



4th September 2024

VENUE: Circle Lounge, Centrestage

AGENDA

No.	Item	Format/Papers	Lead	Time	Action
1.	Welcome & Apologies	Verbal	Chair	5 mins	
2.	Opening Remarks	Verbal	Chair	5 mins	
3.	Note of last meeting	Paper 1	Chair	5 mins	Agree
4.	Update on meeting with UK Government	Verbal	Chair	10 mins	Note
5.	Entity Setup	Pack (to be distributed Fri/ Mon)	Norman	30 mins	Agree
6.	Workstream update	Pack (to be distributed Fri/ Mon)	Norman	10 mins	Note
7.	Budget	Pack (to be distributed Fri/ Mon)	Norman	10 mins	Note
8.	AOCB	Verbal	All	5 mins	
9.	Meeting Actions Summary	Verbal	Karen	5 mins	Agree
	Date of Next Meeting: TBC				