

If telephoning please ask for: Blue Badge Team
 Direct Dial: 01563 555433
 Email: bluebadge@east-ayrshire.gov.uk

Blue Badge Application Form (Without Further Assessment)

Please complete all relevant sections of the application form and supply the appropriate documents to confirm your address, identity and evidence of eligibility. When completing this form you may find the accompanying guidance notes to be helpful.

We may refuse to issue a badge if you do not provide adequate evidence that you meet the eligibility criteria.

Section 1 – Information about the applicant

If you are completing the form on behalf of an applicant who is under 16 or who is unable to complete the form themselves, please provide **their** details in appropriate sections and sign the form on their behalf.

Further guidance on completing this section can be found in Section 1 of the accompanying guidance note.

Title (Mr, Mrs, Miss, Ms, Dr; Prof other):

First names (in full – maximum of 20 characters):

Surname (maximum of 20 characters):

Surname at birth (maximum of 20 characters):

Gender: Male Female

Date of Birth (DD/MM/YYYY): / /

Town:

Place of Birth: Country:

National Insurance Number (16 and over)

NHS Number (for under 16s)

(see Section 1 of the accompanying guidance notes)

Driving Licence Number:
 (If you hold a driving licence)

Current Address and Contact Details:

Address:

Postcode:

Home Tel (including code):

Mobile Tel:

Email:

Details of person to contact if further information is required (if different from above):

Name:

Relationship to applicant:

Address:

Postcode:

Home Tel (including code):

Mobile Tel:

Email:

Previous address, if different in the last three years:

Postcode:

Do you currently hold a Blue Badge, or have you held a Blue Badge before? Yes: No:

If you have:

Which local authority issued you with the last badge?

What is the serial number on the last badge?

What is the expiry date of the last badge?

Proof of your address, dated within the last 12 months:

We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options. Do not send original documents as these will not be returned::

- Either:** I give consent to the local authority to check my personal details on the local authority's Council Tax database so that I do not need to submit proof of my address.
- Or:** I have enclosed a Council Tax bill bearing my name and address, dated within the last 12 months.
- Or:** I do not pay Council Tax, am over the age of 16 and give consent to the local authority to check my address on the electoral register.
- Or:** I am applying on behalf of an applicant who does not pay Council Tax and is under the age of 16. I give my consent to the local authority to check school records to confirm their address.

Proof of your identity:

We need to check your identity to reduce the potential for fraudulent applications for a Blue Badge. You must attach a certified photocopy of **one** of the following as proof of your identity:

- Birth certificate / adoption certificate Marriage / Divorce certificate Passport
- Civil Partnership / Dissolution certificate Valid driving licence

Do not send original documents as these will not be returned.

Photograph:

Please enclose a recent passport-style photograph of the applicant. The photograph needs to show the applicant's full face so that the holder can be easily identified. No one else should be in the photograph. The photograph will be placed on the back of the badge and will not be visible when the badge is being displayed in the vehicle.

Please ensure that the applicant's name and date of birth are on the back of the photograph and that you complete Section 3(a) of this form to confirm that the photograph is a true likeness.

Badge issue fee:

£20.00 payment will only be taken if your application for a Blue Badge is successful. You will only be issued with a Blue Badge once your payment has been received. You can pay for the badge on collection or by debit card via the telephone if you wish your badge posted to you.

Please nominate the vehicle registration number(s) for the main cars in which you intend to use the Blue Badge:

(Up to three registration numbers should be nominated, but please remember that other vehicles can be used)

Section 2 – Questions for 'without further assessment' applicants

These questions are intended for people who **may** qualify for a Blue Badge automatically because they:

- are severely sight impaired (blind);
- receive the **Higher Rate of the Mobility Component** of Disability Living Allowance;
- receive 8 points in the **Moving Around Activity** of Personal Independence Payment;
- receive 12 points in the **Planning and Following a Journey Activity** of Personal Independence Payment;
- were in receipt of the Higher Rate of the Mobility Component of Disability Living Allowance immediately before being assessed for Personal Independence Payment;
- receive the War Pensioner's Mobility Supplement; or
- receive a qualifying award under the Armed Forces and Reserve Forces (Compensation) Scheme.

If you are unsure whether these questions apply to you, then please read Section 2 of the guidance notes enclosed with this application form.

2a) People who are severely sight impaired (blind) - [Regulation 4(2)(c)]

Are you registered as severely sight impaired (blind)?

Yes: No:

If YES, please state which local authority (council) you are registered with:

If YES, do you give consent for us to check the local authority's register of severely sight impaired (blind) or sight impaired (partially sighted) people to see whether your disability is already known to the council?

Yes: No:

If NO, then please indicate whether you have enclosed a copy of:

- If you are an adult – your Certificate of Vision Impairment (CVI) Scotland form or a previous equivalent (BP1 form – Blindness or Defective Vision Form), signed by a Consultant Ophthalmologist and held by your Social Services Department or local visual impairment society.
- If for a child or young person under the age of 16 years – a letter of confirmation of visual impairment including a statement of the severity signed by a healthcare professional in the local Visual Impairment network for Children and Young People (VINCYP) Team.

Yes: No:

2b) People who receive the Higher Rate of the Mobility Component of Disability Living Allowance - [Regulation 4(2)(a)]

Do you receive the Higher Rate of the Mobility Component of Disability Living Allowance?

Yes: No:

If YES, have you been awarded this benefit indefinitely?

Yes: No:

If NO, when is your award of this benefit due to end?

(DD/MM/YYYY): / /

If you are in receipt of the Higher Rate of the Mobility Component of Disability Living Allowance you must enclose an original letter of entitlement to this benefit issued within the last twelve months or your original annual uprating letter.

Please note that we may also check that you are in receipt of this award with the Department for Work and Pensions.

2c) People who receive 8 points in the 'Moving Around' descriptor for the Mobility Component of Personal Independence Payment (PIP)- [Regulation 4(2)(aa)(ii)]

Does your 'Moving Around' descriptor for the Mobility component meet/match any of the following statements?

- [I've decided that] You can stand and then move unaided more than 20 metres but no more than 50 metres. [This gives you a score of 8.]
- [I've decided that] You can stand and then move using an aid or appliance more than 20 metres but no more than 50 metres. [This gives you a score of 10.]
- [I've decided that] You can stand and then move more than 1 metre but no more than 20 metres either aided or unaided. [This gives you a score of 12.]
- [I've decided that] You cannot aided or unaided stand or move more than 1 metre. [This gives you a score of 12.]

If you did not tick any statement above, please tick the 'NO' box.

No:

If you have ticked a statement above (8,10 or 12 points): have you been awarded this benefit for an ongoing period?

Yes:

No: If NO, when is your award of this benefit due to end

(DD/MM/YYYY): / /

If you have ticked one of the above statements (8,10 or 12 points) for the 'Moving Around' descriptor of the Mobility Component of PIP, you must enclose an original letter of entitlement to this benefit issued within the last twelve months, or your original annual uprating letter.

Please note that we may also check that you are in receipt of this award with the Department for Work and Pensions.

2d) People who receive 12 points in the 'Planning and Following Journeys' descriptor for the Mobility Component of Personal Independence Payment (PIP) - [Regulation 4(2)(aa)(i)]

Does your 'Planning and Following Journeys' descriptor for the Mobility component meet/match the following statement?

[I've decided that] You cannot follow the route of a familiar journey without another person, [an] assistance dog or [an] orientation aid. [This gives you a score of 12.]

If you did not tick the statement above, please tick the 'NO' box.

No:

If you have ticked the statement above (12 points): have you been awarded this benefit for an ongoing period?

Yes:

No: If NO, when is your award of this benefit due to end

(DD/MM/YYYY): / /

If you have ticked the above statements (12 points) for the "Planning and Following Journeys" descriptor of the Mobility Component of PIP, you must enclose an original letter of entitlement to this benefit issued within the last twelve months, or your original annual uprating letter. Please note that we may also check that you are in receipt of this award with the Department for Work and Pensions.

2e) People who do not receive the Mobility Component of Personal Independence Payment (PIP) at a rate of 8 points or more for 'Moving Around' or 12 points for 'Planning and Following Journeys' and were in receipt of a fixed term award of the Higher Rate of the Mobility Component of Disability Living Allowance immediately prior to being assessed for PIP - [Regulation 4(2)(ab)]

Have you challenged the PIP decision by requesting a mandatory reconsideration is conducted by the Department for Work and Pensions (DWP)?

Yes: No:

If YES, was the request for a mandatory reconsideration made within 1 year of:

- the date of expiry on your blue badge if you are a current blue badge holder;
- the date of this application if you do not currently hold a blue badge.

Yes: No:

If YES, you must enclose an original letter of entitlement to HRMC DLA, or your original annual uprating letter AND your letter from DWP acknowledging receipt of your request for reconsideration.

All documents require to have been issued within the last twelve months.

If you have challenged the PIP decision by requesting the DWP to conduct a mandatory reconsideration, you will have received a letter from DWP confirming receipt of your reconsideration request.

2f) People who were in receipt of a lifetime or indefinite award of the Higher Rate of the Mobility Component of Disability Living Allowance immediately before being assessed for Personal Independence Payment - [Regulation 4(2)(ac)]

Did you receive the Higher Rate of the Mobility Component of Disability Living Allowance immediately before being assessed for Personal Independence Payment?

Yes: No:

If YES, were you awarded that benefit on a 'lifetime' or 'indefinite' basis?

Yes: No:

If YES, Please provide an original letter of entitlement to HRMC DLA and your PIP award notification letter from DWP.

Please note that only the original letter of entitlement to HRMC DLA details whether the award was made for a lifetime or indefinite period.

2g) People who receive the War Pensioner's Mobility Supplement – [Regulation 4(2)(d)]

Do you receive the War Pensioner's Mobility Supplement?

Yes: No:

If YES, have you been awarded this benefit indefinitely?

Yes: No:

If NO, when is your award of this benefit due to end?

(DD/MM/YYYY): / /

If you are in receipt of the War Pensioner's Mobility Supplement you must enclose an original letter of entitlement to this benefit. You should have an award letter from the Service Personnel and Veterans Agency (SPVA). If you have lost this letter, then the agency can be contacted via the free-phone enquiry number: 0800 169 22 77.

2h) People who receive a benefit under the Armed Forces and Reserve Forces (Compensation) Scheme - [Regulation 4(2)(d)(da)]

Have you received a lump sum benefit under the Armed Forces and Reserve Forces (Compensation) Scheme within tariff levels 1 – 8 (inclusive) and have been certified by the SPVA as having a permanent and substantial disability which causes inability to walk or very considerable difficulty walking?

Yes: No:

If you are in receipt of the above mentioned award under the Armed Forces and Reserve Forces (Compensation) Scheme, the Service Personnel and Veterans Agency (SPVA) will have issued you with a letter confirming the level of your award and also confirming that you have been assessed as having a permanent and substantial disability which causes inability to walk or very considerable difficulty in walking. You must enclose the original of this letter as proof of entitlement. If you have lost this letter, then the agency can be contacted via the free-phone enquiry number: 0800 169 22 77.

Section 3 – Declarations and signatures

These questions are intended to be answered by all applicants for a Blue Badge

3a) Mandatory declarations about the information you have provided and the application process

- Please read the following declarations thoroughly.
- Please tick all relevant boxes to indicate that you have read and understood each declaration.
- Not ticking one of these declarations may mean we are unable to issue you with a Blue Badge.
- Providing fraudulent information may result in prosecution and a fine.

All documents relating to this application will be dealt with in line with the General Data Protection Regulation and the Data Protection Act 2018 and may be shared within the local authority, with other local authorities, Police Scotland, parking enforcement officers and other Government agencies to detect and prevent fraud. Any medical information that you have supplied to support this application is deemed, under the General Data Protection Regulation, to be “special category data” and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.

Declarations to be completed by all applicants

- I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- I understand that I must promptly inform my local authority of any changes that may affect my entitlement to a badge.

Declarations to be completed by all individual applicants

- I confirm that the photograph I have submitted with my application is a true likeness.
- I understand that, if my application is successful, I must not allow any other person to use the badge for their benefit and that I must only use the badge in accordance with the rules of the scheme as set out in the “Blue Badge scheme in Scotland: Rights and responsibilities of a Blue Badge holder” leaflet which will be sent to me with the badge.
- I understand that I must not hold more than one valid Blue Badge at any time.

3b) Your consent to use your information to improve the service you receive

Please read and tick the following optional declarations that you consent to. Ticking these boxes will help to improve the service we can offer you

I consent to the local authority checking any information already held by the local authority's Social Services department on the basis that:

- It can help determine my eligibility for a Blue Badge;
- It may speed up the processing of my application.

I agree to the disclosure of the information included in this form to other local authority departments/service providers so that I can be informed about other local authority services that may be of benefit to me.

3c) Checklist of documents you may need to enclose

Please ensure you have enclosed all of the relevant documents for the sections of this application form that you have completed. We have provided a checklist below to help remind you of what you need to enclose.

Section 1 – Information about you

Proof of your address, dated within the last 12 months.
(if you have not given consent for us to check Council Tax / electoral register / school records).

A certified photocopy of proof of your identity.

A passport-style photograph of yourself with your name on the back.

Section 2a – People who are severely sight impaired (blind)

- If you are an adult – your Certificate of Vision Impairment (CVI) Scotland form or a previous equivalent (BP1 form – Blindness or Defective Vision Form), signed by a Consultant Ophthalmologist and held by your Social Services Department or local visual impairment society.
- If for a child or young person under the age of 16 years – a letter of confirmation of visual impairment including a statement of the severity signed by a healthcare professional in the local Visual Impairment network for Children and Young People (VINCYP) Team.

Section 2b – People who received the Higher Rate of the Mobility Component of Disability Living Allowance

An original letter of entitlement for the Higher Rate of the Mobility Component of Disability Living Allowance issued within the last 12 months or your original annual uprating letter.

Section 2c – People who meet a 'Moving Around' descriptor for the Mobility Component of Personal Independence Payment (PIP)

An original Personal Independence Payment decision letter issued within the last 12 months or your original annual uprating letter

Section 2d – People who meet a 'Planning and Following Journeys' descriptor for the Mobility Component of Personal Independence Payment (PIP)

An original Personal Independence Payment decision letter issued within the last 12 months or your original annual uprating letter.

Section 2e - People who do not receive the Mobility Component of Personal Independence Payment (PIP) at a rate of 8 points or more for 'Moving Around' or 12 points for 'Planning and Following Journeys' and were in receipt of a fixed term award of the Higher Rate of the Mobility Component of Disability Living Allowance immediately prior to being assessed for PIP.

An original letter of entitlement for the Higher Rate of the Mobility Component of Disability Living Allowance issued within the last 12 months or your original annual uprating letter **AND** your letter from DWP acknowledging receipt of your request for reconsideration.

Section 2f - People who were in receipt of a lifetime or indefinite award of the Higher Rate of the Mobility Component of Disability Living Allowance immediately before being assessed for Personal Independence Payment.

An original letter of entitlement for the Higher Rate of the Mobility Component of Disability Living Allowance issued within the last 12 months **AND** your letter from DWP detailing the PIP decision.

Section 2g – People who receive the War Pensioner’s Mobility Supplement

An original letter of entitlement for the War Pensioner’s Mobility Supplement.

Section 2h – People who receive an award under the Armed Forces and Reserve Forces (Compensation) Scheme

An original award letter confirming receipt of tariffs 1-8 under the Armed Forces and Reserve Forces (Compensation) Scheme, which also certifies that you have a permanent and substantial disability which causes inability to walk or very considerable difficulty walking.

3d) Your signature against the declarations in Section 3a and 3b

Your signature:	
Date of application:	(DD/MM/YYYY): <input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/> / <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>
Please print your name here:	

Please return this form, relevant documents and fee (which can only be cashed if you are successful) to:

The Johnnie Walker Bond
 15 Strand Street
 Kilmarnock
 KA1 1HU

Misuse of the badge is a criminal offence and can lead to a fine.