

East Ayrshire Council

**Knockroon Learning & Enterprise Campus:
Start Up Meeting**

4th November.2015

Today's purpose

- 1.0 Introductions
 - 2.0 Introduction to the project : East Ayrshire Council
 - 3.0 Review of SPACE strategies methodology
 - 4.0 Engagement forums, participants, roles and responsibilities
 - 5.0 Programme, key dates and organising the participation
 - 6.0 Information required
 - 7.0 A.O.B / Agree Actions / Next steps / Close Out
-

Agenda...

What we know / don't know

Known

A merged Auchinleck Academy and Cumnock Academy (1633 roll) along with a Supported Learning Centre (roll around 60)

A merged primary school (517 roll), incorporating Greenmill Primary School and Early Childhood Centre and Barshare Primary School along with a supported Learning Centre (roll around 25) and Early Childhood Centre (total early childhood roll of 120)
Hillside School Special Education Needs School (roll of 25 primary and 25 secondary)

Unknown

Background and development of proposals to date

Vision, aspiration and broad aims

Organisation model (single campus approach or distinct parts)

Area caps and space standards being applied to constituent parts to achieve that (Secondary and primary rolls, early years rolls, supported learning and SEN facilities)

FE, Enterprise and Community use impact



2.0 Introduction to Knockroon

Proposed methodology

Activities

Output



3.0 Review of SPACE strategies methodology

Proposed methodology

Monday 9th November :

Auchinleck Secondary (AM)

Cumnock Secondary (PM)

- Secondary visits facilitated by students: 2 x groups, Introduction, walk round, reconvene to discuss, 2 periods required

Tuesday 10th November :

Greenmill Primary & Early Childhood Centre (AM)

Barshare Primary and Early Childhood centre (PM)

- Drawings of schools and facilities required

Wednesday 11th November:

Hillside School (AM)

Cumnock and Barshare Supported Learning centres (PM)

WC 9th November

3.1 School visits

Proposed methodology

Participants ...

Strategic staff in areas such as : Curriculum, STEM, ASN, Early years, CLD, HOS's: Education Community Support, Related service delivery areas (such as leisure, culture, community learning and development etc)
Any strategic partners or external stakeholders who have been involved in work carried out to date



Aim ...

To understand:

- Strategic drivers and future change envisaged, future initiatives and focus area
- Anticipated change map: now, day one and moving forward
- Enablers and challenges to change
- How physical space can support the vision for future learning strategies

We need...

- Availability to suit a rapid process on 2 consecutive days
- Authority support officer to organise diaries and liaise with participants

Output ...

An understanding of emerging themes and polarised view points

WC 16th November

3.2 Strategic Interviews

Proposed methodology

Participants ...

Key senior management staff from the facilities involved including schools, early years centres and supported learning centres



Aim ...

To understand:

- How the schools, facilities work now and how they hope to work in the future
- Anticipated change: now, day one and moving forward
- Enablers and challenges to change
- How physical space can support the vision for future learning strategies

We need...

- Availability to suit a rapid process on 2 consecutive days
- Authority support officer to organise diaries and liaise with participants

Output ...

An understanding of emerging themes and polarised view points

WC 16th November

3.2 Operational Interviews

Proposed methodology

Participants ...

Steering Group: a selected participants from the strategic stakeholder interviews who can strategically inform the high level priorities for school and wider learner, community and enterprise demands



Aim ...

Agree aligned objectives through feedback of:

- Emerging themes and polarised view points gathered in interview
- Feedback on current space use
- Analysis of shared curriculum occupation demands
- What others are doing

We need...

Participant availability for a long workshop (1/2 day plus working lunch)

Output ...

High level ambitions, business drivers, strategy and objectives

WC 23rd November

3.3 Visioning Workshop

Proposed methodology

Participants ...

Operational Stakeholders groups: 3 groups formed to participate in 3 workshops covering, secondary, primary and early years and ASN (Hillside, supported learning centres and wider support considering all learners) needs and demands

Aim ...

Agree aligned objectives through feedback of:

- Emerging themes and polarised view points gathered in interview and from strategic visioning
- Feedback on current space use
- What others are doing



We need...

Participant availability for a long workshop (1/2 day plus working lunch)

Output ...

establish appetite for constructs developed, understand enablers / disablers, explore shared opps.

WC 30th Nov & 7th Dec

3.4 Opportunity Mapping Workshops

Proposed methodology

Participants ...

Key representatives from external stakeholder organisations



Aim ...

understand broad appetite and demand for use of the new facility

We need...

An early understanding of who these key external stakeholder organisations are, and availability of appropriate representation

Output ...

Understand enablers and disablers and explore shared opportunities

WC 30th November

3.5 Community Workshop

Proposed methodology

Participants ...

Steering Group: a selected participants from the strategic stakeholder interviews who can strategically inform the high level priorities for school and wider learner, community and enterprise demands



Aim ...

Explore areas where there is both alignment with and challenge to the strategic direction

By examining these challenges and aligned opportunities which have been articulated, we will hope to agree direction for the numerical modelling phase of work

We need...

Participant availability for a 1/2 day workshop

Output ...

Direction for the next phase

WC 7th December

3.6 Playback Workshop

Proposed methodology

Participants ...

Operational Stakeholders group: Selected participants from opportunity mapping workshops covering, secondary, primary and early years and ASN (Hillside, supported learning centres and wider support considering all learners) needs and demands, plus project champion / representation from steering group

Aim ...

Feedback the strategic direction, gain buy in and communicate activities in next stage / next steps



We need...

Participant availability for a 1/2 day workshop

Output ...

Ensure the strategic direction has no “showstoppers” operationally

WC 14th December

3.7 Opportunity Validation Workshop

Proposed methodology

Participants ...

Steering Group: a selected participants from the strategic stakeholder interviews who can strategically inform the high level priorities for school and wider learner, community and enterprise demands



Aim ...

A numerical model representing the full ambition will be developed, this will be over area. These workshops will allow priorities to be balanced and a final optimal / on area space budget to be finalised

We need...

Participant availability for two long workshops (1/2 day plus working lunch minimum)

Output ...

The final agree space budget and agreed space model to allow documentation

WC 11th & 18th January

3.8 Strawman Workshops

Who should input / make decisions

Operational stakeholders

Informing decisions: Interviews, attending opportunity workshops

Operational stakeholders group

Informing decisions: Interviews, attending opportunity validation workshop

External stakeholders group

Informing decisions: Interviews? attending opportunity mapping workshop

Strategic stakeholders

Informing decisions: Interviews

Steering Group

Decision Makers: Interviews, visioning, opp. mapping, straw man workshops, reporting to board

Project board

Validate / approve: Interface?

WEEK No	1	2	3	4	5	6	7	8	9	10	11	12												
Commencing	2nd	9th	16th	23rd	30th	7th	14th	4th	11th	18th	25th	1st												
Month	November					December			January															
Activity	Start up, prepare, issue DCT,s and agendas		Facility and school visits x 9		Interviews x 28		Visioning, x 1 receive occupation data		Opportunity mapping x1		Opportunity mapping x3		Validation x1		Numerical modelling		Strawman 1		Strawman 2 and finalise		Document		Issue, Architects handover mtg	
	Consider current practice					Vision, aspiration, opportunities					Priorities aligned				Write up									

5.0 Programme, key dates, organising participation

What we need

Occupation Data

Based on theoretical curriculum & timetable demand

Projected Staff Headcount

SMT / Subject departments / support & administrative staff

Authority requirements

Catering, Sports Provision, ASN, space standards

(We may wish to challenge these!)

Area Caps

6.0 Recap on information required

AOB ?

Next steps ?

Agree actions

Thank you !