



East Ayrshire
COUNCIL
Finance Service

COUNCIL TAX: VARIABLE DISCOUNT APPLICATION

ADDRESS:	
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By law, the amount of Council Tax payable for any house will be discounted if that house is not the sole or main residence of any person. Depending on the circumstances, the discount will be a minimum of 10% and a maximum of 50%.

To support your application, please complete and sign this form and supply us with one of the following: -

- A copy of your Council Tax Bill for your main residence
- A copy of any official document addressed to you at your main residence
- If living or working abroad, a copy of your Work Visa and proof on non-liability for UK Income Tax

If you are a tenant, the conditions of your Tenancy Agreement may exclude you from leaving your house unoccupied for a prolonged period of time. It is important that you seek advice and/or approval from your landlord to ensure that you do not breach the terms of your Tenancy Agreement. East Ayrshire Council tenants can obtain advice from their local Housing Office.

Is the house at _____ empty because? **(Please tick the relevant box)**

- It is a second home
- It is a purpose-built holiday home
- You live in tied accommodation
- It is a long-term empty property. If so, please supply the reason for the property being empty in the space provided below.

This has been the case since _____ / _____ / _____ and will extend to _____ / _____ / _____

My main residence is at _____

**COUNCIL OFFICES
JOHN DICKIE STREET
PO BOX 13
KILMARNOCK, KA1 1BY
TEL: 01563 554400
FAX: 01563 554818**

Applicant's Declaration

I declare that the information I have provided on this Application Form is true and complete and authorise the Executive Director of Finance and Corporate Support to verify the details as necessary. I will notify Executive Director of Finance and Corporate Support within 21 days of the Discount no longer being applicable. I understand that failure to notify the council of this is an offence that may make me liable for a £50 penalty.

Signature _____

Date ____ / ____ / ____

Name _____
(Please print in block capitals)

Tel: _____
(In case we need to call you)

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