

**PLEASE NOTE THAT THE MINUTE REQUIRES TO BE APPROVED AS A
CORRECT RECORD AT THE NEXT COUNCIL MEETING AND MAY BE
AMENDED**

EAST AYRSHIRE COUNCIL

CABINET

**MINUTES OF MEETING HELD ON WEDNESDAY 20 APRIL 2016 AT 1001
HOURS IN THE COUNCIL CHAMBERS, COUNCIL HEADQUARTERS, LONDON
ROAD, KILMARNOCK**

PRESENT: Councillors Douglas Reid, Tom Cook, Eòghann MacColl, Jim Buchanan, Hugh Ross, Bobby McDill and Stephanie Primrose; and Church Representatives Maria Dorrian, Andrew Keachie and Ian Rennie; Parent Representative Jacqueline Livingston; and Teacher Representative Graham Boyd.

ATTENDING: Fiona Lees, Chief Executive; Alex McPhee, Depute Chief Executive and Chief Financial Officer: Economy and Skills; Chris McAleavey, Depute Chief Executive: Safer Communities; David Mitchell, Chief Governance Officer; Andrew Kennedy, Head of Facilities and Property Management; Craig McArthur, Head of Finance and ICT; Katie Kelly, Head of Housing and Communities; Paul McGowan, Head of Human Resources; Amanda Lowe, Human Resources Manager; and Stuart Nelson, Democratic Services Officer.

APOLOGIES: Councillors Maureen McKay, Lillian Jones, Iain Linton and Kathy Morrice.

CHAIR: Councillor Douglas Reid, Leader of the Council.

DECLARATIONS OF INTEREST

1. No declarations of interest were intimated by the Members present in relation to the items of business on the Agenda.

STRATEGIC PLANNING, MANAGEMENT AND RESOURCES

REVISED EMPLOYMENT POLICIES AND UPDATED POLICY REVIEW SCHEME

- 2E. There was submitted a report dated 7 April 2016 (circulated) by the Depute Chief Executive: Safer Communities which (i) recommended proposed changes to the following Employment Policies: Grievance Procedure; Exit Interview Procedure; Smoking in the Workplace Policy; Recruitment and Selection Policy; Harassment and Bullying Policy; Breastfeeding and Return to Work Policy; Disclosure Scotland Policies; and Career Break Scheme; and (ii) advised of the progress made to date with the Policy Review Schedule.

Cabinet agreed:-

- (i) to approve the proposed changes to the Grievance Procedure, Exit Interview Procedure, Smoking in the Workplace Policy, Recruitment and Selection Policy, Harassment and Bullying Policy, Breastfeeding, Return to Work Policy and Disclosure Scotland Policies;
- (ii) to note the updated Policy Review Schedule set out in Appendix 1 of the report; and
- (iii) otherwise, to note the contents of the report.

Councillor Jim Buchanan, having moved as an alternative proposal, to agree the recommendations set out at Paragraph 47 of the report, with the exception of approval of the proposed changes to the Smoking in the Workplace Policy, and having failed to find a seconder, asked that this dissent be recorded.

ECONOMY AND SKILLS/SAFER COMMUNITIES

GENERAL SERVICES CAPITAL INVESTMENT PROGRAMME UPDATE (Item 1E, Page 1196, 12/17)

3E. There was submitted a joint report dated 11 April 2016 (circulated) by the Depute Chief Executive: Safer Communities and the Depute Chief Executive and Chief Financial Officer: Economy and Skills which updated on progress with regard to the 10 year General Services Capital Investment Programme 2013/14 to 2022/23 and sought approval to extend the programme to 2025/26, incorporating appropriate amendments.

Cabinet agreed:-

- (i) to approve the allocation of the major school refurbishment funding for primary and secondary schools as noted in Paragraphs 20 to 56 of the report, including the retention of contingency sums;
- (ii) to approve an allocation of £7.000m within the Capital Investment Programme to remodel and extend Stewarton Academy to support future concerns with projected rolls and working capacities;
- (iii) to approve the allocation of £18.500m within the Capital Investment Programme for a New Schools Development Fund;
- (iv) that the Chief Executive initiate discussions with the Chief Executive of the Scottish Futures Trust on options for Stewarton Academy and Doon Academy;
- (v) to approve the allocation of £2.000m within the Capital Investment Programme to enable the extension of Dunlop Primary School;
- (vi) to approve the allocation of £0.500m within the Capital Investment Programme for the reconfiguration of teaching areas within Lainshaw Primary School;
- (vii) to approve the allocation of £2.000m within the Capital Investment Programme for adaptations to Dunlop, Kilmaurs, Loanhead and Riccarton Early Childhood Centres to support the increase in early years provision from 600 hours to 1,140 hours, which will be offset against any additional funding allocated by the Scottish Government;
- (viii) to note the final financial position in respect of the William McIlvanney Campus and the realignment of the capital programme;
- (ix) to approve the allocation of £0.250m from the balance of funding on the Economic Regeneration and Development Fund to create a Derelict Buildings Grant Fund;
- (x) to approve the allocation of an additional £2.400m for the Economic Development and Regeneration Fund;
- (xi) to approve the allocation of £0.350m from the existing Kilmarnock Town Centre Regeneration for the redevelopment of the Torbett shop;

- (xii) to approve the allocation of an additional £3.000m for the Kilmarnock Town Centre Regeneration Fund;
- (xiii) to approve the extension of the ICT programme to 2025/2026 at a cost of £0.500m per annum and to allocate an additional £0.250m per annum for schools ICT over the 10 Year Capital Investment Programme;
- (xiv) to approve the extension of the Telecare Initiative to 2025/2026 at a cost of £0.150m per annum;
- (xv) to approve the extension of the Private Sector Housing Grant to 2025/2026 and a rephasing to address immediate demand identified through service review, £1.250m for 2016/17 and £0.800m per annum thereafter;
- (xvi) to approve the allocation of £0.626m from the Capital Investment Programme for the proposed improvement works at the Dean Castle Country Park, together with an allocation of £0.175m to resurface the road at Woodroad Park in Cumnock;
- (xvii) to approve the allocation of the Energy Efficiency Fund to various projects as noted in Paragraphs 87 to 92 of the report, including the retention of contingency sums;
- (xviii) to approve the spend to save proposals in respect of the development of a Waste & Recycling Centre, incorporating Outdoor Amenities and Ayrshire Roads Alliance at the Caponacre Industrial Estate, Cumnock, supplemented by an allocation of £3.150m funded from the Capital Investment Programme.
- (xix) to approve an allocation of £0.250m in respect of the purchase of two mobile libraries;
- (xx) to approve £0.120m for the installation of catering kiosks, dining furniture and servery upgrades;
- (xxi) to approve the allocation of £0.400m over a four year period for the upgrade of existing Risk Management Centre analogue equipment to a digital platform;
- (xxii) to approve the allocation of £1.250m in respect of the Transformation Strategy Fund;
- (xxiii) to approve an allocation of £4.000m in respect of the Skares Flood Risk Reduction;
- (xxiv) to approve the allocation of £10.000m in respect of an Environmental Risk Contingency Fund;
- (xxv) to approve the extension of the Roads and Transportation Programme to 2025/2026 at a cost of £3.500m per annum;
- (xxvi) to approve the extension of the Refurbishment and Component Renewal Programme to 2025/2026 at a cost of £1.500m per annum;
- (xxvii) to approve the purchase of the Johnnie Walker Bond in March 2017 at a cost of £6.940m, funded on a spend to save basis from existing budgets set aside for rental charges;
- (xxviii) to note the financial implications associated with the Capital Investment Programme; and
- (xxix) otherwise, to note the contents of the report.

Church Representatives Maria Dorrian, Andrew Keachie and Ian Rennie; Parent Representative Jacqueline Livingston; and Teacher Representative Graham Boyd, left the meeting at this point.

STRATEGIC PLANNING, MANAGEMENT AND RESOURCES

TREASURY MANAGEMENT - BORROWING AND INVESTMENT STRATEGY 2016/17

4. There was submitted a report dated 11 April 2016 (circulated) by the Depute Chief Executive and Chief Financial Officer: Economy and Skills which sought approval of the 2016/17 Treasury Management Borrowing and Investment Strategy Statement (TMSS), which incorporated the Prudential Indicators covering the period 2016/17 to 2019/20.

Cabinet agreed:-

- (i) to approve the Treasury Management Strategy Statement for 2016/17 provided in the report;
- (ii) to approve the Prudential Indicators contained within the Treasury Management Strategy Statement; and
- (iii) otherwise, to note the contents of the report.

SAFER COMMUNITIES

RISK MANAGEMENT CENTRE COMMUNITY ALARM MONITORING SYSTEM

5. There was submitted a report dated 6 April 2016 (circulated) by the Depute Chief Executive: Safer Communities which sought approval for the Head of Housing and Communities to enter into negotiations with Chubb Fire and Security Limited, trading as Chubb Community Care, in respect of a proposed one year extension of the current support and maintenance contract for community alarm receiving equipment within the Risk Management Centre at Council Headquarters and Ross Court, with the option to extend for a further 1 + 1 years in terms of Paragraph 21(2) of the Council's Standing Orders Relating to Contracts.

Cabinet agreed:-

- (i) that the Head of Housing and Communities enter into negotiations with the existing contractor to continue with the support and maintenance of the Community Alarms Monitoring System as set out at Paragraph 6 of the report; and
- (ii) otherwise, to note the contents of the report.

CUMNOCK TOWN HALL (Item 6, Page XX, 12/17)

6. There was submitted a report dated 31 March 2016 (circulated) by the Chief Governance Officer which advised of a recommendation to Cabinet from the Governance and Scrutiny Committee arising from the Committee's consideration on 24 March 2016, of a report by the Depute Chief Executive: Safer Communities in relation to issues experienced with the Cumnock Town Hall Refurbishment Project.

Cabinet agreed:-

- (i) having taken cognisance of the views of the Governance and Scrutiny Committee as set out within the report, that this matter be taken forward through, as previously agreed, the implementation of management actions to minimise areas of potential risk or conflict in respect of similar projects to be carried out in future, without a requirement for further review of project activity which it was considered would have limited worth; and
- (ii) otherwise, to note the terms of the report.

EXCLUSION OF PRESS AND PUBLIC

- 7. Cabinet resolved "That under Section 50A(4) of the Local Government (Scotland) Act 1973, as amended, the Press and public be excluded from the meeting for the following item of business on the grounds that it involved the likely disclosure of exempt information as defined in Paragraph 1 of Schedule 7A of the Act".

STRATEGIC PLANNING, MANAGEMENT AND RESOURCES

VOLUNTARY SEVERANCES

- 8. There was submitted a report dated 7 April 2016 (circulated) by the Depute Chief Executive: Safer Communities which (i) sought approval of one severance application on the grounds of redundancy in respect of one employee within the Cultural and Countryside Services Section of East Ayrshire Leisure Trust; (ii) advised of a total of two severance applications, being one employee who had requested to leave East Ayrshire Leisure Trust's Service and one from an employee who had requested to leave the Council's Service under the Council's Redundancy Payments Scheme via the Head of Human Resources' delegated authority.

Cabinet agreed to:-

- (i) approve the severance application detailed within Paragraph 6 and Appendix A of the report; and
- (ii) note the two employees who were leaving the Council and East Ayrshire Leisure Trust, detailed within Paragraphs 7-8 of the report, on the grounds of redundancy in terms of the Head of Human Resources' delegated authority as detailed in Appendix B of the report.

The meeting terminated at 1119 hours.