



**BUILDING (PROCEDURE) (SCOTLAND) REGULATIONS 2004**

**Application to extend period of Use of Limited-Life Building**

**1. Details of Applicant/Agent**

**a) APPLICANT**

Name .....  
Property Nos/Name .....  
Street Name .....  
Town .....  
Post Code .....  
Tel. No. (Home) .....  
Tel. No. (Business) .....  
e-mail .....

**b) DULY AUTHORISED AGENT (if any)**

Name .....  
Property Nos/Name .....  
Street Name .....  
Town .....  
Post Code .....  
Tel. No. (Home) .....  
Tel. No. (Business) .....  
e-mail .....

**2. Details of Building Warrant**

Date of Building Warrant .....  
Reference number of Building Warrant .....

**3. Address of Building to which the Building Warrant applies**

[Include post code if known]

.....  
.....  
.....

**4. Details of Completion Certificate**

Date completion certificate was accepted .....  
Reference number of acceptance .....  
Was permission given for the temporary occupation or use of the building? YES  NO   
If YES, please give the date of issue of the permission .....

**5. Current period of use**

Please state the current date by which building must be demolished (see note 3) .....  
Has the life previously been extended? YES  NO   
If YES, please state for how long .....

## 6. Declaration

I/We\* apply to extend the period of the use of the above building until .....[enter date] (see note 2)

Signature of [applicant/duly authorised agent\*] .....

Date.....

\* Delete as appropriate

## 7. Contact Address

Building Standards Service  
Planning & Economic Development Division  
East Ayrshire Council  
The Johnnie Walker Bond  
15 Strand Street  
Kilmarnock  
KA1 1HU  
Tel: 01563 576781/576778  
Fax: 01563 554592  
e-mail: [BuildingStandards@east-ayrshire.gov.uk](mailto:BuildingStandards@east-ayrshire.gov.uk)

### NOTES

1. Any applicant aggrieved by the decision of a verifier to refuse to extend the period of use of a limited-life building may, within 21 days of the date the decision, appeal to the sheriff by way of summary application.
2. The period of the extension must not exceed five years.
3. This date is stated on the original building warrant, or is substituted by any subsequent amendment made prior to this application.

### WARNING

An application to extend the period of use of a limited-life building must be made at least three months before the expiry of the life, subject to the discretion of the verifier. As a building warrant for a limited-life building allows a lesser standard of construction to be used, extensions will be subject to the condition of the building.