Knockroon Learning & Enterprise Campus: Start Up Meeting

4th November 2015
Todays purpose

1.0 Introductions

2.0 Introduction to the project: East Ayrshire Council

3.0 Review of SPACE strategies methodology

4.0 Engagement forums, participants, roles and responsibilities

5.0 Programme, key dates and organising the participation

6.0 Information required

7.0 A.O.B / Agree Actions / Next steps / Close Out

Agenda...
## What we know / don’t know

### Known

A merged Auchinleck Academy and Cumnock Academy (1633 roll) along with a Supported Learning Centre (roll around 60)

A merged primary school (517 roll), incorporating Greenmill Primary School and Early Childhood Centre and Barshare Primary School along with a supported Learning Centre (roll around 25) and Early Childhood Centre (total early childhood roll of 120)

Hillside School Special Education Needs School (roll of 25 primary and 25 secondary)

### Unknown

Background and development of proposals to date

Vision, aspiration and broad aims

Organisation model (single campus approach or distinct parts)

Area caps and space standards being applied to constituent parts to achieve that (Secondary and primary rolls, early years rolls, supported learning and SEN facilities)

FE, Enterprise and Community use impact

## 2.0 Introduction to Knockroon
3.0 Review of SPACE strategies methodology

**Proposed methodology**

**Activities**

- Consider current working and space use
  - Receive Information:
    - Proposed Staff Headcount
    - Space use (timetabling and cohorts)
    - School visits
    - Interviews (Strategic and operational stakeholders 28 no)

- Develop vision, explore appetite for new ways
  - Interviews Visioning (Steering Group)
  - Opportunity mapping (Operational stakeholders)
  - Community workshop
  - Play back and Develop workshop (Steering Group)
  - Validation workshop (Operational stakeholders)

- Test Scenarios and agree best fit spatial models
  - Numerical modelling and space planning tests
  - Strawman workshops (Steering Group)

**Output**

- Strategic brief and space budget
  - Issue:
    - Articulated vision
    - Key spatial typologies explained
    - Space Budget
    - High level adjacency model

**Timeline**

- 2nd November
- 12 Weeks
- 5th February
Proposed methodology

Monday 9th November:
Auchinleck Secondary (AM)
Cumnock Secondary (PM)

Tuesday 10th November:
Greenmill Primary & Early Childhood Centre (AM)
Barshare Primary and Early Childhood centre (PM)

Wednesday 11th November:
Hillside School (AM)
Cumnock and Barshare Supported Learning centres (PM)

- Secondary visits facilitated by students: 2 x groups, Introduction, walk round, reconvene to discuss, 2 periods required

- Drawings of schools and facilities required

WC 9th November

3.1 School visits
Proposed methodology

3.2 Strategic Interviews

Participants ...
Strategic staff in areas such as: Curriculum, STEM, ASN, Early years, CLD, HOS's: Education Community Support, Related service delivery areas (such as leisure, culture, community learning and development etc)
Any strategic partners or external stakeholders who have been involved in work carried out to date

Aim ...
To understand:
• Strategic drivers and future change envisaged, future initiatives and focus area
• Anticipated change map: now, day one and moving forward
• Enablers and challenges to change
• How physical space can support the vision for future learning strategies

We need...
• Availability to suit a rapid process on 2 consecutive days
• Authority support officer to organise diaries and liaise with participants

Output ...
An understanding of emerging themes and polarised view points

WC 16th November
Proposed methodology

3.2 Operational Interviews

**Participants ...**
Key senior management staff from the facilities involved including schools, early years centres and supported learning centres

**Aim ...**
To understand:
- How the schools, facilities work now and how they hope to work in the future
- Anticipated change: now, day one and moving forward
- Enablers and challenges to change
- How physical space can support the vision for future learning strategies

**We need...**
- Availability to suit a rapid process on 2 consecutive days
- Authority support officer to organise diaries and liaise with participants

**Output ...**
An understanding of emerging themes and polarised view points

WC 16th November
### 3.3 Visioning Workshop

**Aim ...**
Agree aligned objectives through feedback of:
- Emerging themes and polarised viewpoints gathered in interview
- Feedback on current space use
- Analysis of shared curriculum occupation demands
- What others are doing

**Participants ...**
Steering Group: a selected participants from the strategic stakeholder interviews who can strategically inform the high level priorities for school and wider learner, community and enterprise demands

**We need...**
Participant availability for a long workshop (1/2 day plus working lunch)

**Output ...**
High level ambitions, business drivers, strategy and objectives

WC 23rd November
3.4 Opportunity Mapping Workshops

**Proposed methodology**

**Participants ...**
Operational Stakeholders groups: 3 groups formed to participate in 3 workshops covering, secondary, primary and early years and ASN (Hillside, supported learning centres and wider support considering all learners) needs and demands.

**Aim ...**
Agree aligned objectives through feedback of:
- Emerging themes and polarised view points gathered in interview and from strategic visioning
- Feedback on current space use
- What others are doing

**We need...**
Participant availability for a long workshop (1/2 day plus working lunch)

**Output ...**
establish appetite for constructs developed, understand enablers / disablers, explore shared opps.

**WC 30th Nov & 7th Dec**
Proposed methodology

3.5 Community Workshop

Participants ...
Key representatives from external stakeholder organisations

Aim ...
understand broad appetite and demand for use of the new facility

We need...
An early understanding of who these key external stakeholder organisations are, and availability of appropriate representation

Output ...
Understand enablers and disablers and explore shared opportunities

WC 30th November
Proposed methodology

Participants ...
Steering Group: a selected participants from the strategic stakeholder interviews who can strategically inform the high level priorities for school and wider learner, community and enterprise demands

Aim ...
Explore areas where there is both alignment with and challenge to the strategic direction
By examining these challenges and aligned opportunities which have been articulated, we will hope to agree direction for the numerical modelling phase of work

We need...
Participant availability for a 1/2 day workshop

Output ...
Direction for the next phase

WC 7th December

3.6 Playback Workshop
Proposed methodology

3.7 Opportunity Validation Workshop

Participants ...
Operational Stakeholders group: Selected participants from opportunity mapping workshops covering, secondary, primary and early years and ASN (Hillside, supported learning centres and wider support considering all learners) needs and demands, plus project champion / representation from steering group.

Aim ...
Feedback the strategic direction, gain buy in and communicate activities in next stage / next steps.

We need...
Participant availability for a 1/2 day workshop.

Output ...
Ensure the strategic direction has no “showstoppers” operationally.

WC 14th December
3.8 Strawman Workshops

Aim ...
A numerical model representing the full ambition will be developed, this will be over area. These workshops will allow priorities to be balanced and a final optimal / on area space budget to be finalised.

Participants ...
Steering Group: a selected participants from the strategic stakeholder interviews who can strategically inform the high level priorities for school and wider learner, community and enterprise demands.

We need...
Participant availability for two long workshops (1/2 day plus working lunch minimum)

Output ...
The final agree space budget and agreed space model to allow documentation

WC 11th & 18th January
4.0 Governance

Who should input / make decisions

**Operational stakeholders**

*Informing decisions:* Interviews, attending opportunity workshops

**Operational stakeholders group**

*Informing decisions:* Interviews, attending opportunity validation workshop

**External stakeholders group**

*Informing decisions:* Interviews? attending opportunity mapping workshop

**Strategic stakeholders**

*Informing decisions:* Interviews

**Steering Group**

**Decision Makers:** Interviews, visioning, opp. mapping, straw man workshops, reporting to board

**Project board**

*Validate / approve:* Interface?
## Programme, key dates, organising participation

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<td>Activity</td>
<td>Start up, prepare, issue DCTs and agendas</td>
<td>Facility and school visits x 9</td>
<td>Interviews x 28</td>
<td>Visioning, x 1 receive occupation data</td>
<td>Opportunity mapping x1</td>
<td>Opportunity mapping x3</td>
<td>Validation x1</td>
<td>Numerical modelling</td>
<td>Strawman 2 and finalise</td>
<td>Document</td>
<td>Issue, Architects handover mtg</td>
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### Consider current practice
- Vision, aspiration, opportunities
- Priorities aligned
- Write up
What we need

**Occupation Data**

Based on theoretical curriculum & timetable demand

**Projected Staff Headcount**

SMT / Subject departments / support & administrative staff

**Authority requirements**

Catering, Sports Provision, ASN, space standards

(We may wish to challenge these!)

**Area Caps**

6.0 Recap on information required
AOB ?
Next steps ?
Agree actions

7.0 Close out
Thank you !