

BSP4 Guidance Notes for Certification of Electrical Installations

The Local Authority as verifier must make reasonable enquiry and subsequently be satisfied that electrical works have been designed, installed, inspected and tested in accordance with BS 7671: 2001 (Requirements for Electrical Installations) to ensure that compliance with the Building Standards (Scotland) Regulations 2004 is achieved.

Following guidance issued by the Scottish Building Standards Agency (SBSA), East Ayrshire Council Building Standards Service have adopted the following policy for all new electrical works installed as part of Building Warrant applications submitted on or after 1st October 2006:-

On submitting a Completion Certificate to the Verifier the relevant person submitting the Completion Certificate should also provide:-

1. a Certificate of Construction*, or
2. a relevant BS 7671 Certificate, together with inspection and test results, completed and signed by a *competent person***

* a Certificate of Construction is a certificate issued by an Approved Certifier of Construction. A register of approved certifiers can be found on the Scottish Building Standards Agency website www.sbsa.gov.uk. It should also be noted that a refund may be issued where a verifier has been informed of the intention to use an approved certifier of construction on the prescribed form prior to the works being carried out.

** a competent person is deemed to be an installer having current membership of a UKAS accredited registration scheme operated by NICEIC or SELECT or an equivalent body.

Consequently, all building warrant applications submitted after 1st October 2006 requires that the Electrical installations are certified by a competent person either through the Approved Certification of Construction Scheme (ACC) or in accordance with the relevant BS7671 with associated schedules of inspections, test results etc. The relevant certificates are considered as an electrical installation certificate, minor electrical certificate or periodic inspection report and are utilised based on the electrical work type involved.

NOTE:-

1. It should be noted that the submission of a BS 7671 Certificate completed and signed by any other person other than a competent person** **will not** be accepted for any application submitted after 1st October 2006.
2. Any Building Warrant applications submitted between the 1st May 2005 and the 30th September 2006 are subject to previous SBSA guidance with compliance achieved by an Approved Certificate of Construction (ACC) or by a relevant BS7671 Certificate signed by an electrician.
3. Any Building Warrant applications submitted prior to the 1st May 2005 are subject to the Building (Scotland) Regulations 1990 as amended and require a Form 9 signed by an electrician to accompany the Certificate of Completion application.