



## EAST AYRSHIRE CHILD PROTECTION COMMITTEE

### PRACTITIONER BRIEFING NOTE

#### NO 32

**TOPIC: CASE MANAGEMENT TRANSFER PROTOCOL IN CHILDREN & FAMILIES SOCIAL WORK**

**BRIEFING:** The above protocol has been created to ensure that the process around the transfer of a child's case management Social Work Lead Professional responsibilities and dissemination of records relative to the child and family, both outwith and within East Ayrshire, are clear and provide good practice standards for both information sharing and transfer of services.

The document (see link below) covers the arrangements and things to consider when:

- 1) transferring a child's plan outwith East Ayrshire;
- 2) when a request is received requesting a transfer of a child's plan to East Ayrshire;
- 3) the transfer of a child's plan within the service; and
- 4) when a child is on the Child Protection Register and requires transfer to another locality within East Ayrshire.

<http://www.east-ayrshire.gov.uk/Resources/PDF/C/CP-Transfer-of-Case-Management-in-Children-Families-Protocol.pdf>

#### **FURTHER**

**INFORMATION:** For Further information please contact:-

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