

EAST AYRSHIRE INTEGRATION JOINT BOARD MEETING

WEDNESDAY 25th MARCH 2020

INTEGRATION JOINT BOARD SUMMARY REPORT

**BACKGROUND**

The Integration Joint Board meets at least six weekly and has six meetings scheduled during the 2020 calendar year. Michael Breen, East Ayrshire non-Executive Director NHS Ayrshire and Arran is the Chair. The report below is a summary report on the discussions and decisions made at the most recent meeting.

The IJB meeting is a public meeting and a copy of the full agenda and papers are available a week in advance of the meeting and can be found here at [Committees page](#).

AGENDA ITEM / TOPIC	UPDATE
<b>Welcome</b>	<p>Michael Breen as Chair welcomed everyone and noted this meeting has been revised to ensure compliance with Covid-19 guidance and therefore numbers present have been reduced to the minimum. The agenda has also been reorganised to prioritise items requiring a decision and others for noting and endorsement.</p> <p>Dr Sukhomoy Das was welcomed to the meeting and introduced as the new NHS Board non-Executive Director replacing Jean Ford. Michael Breen, on behalf of the Board, expressed thanks to Jean Ford for the support and commitment shown to the IJB over the last year. (Operational from 1<sup>st</sup> March 2020).</p>
<b>Matters Arising and Actions</b>	<p>Eddie Fraser highlighted that although there had been a delay in the report in relation to Ayrshire Urgent Care Services (AUCS) developments are underway. AUCS are now the local Hub based at Lister Centre, Crosshouse and are also providing Covid-19 testing. This is being led by Vicki Campbell and a report detailing the work carried out will be provided at a later date.</p> <p>Michael Breen thanked Mr Fraser and noted it will be good to get back to business as usual and wished Mr Fraser to take the Boards thanks to all Teams taking forward and continuing to work and support people at this</p>

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<p><b>Proposed Temporary Decision-Making Arrangements</b></p>	<p>time.</p> <p>Michael Breen, as Chair, presented the report to seek approval from the Integration Joint Board for the delegated authority for the Chief Officer for the foreseeable future to take operational decisions that would normally require Board approval to reduce the need for face to face meetings during the Coronavirus outbreak.</p> <p>Delegation to Chief Officer (Eddie Fraser) will ensure services are continued during this period and the Chief Officer will advise and consult the Chair and vice Chair of the IJB, as enquired.</p> <p>Eddie Fraser gave a current example where Thornton Care Home have approached HSCP offering two buildings which can be made available for care purposes. With these delegated arrangements in place this offer can be progressed immediately. Otherwise this would have required a report to the IJB at the next scheduled meeting. This delegation is in relation to operational decisions only and will not involve policy changes.</p> <p>The Board noted the report and agreed the recommendations.</p>
<p><b>2020/21 Budget &amp; Medium Term Financial Plan</b></p>	<p><b>Craig McArthur, Chief Financial Officer</b> presented the report to seek IJB approval of the delegated budget and to Direct the Parties to deliver services on behalf of the IJB within the total delegated resource. The report also outlines proposed actions to achieve financial balance and align to the IJB’s strategic planning priorities for 2020/21 and going forward and provides an update on the Medium Term Financial Plan 2017/18 to 2021/22, previously approved by the IJB on 30 November 2017.</p> <p>It was noted that it was positive that members already had the opportunity at the IJB Development Day on 3<sup>rd</sup> March to review and consider the budget in detail.</p> <p>Craig McArthur provided highlights on some aspects of the report, notably paragraph 6 referred to the current circumstances in respect of Covid-19. IJB’s are required to agree a balanced budget, along with budgets pressures and funding gaps. The appendices also include savings proposals by service area.</p>

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	<p>Pay and pension are the biggest pressures for both sides of the business and appendix 1 shows the £292M indicative breakdown. Transformation continues through the Strategic Commissioning Board.</p> <p>Cllr Linton noted this was an encouraging and welcome paper, excluding the current Covid-19 position.</p> <p>Michael Breen commented on this as a well-structured paper and a business as usual budget. Achieving a balanced budget is to be commended and noted. The issues around set aside require a discussion Ayrshire wide. Members agreed and approved the report.</p>
<p><b>Annual Review for 2019-20 of the Strategic Plan Workforce Plan and Property and Assets Management Strategy for the period 2018-21.</b></p>	<p><b>Eddie Fraser, Director</b> presented for approval the Annual Review for 2019-20 of the Strategic Plan, Workforce Plan and Property and Assets Management Strategy for the period 2018-21. To set out the indicative partnership budget to deliver on the commitments contained within that Plan.</p> <p>This covering report shows links across all plans which are presented together to the IJB demonstrating that the planning is aligned with PAMS and workforce plans. The paper highlights achievements to date and looks forward whilst ensuring the budget is also in line. A number of employee workshops have been held and this is reflected in the level of workforce support. PAMS has developed to a new level as a result of Caring for Ayrshire which will see a massive development programme across 5 locality areas within East Ayrshire.</p> <p>During 2020/21 the plans will be developed for a 9 year period to 2021-30 bringing into alignment with the community plan. This will include 3 year reviews and meets with the observation from Audit Scotland which noted IJBs were not planning far enough ahead.</p> <p>Michael Breen agreed the link to the CPP was positive as the partners within CPP were working well in East Ayrshire. The current strategic agenda was also agreed however it may be helpful to also look at a gap analysis and highlight what change drives budgets.</p> <p>IJB members welcomed and approved the report.</p>

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<p><b>Draft Communication Strategy</b></p>	<p><b>Eddie Fraser Director</b> provided an update on the outcome of draft Communication Strategy engagement programme and to seek approval from the Integration Joint Board to develop a final Communication Strategy. This Strategy is aligned to and supports the Strategic Plan 2018/21.</p> <p>This plan sets out how the Partnership will communicate key messages to a broad range of stakeholders following this period of consultation the updated plan will be developed. An easy read public facing leaflet will also be produced for wider circulation.</p> <p>IJB members welcomed and approved the report.</p>
<p><b>Reserves Strategy</b></p>	<p><b>Craig McArthur Chief Financial Officer</b> presented to the Integrated Joint Board (IJB) the updated IJB Reserves Strategy as set out in Appendix 1. This Reserves Strategy was presented to the Audit and Performance Committee (APC) on 12 March 2020 for consideration and is now presented to the IJB for formal approval.</p> <p>A reserves strategy as agreed by APC that it is not desirable to hold anything greater than 2% total reserves. This is aspirational to have reserves in place, however, IJB priorities are to ensure services are in place first and foremost. IJB members noted and approved the report.</p>
<p><b>Financial Regulations</b></p>	<p><b>Craig McArthur Chief Financial Officer</b> presented the updated IJB Financial Regulations as set out in Appendix 1. These Financial Regulations were presented to the Audit and Performance Committee on 12 March 2020 for consideration and are now presented to the IJB on 25 March 2020 for formal approval.</p> <p>This is an update and there are no major changes the report reflects the maturity of the IJB. The APC agreed and approved this is an important document at the last meeting in March 2020. IJB members noted and approved the report.</p>
<p><b>East Ayrshire Health and Social Care Partnership</b></p>	<p><b>Eddie Fraser Director</b> presented the annual alterations in respect of charges and contributions for Social Care Services and the updated East Ayrshire Health &amp; Social Care Partnership Social Care Services Contributions and Charging Framework for Financial Year 2020/21.</p>

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AGENDA ITEM / TOPIC	UPDATE
<p><b>Social Care Contribution and Charging Framework and Approved Rates, Contributions and Charges – 2020/21</b></p>	<p>Also to approve the proposed rates paid for Social Care Charges.</p> <p>Eddie Fraser explained the report sets out in detail the differentiation between charges retained by EAC and rates which are agreed by IJB. In relation to charges Council were able to look at services review of respite costs. Rates are outlined from paragraph 39 onwards these are set through Scottish Government and Scottish Care with a care at home equivalence rate. The IJB are asked to note charges and agree rates and payments.</p> <p>Dr Das enquired if there was a variation across the country in both charges and rates? Eddie Fraser clarified there is an attempt have parity but there is variation. Additionally Scottish Government legislation can bring additional funds e.g. Carers act has assisted as has the expansion of free personal care.</p> <p>This report aligns with the budget paper, some payments have been frozen others are set nationally e.g. blue badge set nationally others such as community alarms have been held at same rate for 2 years. Most recently as a result of intervention by the IJB Chair day care services were also recommended to EAC to be frozen at last years rates, this was approved. Councillor Linton noted the Boards gratitude to Chair</p> <p>The Board noted the charges element had been approved by EAC and approved the report.</p>
<p><b>Affiliations to Outside Organisations</b></p>	<p><b>Margaret Phelps Partnership Programme Manager</b> provided information on and to consider the background, aims and objectives, and activities of those organisations which have sought association with, and affiliation of, Social Work Services as part of the Health and Social Care Partnership.</p> <p>Councillor Reid expressed concern on the recent reports in connection with Break the Silence’s governance arrangements. IJB members agreed to approve the report excluding Break the Silence whilst additional information is gathered.</p>
<p><b>Items for Noting</b></p>	<p><b>Michael Breen Chair</b> asked if any members had any question in relation to items 13 to 16 on the agenda which have been noted as items for noting and endorsement. No comments from members was received.</p> <p>The Board noted the remaining reports and agreed the following recommendations items 13 to 16 on the agenda as noted below.</p>

AGENDA ITEM / TOPIC	UPDATE
Caring for Ayrshire Update	<p>The purpose of the report is to provide an update on the Caring for Ayrshire programme implementation within East Ayrshire.</p> <p>Recommendation;</p> <p>To note and comment on the progress made in implementing Caring for Ayrshire in East Ayrshire.</p>
Continuation Of Third Sector Contracts: Children And Young People Services	<p>The purpose of the report is to provide an update on the progress of five negotiated East Ayrshire Health and Social Care Partnership (EAH&amp;SCP), Children's Health, Care and Justice contracts.</p> <p>The report will also provide an update on the joint contract with North Ayrshire H&amp;SCP for Break the Silence, and the intention to go to tender for the Blue Triangle Housing Association Ltd. Whatriggs Road contract.</p> <p>Recommendation;</p> <p>Note the progress of the children's services contracts detailed in paragraphs 10 to 42 below.</p>
Alcohol and Drugs Partnership (ADP) Draft Strategic Plan	<p>To provide the Integration Joint Board with an overview of the Alcohol and Drugs Partnership (ADP) draft strategic plan and seek feedback prior to further consultation and publication by 31 March 2020.</p> <p>Recommendation;</p> <p>Members are asked to consider and feedback on the draft strategic plan. It was noted that members had an opportunity at the IJB meeting on 29 January, to comment specifically around the outcomes logic model.</p>
Integration Joint Board Records Management Plan	<p>The purpose of the report is to present and request endorsement of the Integration Joint Board Records Management Plan (RMP) to meet the requirements laid down in the Public Records (Scotland) Act 2011.</p> <p>Recommendation;</p> <p>The Integration Joint Board are asked to note the contents of the report and endorse the Integration Joint Board Records Management Plan.</p>
AOCB	<p><b>Michael Breen</b> asked Eddie Fraser to share appreciation for the ongoing work and challenges faced by Partnership staff in these difficult times.</p>

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	<p>It was noted that there are differential guidance between health and council workers. Eddie Fraser clarified the situation in relation to risk and the need to deliver emergency social care and the role of other workers. There are categories which sets out the criteria. There is a balance needed to deliver services and compassionate care.</p> <p>Michael Breen outlined that plans were underway across community planning partnership to liaise with wider workforce plans where health and social care students in college can offer support where possible.</p>
Governance Papers	Copies of approved minutes are now available to review. (CPP Portal).
Social Media Contacts	<p>The webpages on EAC website includes a Partnership YouTube page where we are able to share a range of videos showcasing some of our partnership services;</p> <p><a href="https://www.east-ayrshire.gov.uk/SocialCareAndHealth/East-Ayrshire-Health-and-Social-Care-Partnership/Health-and-Social-Care-Partnership.aspx">https://www.east-ayrshire.gov.uk/SocialCareAndHealth/East-Ayrshire-Health-and-Social-Care-Partnership/Health-and-Social-Care-Partnership.aspx</a></p> <p>Health and Social Care Partnership webpage which includes links to presentations and videos</p> <ul style="list-style-type: none"> <li>• The HSCP is also on twitter at @EAHSCP and have an East Ayrshire Health and Social Care Partnership Facebook page.</li> </ul>
DONM	<p>IJB Development Day – 13<sup>th</sup> May 2020 at 2pm in Riverside Centre Cumnock</p> <p>IJB Meeting –17 June 2020 at 2pm in the Open Space, Kilmarnock College, Hill Street Kilmarnock.</p>

For more information on the Integration Joint Board, including the full membership and our Governance documents can all be found at this link; <https://www.east-ayrshire.gov.uk/SocialCareAndHealth/East-Ayrshire-Health-and-Social-Care-Partnership/Governance-Documents.aspx>