



Kilmarnock Town Board

NOTE OF MEETING – 01/07/2024

Present: Fiona McKenzie (Chair) Councillor Douglas Reid Raymond Higgins Eddie Fraser Colin Blair Rev David Cameron Peter Telfer Craig Hume	Apologies: Councillor Barry Douglas Alan Brown MP Angela Cox Billy Bowie Stuart McCallum Chris McMail
In Attendance: Karen Purves, Kerri-Lockhart Thomson	

No.	Item	Board Action
1.	Welcome & Introductions Fiona welcomed those in attendance and noted apologies of members unable to attend.	N/A
	Actions Arising: N/A	
2.	Note of Last Meeting Members reviewed the previous notes and agreed them as an accurate reflection of the meeting. Matters arising: Fiona discussed with members her acceptance of the resignation of Kelly Morris. Fiona discussed a proposal for Norman Gill to help take on project management for preparation of the plan which was agreed. Fiona spoke about the progress with the work around the young people and links to art and digital and tech and asked to further discuss with CH.	FM / CH

	Fiona noted the valuable advice that the police had given on young people's engagement.	
	Actions Arising: N/A	
3.	Action log There are a number of actions that require to be progressed or where updates need to be passed on to update the log.	
	Actions Arising: KP to update action log and will link with relevant Board members re any required information.	KP
4.	Kilmarnock Fair Festival – Event Review Members discussed the fair event on Saturday 29 th June and its importance in terms of changing the narrative around Kilmarnock, getting people to talk positively and getting people to engage in activities. Fiona noted with thanks the huge effort by the whole team who helped organise and particularly licensing @EAC and the Board and staff at Centrestage. The event generated a huge amount of feedback to inform the plan Reflections included: <ul style="list-style-type: none"> • The free activities promoted inclusion • The fact it was a dry event meant behaviour was good • Feedback was overwhelmingly positive on social media and there were calls for an event next year • Publicity could have been pushed more but it was a good scale event to start the conversation with • Anecdotal evidence from shops is that they had their best days' trading in some time • The event felt safe • There was some limited negative feedback about queues and the publicity not having been pushed more 	

	Numbers attending and the full debrief were not available at the meeting but information will be circulated once received.	
	Actions Arising: Debrief and attendance information to be circulated to board once ready	CK/KP
5.	<p>Long Term Visioning – Participatory Appraisal</p> <p>Kerri led a participatory appraisal exercise echoing the wider engagement sessions that have taken place and explained that this echoes the Community Action Plan process.</p> <p>The exercise was undertaken in 3 parts: Free thinking – an exercise where all ideas could be noted and nothing was off the table Scoring system – each participant picked their top 3 ideas from the wider pool of ideas Impact / implementation- all the ideas scored 1-3 by participants were assessed by looking at their likely impact vs how easy it will be to make happen.</p> <p>The results of the town board exercise have been recorded as part of the consultation.</p> <p>Board members were asked to submit any further ideas in writing to Karen.</p>	
	Actions Arising: Any further ideas for investment to be passed to Karen for inclusion.	ALL
6.	<p>Long Term Plan for Kilmarnock Preparation - Progress Update</p> <p>Flowing from the participatory appraisal process, there was discussion around who we might benchmark ourselves against and arranging visits to other towns who had seen success in e.g. tackling town centre vacancies. There was further discussion around the importance of events as we move forwards and the use of the parks and advertising.</p> <p>Fiona spoke about the importance of inclusion and the opportunity being a unique opportunity of relentless inclusion and action at community level leading to visionary strategic capital investment.</p>	
	Actions Arising: N/A	

7.	Long Term Plan for Kilmarnock- Strawman Paper Karen presented a paper with a proposed structure for the Long-Term Plan. The Plan requires to be submitted on the 1 st August. On the basis of the approved strawman, a draft of as much of the Plan as possible will be presented to board members at the next meeting, with issue in advance.	
	Actions Arising: N/A	
8.	Kilmarnock Town Board – Future Entity Norman Gill will work on options for the future entity to be discussed at the next meeting. Options will consider how a SCIO could operate and also what the staff resource requirement is likely to be.	
	Actions Arising: N/A	
9.	AOCB None	
10.	Meeting Actions Summary KP to update action log and will link with relevant Board members re any required information. KP / CK Debrief and attendance information to be circulated to board once ready ALL: Any further ideas for investment to be passed to Karen for inclusion.	
	Date of Next Meeting: 18 th July 2024	