

If telephoning please ask for: Blue Badge Team  
Direct Dial: 01563 555433  
Email: [bluebadge@east-ayrshire.gov.uk](mailto:bluebadge@east-ayrshire.gov.uk)

## Blue Badge Application Form (Lost / Damaged)

Please complete all relevant sections of the application form and supply the appropriate documents to confirm address, identity and evidence of eligibility. When completing this form you may find the accompanying guidance notes to be helpful.

### Section 1 – Information about the applicant

**Title** (Mr, Mrs, Miss, Ms, Dr; Prof other):

**First names** (in full – maximum of 20 characters):

**Surname** (maximum of 20 characters):

**Surname at birth** (maximum of 20 characters):

**Gender:** Male ☐ Female ☐ **Date of Birth** (DD/MM/YYYY):   /   /

Town:

**Place of Birth:** Country:

**National Insurance Number (16 and over)**  
**NHS Number (for under 16s)**

**Driving Licence Number:**  
(If you hold a driving licence)

**Current Address and Contact Details:**

Address:

Postcode:

Home Tel (including code):

Mobile Tel:

Email:

**Information relating to your current Blue Badge:**

Which local authority issued you with the last badge?

What is the serial number on the last badge?

What is the expiry date of the last badge?

**Lost Badge:**

The loss of a Blue Badge should be reported to Police Scotland. Please provide the following information relating to the lost badge:

When was the lost badge reported to Police Scotland?

Please provide Police Scotland Crime Reference Number:

**Proof of your address, dated within the last 12 months:**

We need to check that you are a resident in this local authority area before we can process your application. Please select one of the following options. Do not send original documents as these will not be returned::

- Either:** ☐ I give consent to the local authority to check my personal details on the local authority's Council Tax database so that I do not need to submit proof of my address.
- Or:** ☐ I have enclosed a Council Tax bill bearing my name and address, dated within the last 12 months.
- Or:** ☐ I do not pay Council Tax, am over the age of 16 and give consent to the local authority to check my address on the electoral register.
- Or:** ☐ I am applying on behalf of an applicant who does not pay Council Tax and is under the age of 16. I give my consent to the local authority to check school records to confirm their address.

**Proof of your identity:**

We need to check your identity to reduce the potential for fraudulent applications for a Blue Badge. You must attach a certified photocopy of **one** of the following as proof of your identity:

- ☐ Birth certificate / adoption certificate      ☐ Marriage / Divorce certificate      ☐ Passport
- ☐ Civil Partnership / Dissolution certificate      ☐ Valid driving licence

Do not send original documents as these will not be returned.

**Photograph:**

Please enclose a recent passport-style photograph of the applicant. The photograph needs to show the applicant's full face so that the holder can be easily identified. No one else should be in the photograph. The photograph will be placed on the back of the badge and will not be visible when the badge is being displayed in the vehicle.

Please ensure that the applicant's name and date of birth are on the back of the photograph and that you complete Section 2(a), 2(b) and 2(c) of this form to confirm that the photograph is a true likeness.

**Badge issue fee** (where applicable):

There is no charge for a Duplicate Blue Badge.

**Please nominate the vehicle registration number(s) for the main cars in which you intend to use the Blue Badge:**

(Up to three registration numbers should be nominated, but please remember that other vehicles can be used)


## Section 2 – Declarations and signatures

These questions are intended to be answered by all applicants for a Blue Badge

### 2a) **Mandatory declarations about the information you have provided and the application process**

- Please read the following declarations thoroughly.
- Please tick all relevant boxes to indicate that you have read and understood each declaration.
- Not ticking one of these declarations may mean we are unable to issue you with a Blue Badge.
- Providing fraudulent information may result in prosecution and a fine.

All documents relating to this application will be dealt with in line with the General Data Protection Regulation and the Data Protection Act 2018 and may be shared within the local authority, with other local authorities, Police Scotland, parking enforcement officers and other Government agencies to detect and prevent fraud. Any medical information that you have supplied to support this application is deemed, under the General Data Protection Regulation, to be “special category data” and will only be disclosed to third parties as necessary for the operation and administration of the Blue Badge scheme, and to other Government Departments or agencies, to validate proof of entitlement or as otherwise required by law.

#### **Declarations to be completed by all applicants**

- ☐ I confirm that, as far as I know, the details I have provided are complete and accurate. I realise that you may take action against me if I have provided false information in this application form.
- ☐ I understand that I must promptly inform my local authority of any changes that may affect my entitlement to a badge.

#### **Declarations to be completed by all applicants**

- ☐ I confirm that the photograph I have submitted with my application is a true likeness.
- ☐ I understand that, if my application is successful, I must not allow any other person to use the badge for their benefit and that I must only use the badge in accordance with the rules of the scheme as set out in the “Blue Badge scheme in Scotland: Rights and responsibilities of a Blue Badge holder” leaflet which will be sent to me with the badge.
- ☐ I understand that I must not hold more than one valid Blue Badge at any time.

#### **Declarations to be completed by all organisational applicants**

- ☐ I confirm that I am authorised to represent the organisation and that the organisation is concerned with the care of disabled people.

## 2b) Your consent to use your information to improve the service you receive

Please read and tick the following optional declarations that you consent to. Ticking these boxes will help to improve the service we can offer you.

- ☐ I consent to the local authority checking any information already held by the local authority's Social Services department on the basis that:
- It can help determine my eligibility for a Blue Badge;
  - It may speed up the processing of my application;
  - It may enable a decision to be made without the need for a mobility assessment.
- ☐ I agree to the disclosure of the information included in this form to other local authority departments/service providers so that I can be informed about other local authority services that may be of benefit to me.

## 2c) Your signature against the declarations in Section 2a and 2b

<b>Your signature:</b>	
<b>Date of application:</b>	(DD/MM/YYYY): <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> / <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>
<b>Please print your name here:</b>	

Please return this form and relevant documents to:

The Johnnie Walker Bond  
15 Strand Street  
Kilmarnock  
KA1 1HU

**Misuse of the badge is a criminal offence and can lead to a fine.**