

BUILDING STANDARDS SERVICE
Building (Scotland) Act 2003



The Building (Procedure)(Scotland) Regulations 2004
Section 58

BSP18 – Application to view information held in part 2 of the Building Standards Register

Building Type: Any building (other than residential)

I hereby request an opportunity to inspect the documents held by you and contained in Part 2 of the Building Standards Register.

Applicant

Name	
Address	
Post Code	
Tel No	
e-mail	

Owner (if different from applicant) (see note 1)

Name	
Address	
Post Code	
Tel No	
e-mail	

Location of building

Address	
Post Code	

Building Warrant Reference Number (if known)	
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Description of works	
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Specify information requested:-	
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i.e. drawings, specifications, certificates, site investigation report or other documentation (see note 2):

Signed	
Dated	

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All sections must be completed and returned to:-

e-mail : BuildingStandards@east-ayrshire.gov.uk

Post : East Ayrshire Council
Building Standards
Opera House 8 John Finnie Street
Kilmarnock, KA1 1DD

Notes:

1. Documents will not be made available for inspection or copying unless an “interested party” makes the application. Interested party being an owner, occupier, tenant or prospective tenant.
2. On the payment of an appropriate fee and subject to any copyright restrictions copies of any documents contained in Part 2 of the Building Standards Register may be obtained from the verifier.