

**East Ayrshire Alcohol And Drug Partnership  
Committee**



**Minutes Of Meeting**

**Date: Friday 13<sup>th</sup> December 2019**

**Time: 9.30am**

**Venue: Sir Alexander Fleming Room, HQ, London Road, Kilmarnock**

**PRESENT:** Mr Neil Kerr, (**Chair**)  
Mr Liam Wells, ADP Co-ordinator, EA HSCP  
Ms Kate Lindsay, SDF  
Ms Helen Merriman, Rapid Housing Transition Lead  
Ms Dale Meller, Senior Manager, CHCJS  
Ms Alice Dillon, Community Justice Ayrshire  
Mr Alex Adam, Specialist pharmacist NHSAA  
Ms Linda Surgenor, Senior Manager EA HSCP  
Mr Kevin Mitchell, Team Co-ordinator, Vibrant Communities  
Ms Caroleann McLennan, Recovery Coordinator  
Ms Pamela Milliken, Head of Service  
Kirsty Spence, Minute Taker

**APOLOGIES:** Ms Marion MacAulay, Head of Children's Health, Care and Justice Services, EA HSCP  
Mr Kenneth Hankinson, Fire Scotland  
Ms Lauren Brown, Health and Wellbeing Officer  
Ms Kerry Jarvis, Health and Wellbeing Officer  
Ms Linda Dickinson, Ayrshire Urgent Care Service  
Ms Amanda McHarg, Police Scotland  
Dr Joy Tomlinson, Consultant Public Health  
Mr Stuart McCall, Legal  
Ms Karen McMillan, Employer and Partnership Manager, Job Centre Plus  
Ms Fiona Fawdry, CVO

	AGENDA ITEM	ACTION
1.	<p><b>WELCOME / APOLOGIES</b></p> <p>The Chair welcomed everyone to the meeting and apologies were noted as above.</p> <p>The Chair highlighted to the Committee all the meetings he attended in the lead up to this meeting:</p> <ul style="list-style-type: none"> <li>• September – Neil attended the ADP Leads Scottish Government Meeting where the focus was on whole systems approach.</li> <li>• September – Neil attended the SDF Roadshow where recovery orientated practice was discussed.</li> <li>• 24<sup>th</sup> September – Neil attended the Chief Officer’s Group to discuss the Community Navigator Project.</li> <li>• 26<sup>th</sup> September – Neil visited the Railway Heritage along with Fiona Lees - CEO, Eddie Fraser - Director and Caroleann McLennan - Recovery Coordinator.</li> <li>• October – Neil attended a meeting with Eddie Fraser, Pamela Milliken and Karen McLeod in Eddie’s Office. This meeting was to discuss Karen’s son who has addiction issues.</li> <li>• October – Neil attended a follow up meeting with Karen, Liam Wells, and John Hollerin to discuss support for Karen’s son.</li> <li>• October – Neil attended the Ayrshire Council on Alcohol (ACA) AGM to provide ADP input.</li> <li>• October – Liam Wells, Neil Kerr and Gwen Barker, Policy Planning and Performance Manager attended the Vow to Wow event.</li> <li>• 25<sup>th</sup> October – Neil attended the ADP Advisory Group.</li> <li>• 31<sup>st</sup> October – Neil attended the ADP Leads Meeting where discussion took place on Rights Respect and Recovery and the Count 14 Campaign. Neil advised the Committee there is a following Count 14 Campaign meeting taking place in January 2020.</li> <li>• November – Neil attended the Opiate Substance Conference where main focuses were same day prescribing and optimal prescribing.</li> <li>• November – Neil attended the ACA 40 year anniversary.</li> <li>• 27<sup>th</sup> November – Neil attended the East Ayrshire IJB to present a requested paper on ADP updates.</li> <li>• 29<sup>th</sup> November – Neil attended the ADP Advisory Group.</li> <li>• December – Neil attended the Best bar None Meeting, Liam advised the Committee some premises in Kilmarnock have naloxone.</li> </ul>	

2.	<p><b>MINUTES OF PREVIOUS MEETING</b></p> <p>The minute of the previous meeting held on the 13<sup>th</sup> September 2019 was tabled for comment. It was noted the lack of representation from Police Scotland and Fire Scotland Service, Neil agreed he will write a letter to both services highlighting the lack of representation. The Committee agreed the minutes were an accurate reflection of the meeting.</p>	Neil Kerr
3.	<p><b>MATTERS ARISING</b></p> <p>The matters arising were captured on the agenda and followed up on the ongoing matters. It was agreed the below would be carried forward to the next Committee meeting in December:</p> <p><u>Rights, Respect, Recovery</u></p> <p>It was agreed that the new secondment would be invited to present to the ADP at an appropriate future juncture – <b>Liam advised the Committee no one is in post.</b></p> <p><u>DAISY</u></p> <p>Liam Wells will recirculate the DAISY paper when he returns from leave for Committee Members to provide comment on. <b>Liam advised the Committee the last letter received was October with no further update.</b></p> <p><u>Scottish Government</u></p> <p>Neil advised Committee he wrote to Scottish Government asking for 5 year confirmed funding to help with future planning. Neil was advised this would not be possible however budgets will be agreed sooner. It was agreed Dale and Liam will prepare a funding report for IJB approval aiming for April/May.</p>	Dale Meller / Liam Wells
4.	<p><b>RECOVERY COORDINATOR</b></p> <p>Liam tabled the Recovery Coordinator paper noting the purpose of the report is to update the ADP Committee on the progress and activity of the Recovery Coordinator. Liam noted Caroleann was appointed in May and the ADP Committee requested 6 monthly updates. It was noted within the report this role has four key functions:</p> <ul style="list-style-type: none"> <li>• To Map out existing recovery provision</li> <li>• To promote partnership working via periodic stakeholder meetings</li> <li>• To promote best practice sessions via periodic stakeholder meetings</li> <li>• To promote the establishment of an East Ayrshire Forum</li> </ul>	

	<p>Caroleann advised the group is settling well and has been spending a lot time with services/groups letting herself be known in the community. Caroleann noted she has been well received all groups have been open and are looking to work in partnership. The Committee was advised Peer Advocacy workers from EAAS are looking into making recovery more visible in East Ayrshire. Caroleann advised the group she is looking into developing an East Ayrshire Recovery website. The aim of this is to enhance visibility creating online tools and sign posting to other organisations for support. The Chair asked Caroleann what her biggest challenge was; her reply was people not willing to engage and people only looking into their own group not looking wider at other organisations. Dale raised the question around the relationship between the ADP and service groups, Caroleann advised she is the key link between the Committee and service groups being able to provide background knowledge around applying for funding, ADP monitoring and creating more positive relationship. Another question was raised around duplication of services – Caroleann advised there is some cross cutting with groups due to solo working. However Caroleann is looking at creating a group forum linking this to the website providing timetables for groups as well as linking Council/NHS services.</p> <p>The following recommendations were agreed:</p> <ol style="list-style-type: none"> <li>I. Agree to the creation of an East Ayrshire Recovery web site</li> <li>II. Request a further update in six months and;</li> <li>III. Otherwise notes the content of the report.</li> </ol>	
<p><b>5.</b></p>	<p><b>SALSUS</b></p> <p>Liam introduced the SALSUS report advising the purpose of the report is to provide the ADP with information regarding the recently published SALSUS report on alcohol and drug use in 13 and 15 year old in East Ayrshire.</p> <p>The 2018 Scottish Schools Adolescent Lifestyle and Substance Use Survey (SALSUS) is the latest in a national series of surveys of smoking, drinking and drug use among secondary school children. The survey is conducted on a biennial basis, targeting secondary school pupils in local authority and independent schools. Graphs were inserted within the report to show the alcohol and drug use in 13 and 15 year olds in East Ayrshire, overall stable trend in relation to young people ever having an alcoholic drink, ever been drunk and offered drugs. There is a decreasing downward trend in relation to young people who have had a drink in the last week and ever tried drugs.</p>	

	<p>It was agreed Neil Kerr will link with Eddie Fraser, Director to see if this report can be shared and tabled at the Children and Young People’s Strategic Partnership Group. It was also agreed Neil and Liam Wells will contact Anne Kennedy at Ayrshire College to look at partnership working.</p> <p>The following recommendations were agreed;</p> <ul style="list-style-type: none"> <li>i. Request that the children’s strategic partnership considers the findings; and</li> <li>ii. Otherwise, note the content of the report.</li> </ul>	<p><b>Neil Kerr</b></p> <p><b>Neil Kerr / Liam Wells</b></p>
<p><b>6.</b></p>	<p><b>ADP ANNUAL CONFERENCE</b></p> <p>Liam tabled the ADP Annual Conference Report highlighting the purpose of this report is to provide the ADP Committee with initial feedback from the ADP annual conference.</p> <p>Liam discussed through the report briefly. It was agreed the local recovery presentation to be included in 2020 ADP annual conference. Liam advised the group the next ADP annual conference will take place on Thursday 3<sup>rd</sup> December with Committee members approving this – Liam will book the venue for this.</p> <p>The Committee agreed the following recommendations:</p> <ul style="list-style-type: none"> <li>I. Approve the annual conference for 2020</li> <li>II. Request Advisory group consider the conference feedback and;</li> <li>III. Otherwise notes the content of the report.</li> </ul>	<p><b>Liam Wells</b></p> <p><b>Liam Wells</b></p>
<p><b>7.</b></p>	<p><b>RECOVERY ORIENTED SYSTEM OF CARE (ROSC)</b></p> <p>Liam tabled the ROSC report advising the purpose of this report is to provide a further update on work undertaken, to improve and build on our recovery orientated system of care (ROSC). Liam noted as well as the successful bid to Corra, the Scottish Drugs Forum (SDF) quality improvement team in mapping out the local ROSC since March 2019.</p> <p>Liam highlighted interviews for the ROSC worker are taking place next week and hopefully have an appointee to commence in 2020. As per recommendation within the report for a large full day event the Committee agreed for this to take place the beginning of March 2020 with the potential venue of Take a Bow to be booked.</p> <p>The committee agreed the following;</p>	<p><b>Liam Wells</b></p>

	<ul style="list-style-type: none"> <li>i. Approve a full day ROSC feedback event and,</li> <li>ii. Otherwise note the content of the report.</li> </ul>	
<b>8.</b>	<p><b>ADP DEVELOPMENT FUND</b></p> <p>Liam presented the ADP Development Fund Report for Committee to consider the ADP development fund 2020. Liam advised that earlier this year the development fund was established with a budget of £30,000 to be used to support small one off local projects up to a maximum of £5000 as well as also offering the opportunity for sustainability among other groups and organisations.</p> <p>Noted within the report the ADP Advisory Group is looking for the fund to be increased to £60,000. Discussion was had around the possibility of this funding being participatory funding where groups can pitch ideas to a panel for voting. It was agreed Caroleann will work with organisations to look into this. It was also agreed Linda Surgenor and Liam will link with the Service Delivery Group to see who will sit on the panel.</p> <p>The Committee agreed the following recommendations;</p> <ul style="list-style-type: none"> <li>I. Approve the 2020 development fund and;</li> <li>II. Otherwise notes the content of the report.</li> </ul>	<p><b>Caroleann McLennan</b></p> <p><b>Liam Wells / Linda Surgenor</b></p>
<b>9.</b>	<p><b>AOB</b></p> <p><u>IEP/BBV</u></p> <p>Liam tabled the IEP/BBV report and advised the purpose of this report is for the Committee to consider options and opportunities to address blood borne virus (BBV) transmission and treatment in East Ayrshire. It was also noted the new anti-viral drug for treating Hepatitis C will cure over 90% of patients.</p> <p>The Committee agreed East will actively support this and request quarterly highlight reports. The Chair will send a letter of support the bid and will note partnership working that will take place, the availability of smarter working and the availability to use touch down spaces within the 3 Health and Social Care Partnerships. Alex Adam agreed to look over the review bid and feedback to Emma.</p> <p>The Committee agreed the following recommendations;</p> <ul style="list-style-type: none"> <li>I. Support the specialist pharmacist to increase access to IEP</li> <li>II. Consider the proposal from the MCN to increase</li> </ul>	<p><b>Neil Kerr</b></p> <p><b>Alex Adam</b></p>

	<p>testing and treatment of BBV and;  iii. Otherwise notes the content of the report.</p> <p><u>CORRA Foundation – Challenge Fund Application</u>  Liam advised the Committee this bid has been tabled for approval and a decision is required to be made by Tuesday 17<sup>th</sup> January 2019. Caroleann agreed she will meet with Mark to look over the bid and add more context to the application. The ADP Committee supports the bid however agreed this application requires more work. Liam will advise Mark the ADP Committee approves the challenge fund application with further work to be completed or apply for the test of change fund.</p>	<p><b>Carolann McLennan</b></p> <p><b>Liam Wells</b></p>
<p><b>8.</b></p>	<p><b>DATE OF NEXT MEETING</b></p> <p>The next meeting of the Alcohol and Drugs Partnership Committee will be held on <b>Friday 20<sup>th</sup> March 2020 at 9.30am</b> within the <b>Robert Burns Meeting Room, Council HQ, London Road, Kilmarnock</b></p>	