

Application for approval/discharge of conditions

Please complete all sections and submit the form and supporting documentation electronically via the eplanning.scot Portal. You can do this by selecting a new application under the approval of matters specified in conditions option, and attaching all of the documents.

From 1 April 2024 there is a fee for the provision of this service. Please refer to the Council's [Web Site](#) for scale of fees. The fee can be paid online via the Portal above, via East Ayrshire Council's online payment page at [Payments · East Ayrshire Council \(east-ayrshire.gov.uk\)](http://Payments · East Ayrshire Council (east-ayrshire.gov.uk)) or over the telephone by calling 01563 576790. You should provide proof of payment with your application submission, where possible, to prevent any unnecessary delay in the progress of your application. If no fee is paid you will be contacted by our Technical Support Team to arrange payment before the application is processed.

Note that no fee is charged for the discharge/approval of conditions attached to listed building or conservation area consents however this form should be used for your application.

APPLICANT DETAILS	AGENT DETAILS (if applicable)
Name:	Name:
Address:	Address:
Contact Number(s):	Contact Number(s):
E-mail Address:	E-mail Address:

Planning Reference Number	
Property/Site Address	

Please list each condition to be discharged/approved as part of this submission, including details of plan reference number(s) and/or document(s)/additional supporting information. (Add additional lines as required)

Condition Number	Plan/document reference

Signature:		Date:	
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Note: If you are seeking approval of matters that are specified in conditions pursuant to a PPP consent, and which are specifically referenced as such within the PPP decision notice, you should submit an application seeking approval of such matters through the online ePlanning portal in accordance with Regulation 12 of the Town and Country Planning (Development Management Procedure) (Scotland) Regulations 2013.