the business had evolved over the years and customers were now being greeted outside for activities. He continued that, since Covid, children have been served takeaway food from the outside bar window and this was to continue.

Mr Houison-Craufurd advised that customers had requested a private dining area and, as the proposed area was no longer used as a booking office, it was intended to utilise this area and include it within the premises licence.

Mr Houison-Craufurd confirmed that an application for planning permission had already been lodged.

The Board agreed unanimously to grant the variation, subject to the area not being used until planning permission had been obtained.

LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR GRANT OF PREMISES LICENCE

CA7 Trading Ltd. Keystore
6-10 Central Avenue
Kilmarnock

Brief overview of nature of the business proposed to be carried on in the premises:-

The premises will be a single storey convenience store.

Licensed Hours applied for

Off Sale
Sunday – Saturday 10am – 10pm

The premises will trade as a general grocers, selling groceries, newspapers, confectionary and all other items which would normally be associated with such a business. Recorded music may be played within the store both within and outwith the core licensed hours. The premises will open at 6am Monday to Saturday and 8am on Sunday for the sale of non alcoholic products.

The proposed alcohol display area will be 44.275m^2.

Disabled access :- The premises are accessible with ramps and wide aisles. Service dogs allowed.

The applicants were not present or represented at the meeting.

The Clerk to the Licensing Board outlined the application and explained that the premises were owned by Jaswinder Basra, sole Director of CA7 Trading Ltd. and had previously held a premises licence. The premises had been leased, however the company operating the premises had gone into liquidation. As Mrs Basra had been unaware of the situation, no transfer application had been lodged within the statutory 28 day timescale and accordingly the licence had ceased to have effect. This application had been lodged by the owner to obtain a premises licence again.

The Clerk advised that the premises had continued to trade with Occasional Licences.

The Clerk reminded Members that, in order to obtain a Premises Licence, Section 50 Certificates, regarding the suitability of the premises for the sale of alcohol, required to be obtained from Planning, Environmental Health and Building Standards.

The Clerk pointed out that no objections had been received in respect of the application, however a Section 50 Certificate had yet to be considered by Building Standards.

As the applicant had yet to obtain a S50 Certificate from Building Standards, the Board agreed unanimously to downgrade the application and to grant a provisional premises licence, noting that the premises licence would not come

into effect until a S50 Certificate had been issued by Building Standards and a Confirmation application had been granted.

LICENSING (SCOTLAND) ACT 2005
APPLICATION FOR GRANT OF PREMISES LICENCE

East Ayrshire Leisure Trust

Dean Castle Country Park
Dean Road
Kilmarnock

Brief overview of nature of the business proposed to be carried on in the premises:-

Licensed hours applied for:-

On Sale	Off Sale
Sunday – Saturday : 11am – 11pm	Sunday – Saturday : 11am – 10pm

The premises will be Dean Castle Country Park, including Dean Castle, Dower House, Visitors Centre, Rural Life Centre and grounds.

Accommodation, conference facilities and restaurant facilities will be available within the premises and club and other group meetings; recorded music, live performances, dance facilities, theatre, films, indoor/outdoor sports and televised sports will be catered for all within and outwith the core licensed hours.

Bar meals, weddings, funerals, birthdays, retirements, group meetings, etc., gaming, outdoor drinking facilities, life events, gigs, festivals, food fayres and markets, seasonal events (eg Christmas events, firework related events and Easter events) may be provided within the licensed core hours. This list of activities and events is not conclusive but gives an idea of the type of events planned.

Other activities may take place outwith the core licensed hours, however no alcohol will be available.

Children and young persons from 0 – 17 years will be permitted access to the premises during the core licensed hours. Children aged 0 – 16 years must be accompanied by a responsible adult.

Children will be only permitted at family friendly events such as life events (weddings, anniversaries and birthdays) or family friendly events such as seasonal large scale events and regular events where alcohol is on sale, but as an additional offering at the event, not the main activity.

The proposed occupant capacity of the premises is :-
Zone A DCVC - 250
Zone B Main DCCP lawn - 4000
Zone C Dean Castle 120, courtyard - 450
Zone D Dean Castle rear lawn (area between main gate and bridge) - 600
Zone E Rural Life Centre - 50
and grounds up to bridge - 2000

The premises will have disabled access – the majority of the venue is accessible, although there are parts of the Castle that are not accessible due to it being a historic building; accessible toilet facilities available and assistance dogs welcome.

The Clerk to the Licensing Board outlined the application and advised that no objections or representations had been received. He reminded Members of Councillor Maitland's transparency declaration in respect of this application.

Iain Anderson, Strategic Lead, Natalie Elliot, Strategic Lead: Event Management and Jim McCusker, Hospitality Development Officer, all of East Ayrshire Leisure Trust, appeared before the Board to speak in support of the application.

The Clerk noted that the proposed trading hours were until 11pm each night. Mr Anderson advised that the hours were sought to cater for family events. With regards to the request to provide off-sale, he advised that off-sale was required only to support the gift shop and for food fayres, etc.

With regards to the request for seasonal events such as Christmas events, firework related events and Easter events, the Clerk referred to 'firework related events' and suggested that more appropriate wording would be 'bonfire night related events'. The applicants confirmed that the application should be amended.

Mr Anderson concluded that, previously, occasional licences and public entertainment licences had been granted in respect of any events taking place at Dean Castle Country Park.

Addressing health and safety matters, Ms Elliott submitted that the 'green guide' would be followed for events taking place within Dean Castle Country Park.

The Board agreed unanimously to grant the premises licence.

GAMBLING ACT 2005
APPLICATION FOR ALCOHOL LICENSED PREMISES GAMING MACHINE PERMIT

MJM147 Ltd.

Shooters Pool & Sports Bar
27A Portland Street
Kilmarnock

Permission for 3 category C gaming machines.

The applicants were not present or represented at the meeting.

On application, premises licence holders have an automatic entitlement to 2 category C or D machines within their premises. The Clerk explained that this application was to allow one additional category C gaming machine within the premises.

The Board agreed unanimously to grant the permit.
